

1 Depoe Bay City Council
2 Regular Meeting
3 Tuesday, February 20, 2018 - 7:00 PM
4 Depoe Bay City Hall

5
6 PRESENT: Mayor Leff, C. Bates, R. Gambino, K. Short, D. Callender, J. Grant, L. Goddard
7 ABSENT:
8 STAFF: City Recorder J. Wiseman, Superintendent Brady Weidner, Secretary J. Coggins

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10 I. PLEDGE OF ALLEGIANCE

11 Mayor Leff called for all to stand for the Pledge of Allegiance.

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13 II. CALL TO ORDER

14 Mayor Leff called the meeting to order at 7:00 PM and established a quorum.

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16 III. APPROVE MINUTES: February 6, 2018 Regular Meeting.

17 Mayor Leff asked for a motion to approve February 6, 2018 Regular Meeting minutes.

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19 Motion 1: Gambino moved to approve, Short seconded the motion.

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21 Mayor Leff said it was moved and seconded, and called for discussion. There was none.

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23 Vote: Motion 1 passed.

24 Ayes: Gambino, Leff, Bates, Callender, Grant, Short, Goddard

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26 IV. ACCOUNTS PAYABLE

27 Motion 2: Gambino moved to approve Accounts Payable as presented. Callender seconded the motion.

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29 Mayor Leff said it was moved and seconded, and called for discussion. Gambino asked if the City got a
30 new waste oil tank. Weidner said that part of inspection at the Harbor showed the old waste oil tank
31 didn't meet code and we had to get one that was in compliance.

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33 Vote: Motion 2 passed.

34 Ayes: Gambino, Leff, Bates, Short, Grant, Goddard, Callender

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36 V. SPECIAL ORDERS

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38 A. Interview/Appoint Applicants for City Commissions and Committees

39 Pery Murray has applied for the Park Commission. Unanimous vote for approval.

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41 Motion 3: Gambino moved to approve the vote for Pery Murray. Grant seconded the motion.

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43 Mayor Leff said it was moved and seconded, and called for discussion. There was none.

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45 Vote: Motion 3 passed.

46 Ayes: Gambino, Leff, Bates, Short, Grant, Goddard, Callender

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VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

Mayor Leff reported that she attended the Lincoln County Mayors group. She said there was lively discussion about HB 4120 which is the new bill to regulate online lodging companies. The State said they are not paying required online transient room tax. Mayor’s group decided to be active with the legislation and possibly testify.

VII. PUBLIC COMMENTS

Jill Lyon from Toledo came to introduce herself as the new PUD Board Member for Division 2. Ms. Lyon spoke about her background with utilities and government. She feels Central Lincoln is a national standout. She wanted to let Council know she has an open door for policy issues, new projects and improving service. Mayor Leff said we have good relationship with PUD. Grant asked about the new building between Newport and Depoe Bay. Ms. Lyon reported it is a 100,000 square foot building, and is the new Northern Operations Center. Ms. Lyon reported that Central Lincoln PUD covers 112 miles of coast, and that the new building will house multiple departments as well as condensing other buildings such as South Beach into this building. Design to completion took 18 months. Grant also asked if the rate hikes are by statute? Ms. Lyon said prices are regulated and that the board does approve the rate increase before it is requested. She said they get the majority of their power comes from Bonneville, and that they have increased their rates yearly, but the North Lincoln PUD has not passed those increases along. She also commented that the new rate increases are the first in four years.

VIII. UNFINISHED BUSINESS

A. Job Description Harbor/Utilities Clerk. This position is listed as a part-time position of less than 30 hours per week, with no benefits. Pay range \$12 to \$15 an hour which comes out to \$1,740.00 per month. Full-time for this position would be \$4,300 a month for benefits and pay. Grant asked how it will be advertised. Wiseman detailed with the newspaper, City website and suggestions were made for professional organization newsletters. Bates asked what a partial benefits package would cost? Wiseman responded \$750.00/\$800.00 per month. Callender suggested posting at the community college.

Motion 4: Goddard moved to approve the position as submitted and approve advertising, seconded by Short.

Mayor Leff said it was moved and seconded, and called for discussion. There was none.

Vote: Motion 4 passed.

Ayes: Gambino, Leff, Bates, Grant, Callender, Short, Goddard

B. Nuisance Complaint – Altenhofen Property. Weidner talked to attorney Corey and in order to be in compliance, the council must have a list of items to be removed. Weidner reported that there is stuff scattered everywhere. Gambino asked about the fine of \$500 per day. Hesuggested they be added to list as the assumption of penalty or fines. Weidner said this list is just for abatement. Per the attorney, the second part is going to be compensation of the monies/liens and

1 fines would be included in this amount. Caretaker asked for more time and was told by
2 Wiseman that they were out of time. Wiseman reported the fines started February 1st at \$500 per
3 day. A lien will be put into place.
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5 Motion 5: Callender moved to adopt list for the attorney and to proceed, Short seconded.
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7 Mayor Leff said it was moved and seconded, and called for discussion. There was none.
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9 Vote: Motion 5 passed.

10 Ayes: Gambino, Leff, Bates, Grant, Callender, Short, Goddard
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12 C. April Joint Meeting with Lincoln County Board of Commissioners – April 11th.

- 13 ○ Housing (Affordable)
- 14 ○ Update on “Stepping Up Initiative” – Steve Sparks

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16 IX. NEW BUSINESS

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18 A. Employee Performance Evaluation Forms/Instructions: Mayor Leff said she has not been able to
19 get a new draft of the evaluation done. Staff is going to help Mayor Leff create a new one.
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21 B. Mayor Leff reported she is getting ready to do the end of probation evaluation for City Recorder
22 Wiseman. She is requesting a Council Committee (3 members) to do in person evaluation.
23 Mayor also requests all other council members complete the personnel evaluation form and
24 return to her in person by next meeting. Evaluations will be put together with Mayor Leff’s
25 evaluation and given to the committee. The committee will then meet with Wiseman for the
26 evaluation. Grant and Callender offered to be the committee.
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28 Motion 6: Short moved to establish the committee as requested with Council Members Grant
29 and Callender. Gambino seconded the motion.
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31 Mayor Leff said it was moved and seconded, and called for discussion. There was none.
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33 Vote: Motion 6 passed.

34 Ayes: Gambino, Leff, Bates, Grant, Callender, Short, Goddard
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36 C. Schoolhouse Street Improvement Project – Weidner reported that a pre-bid meeting was held and
37 changes and plan revisions were decided upon. He said a contractor will be chosen by the next
38 council meeting. The changes involved are to the south side of City Hall. The sidewalk on the
39 plans created a small entry into the parking lot. The plans are being modified so the entry is
40 larger and there will be an entry to Shell Ave. This will be a considerable change. Weidner said
41 the new section will connect into the ODOT project on Highway 101. Callender liked the tree
42 removal.
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X. CORRESPONDENCE

Letter from Mel Neylon asking for more 20 mph signs on Winchell. Weidner suggested using signs that say slow down for pedestrians which are bright green and speed limit signs. The speed trailer can also be used. Bates suggested speed bumps.

Complaint form from Bryan Gibler. The complaint is regarding the slime eel plant in the harbor. He accused the owner of dumping trailer waste down manholes, an outhouse not emptied for five months, building without a permit, not paying the workforce, and that she fired the employees and locked them out. Wiseman said he has been working with owner. The owner