

1 Depoe Bay City Council
2 Regular Meeting
3 Tuesday, February 19, 2019 - 7:00 PM
4 Depoe Bay City Hall

5
6 PRESENT: Mayor R. Gambino, D. Callender, B. Leff, L. Goddard, K. Short, C. Bates
7 ABSENT: J. Grant
8 STAFF: City Superintendent B. Weidner, Interim City Recorder C. Duering

9
10 I. PLEDGE OF ALLEGIANCE

11 Mayor Gambino called for all to stand for the Pledge of Allegiance.

12
13 II. CALL TO ORDER

14 Mayor Gambino called the meeting to order at 7:00 PM and established a quorum.

15
16 III. APPROVE MINUTES: February 5, 2019, Regular Meeting

17 Mayor Gambino asked for a motion to approve the February 5, 2019, minutes.

18
19 Motion 1: Leff moved to approve the February 5, 2019, Regular Meeting as written. Short seconded the
20 motion.

21
22 Mayor Gambino said it was moved and seconded, and called for discussion. There was none.

23
24 Vote: Motion 1 passed.

25 Ayes: Callender, Leff, Goddard, Short, Gambino, Bates

26
27 IV. ACCOUNTS PAYABLE

28 Mayor Gambino stated he reviewed the accounts payable. He recommended approval.

29
30 Motion 2: Short moved to approve the accounts payable as presented. Callender seconded the motion.

31
32 Mayor Gambino said it was moved and seconded, and called for discussion.

33
34 There was clarification concerning the News-Times invoice (Planning Commission public hearing notice)
35 and the purchase of mutt mitts (twelve cases).

36
37 Vote: Motion 2 passed.

38 Ayes: Leff, Goddard, Short, Gambino, Bates, Callender

39
40 V. SPECIAL ORDERS

41 Councilor Leff reported on the draft press release. She summarized her conversation with Tamara Jones,
42 Attorney, Citycounty Insurance Services (CIS). They discussed possible phrasing – “*Staff discovered*
43 *some financial discrepancies and we are working to correct them. The City is not at any financial risk.*”
44 In conclusion, Jones recommended against a press release and Leff agreed.

45
46 Brief discussion followed regarding transparency.

47
48 Motion 3: Leff moved to forego trying to write a public statement about the current situation. Goddard
49 seconded the motion.

1 Mayor Gambino said it was moved and seconded, and called for discussion. There was none.

2

3 Vote: Motion 3 passed.

4 Ayes: Goddard, Short, Gambino, Bates, Leff

5 Nays: Callender

6

7 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

8

9 A. City Recorder Recruitment Sub-Committee

10

11 Short reported: 1) Staff has been doing a fantastic job with the day to day operations as well as identifying
12 and correcting the inequities we have experienced; 2) Salary adjustments recommendation (copy attached
13 to original of these minutes); 3) Three month trial period would allow time to identify additional job duties,
14 prepare draft job descriptions, and evaluate salary ranges.

15

16 Items discussed included: 1) Kathy Vinson's job duties during her previous tenure with the City; 2)
17 Retroactive effective date; and 3) Trial period time line (three months from February 19, 2019).

18

19 Motion 4: Leff moved to accept the three-month salary increments proposed by Kathy Short for Carla
20 Duering, Beth Jacobs, and Kathy Vinson; retroactive to the dates listed on the recommendation; and three
21 months from today Council will look at the job descriptions that have been developed for each of those
22 positions and the recommended salaries. Goddard seconded the motion.

23

24 Mayor Gambino said it was moved and seconded, and called for discussion. There was none.

25

26 Vote: Motion 4 passed.

27 Ayes: Short, Gambino, Bates, Callender, Leff, Goddard

28

29 VII. PUBLIC COMMENTS

30 There were none.

31

32 VIII. UNFINISHD BUSINESS

33

34 A. Oregon Cascades West Council of Governments (OCWCOG/City of Depoe Bay
35 Intergovernmental Agreement – Financial Services

36

37 Short confirmed the agreement was amended as discussed at the last Council meeting and Pete Gitner,
38 City Attorney, has reviewed the revised agreement (copy attached to original of these minutes).

39

40 Motion 5: Short moved to accept the Intergovernmental Agreement as presented. Leff seconded the
41 motion.

42

43 Mayor Gambino said it was moved and seconded, and called for discussion. There was none.

44

45 Vote: Motion 5 passed.

46 Ayes: Gambino, Bates, Callender, Leff, Goddard, Short

47

1 B. Gleneden Sanitary District/City of Depoe Bay Agreement

2
3 Duering confirmed the Council received the following correspondence: 1) Gleneden Sanitary District
4 (GSD) February 14, 2019, letter 2) February 15, 2019, memorandum from Pery Murray regarding
5 FY2017-18 and 2018-19 “Sewer Pool” Financial Reports; 3) GSD February 12, 2019, email; and 4) GSD
6 February 8, 2019, email. (copies attached to original of these minutes) Mayor Gambino read into the
7 record the February 8, 2019, email.

8
9 Discussion ensued regarding: 1) Executive Session on March 2, 2019, prior to the regular Council
10 meeting; 2) Scheduling a Joint City Council/GSD Board Meeting in March; 3) Staff is working diligently
11 to provide GSD with sewer pool reports/disbursements, and preliminary budget numbers; 4) A positive
12 and productive relationship has been formed between City and GSD front office staff; and 5) Working
13 together in order to facilitate negotiations.

14
15 IX. NEW BUSINESS

16
17 A. Proposal – American Signal Corporation (ASC) Mass Notification Solutions

18
19 Weidner summarized the proposal received from ASC (copy attached to original of these minutes). He
20 specifically noted the proposal included reprogramming, voice messaging recording, testing, and re-training.
21 The Emergency Warning System Committee is recommending the Council accept the proposal using the
22 funds allocated for public safety.

23
24 Motion 6: Leff moved to accept American Signal’s proposal and authorize Weidner to move ahead for
25 not more than \$12,000. She requested American Signal not send future proposals with less than 12-
26 point font. Short seconded the motion.

27
28 Mayor Gambino said it was moved and seconded, and called for discussion. There was none.

29
30 Vote: Motion 6 passed.

31 Ayes: Bates, Callender, Leff, Goddard, Short, Gambino

32
33 Mayor Gambino announced the committee decided Westminster chimes will be the sound preceding the
34 audible monthly testing message as opposed to his suggestion of screaming seagulls.

35
36 B. Public Wifi

37
38 Mayor Gambino explained the reasons why he is bringing this item to the attention of Council.

39
40 Council discussed the negatives of offering free public wifi at City Hall: 1) 24-hour access; 2) Taking up
41 valuable parking spaces and blocking stair entrance; 3) Littering; 4) Appearance of loitering; 6) Use of
42 Council Chambers; 7) Users assertiveness; and 8) Benefits only non-paying citizens.

43
44 Motion 7: Short moved to change the password to deny access to public wifi. Callender seconded the
45 motion.

46
47 Mayor Gambino said it was moved and seconded, and called for discussion.

1 The Council agreed to post signage stating “*Sorry, due to recent abuse the City will no longer offer public*
2 *wifi.*”

3
4 Vote: Motion 7 passed.

5 Ayes: Callender, Leff, Goddard, Short, Gambino, Bates

6
7 C. Oregon Cascades West Council of Governments (OCWCOG)/City of Depoe Bay
8 Intergovernmental Agreement – Technology Services

9
10 Duering stated Brian Chytka, Technology Services Manager, OCWCOG, has provided remote access
11 project recommendations and also projects to consider down the road. In conjunction an
12 Intergovernmental Agreement has been prepared for Council’s review/consideration. (copies attached to
13 original of these minutes)

14
15 Discussion ensued regarding: 1) Who provided the City’s technology and IT services in the past; 2)
16 Adding the recommended UPS to the downstairs fiber optic connection and upgrading the internet speed;
17 and 3) Postponing the discussion to the next meeting (allow more time to review).

18
19 Motion 8: Leff moved to authorize the Mayor to sign the agreement with OCWCOG for Technology
20 Services and action on the first three recommendations in the February 4, 2019, email which includes an
21 upgrade to WAVE internet speed, \$1,500 firewall installation, and \$68.50 UPS purchase. Short seconded
22 the motion.

23
24 Mayor Gambino said it was moved and seconded, and called for discussion.

25
26 The Council discussed the UPS installation.

27
28 Vote: Motion 8 passed.

29 Ayes: Leff, Goddard, Short, Gambino, Bates, Callender

30
31 X. CORRESPONDENCE

32 1) Duering’s email regarding filing of Annual Statement of Economic Interest (SEI) with the Oregon
33 Governmental Ethics Commission (OGEC); 2) “Flushing the Fire Hydrants and Water Mains” notice; 3)
34 Duering’s memorandum regarding Gleneden Sanitary District letter dated June 15, 2018; 4) Signe
35 Grimstad, Grimstad and Associates email correspondence regarding 2017-2018 audit; 5) 2019 State
36 Shared Revenue Report; 6) Oregon State Marine Board email correspondence regarding Maintenance
37 Assistance Program (MAP) Grant Agreement; 7) Katey Jacobson, Lincoln County Commissioner,
38 introductory email; and 8) Ruth Mattox, LGPI, email correspondence regarding Final Salary Survey
39 Report. (copies attached to original of these minutes)

40
41 Brief discussion followed regarding the harbor pump/dump station point value allocates an additional
42 \$1,2000 to the MAP Grant.

43
44 XI. CITY STAFF REPORT

45
46 Weidner: 1) Dock 3 Piling Repair Project – The City Attorney is addressing sole source procurement,
47 Bergerson Construction, Inc. is available to start construction in April; 2) Annual fire hydrant and water
48 mains flushing starts February 26, 2019; 3) Coordinating measurement of hydrant’s flows and residual
49 pressure with Depoe Bay Fire District; 4) February meter reading is starting – Process has improved and

1 is more efficient (Use of the handheld units, Utility Clerk communicating well with the crew, and recent
2 installation of radio read meters in Miroco); 5) 10-year term agreement with Miroco residents (copy of
3 agreement will be distributed to Council) and 6) Hand rail installation at Cat Lick Park.

4
5 Lengthy discussion followed regarding vegetation removal behind the check dam and harbor dredging.

6
7 Duering: 1) On behalf of staff, thanked Council for recognizing their efforts in the office and expressed
8 her appreciation of the salary adjustments; 2) Confirmed everyone received a copy of the report dated
9 February 15, 2019 (copy attached to original of these minutes).

10
11 XII. COUNCIL COMMENTS

12
13 Callender: None.

14
15 Leff: Stated a lot was done tonight, feels good.

16
17 Short: Requested a Wastewater Treatment Plant tour and biosolids dewatering press demonstration.

18
19 Weidner will determine the date and time. He will also extend an invitation to the Planning Commission.

20
21 Goddard: None.

22
23 Gambino: None.

24
25 Bates: None.

26
27 XIII. ADJOURN

28 There being no further business, the meeting was adjourned at 8:04 PM.

29

30

31

32

Robert Gambino, Mayor

33

34

35

36 Carla Duering, Recording Secretary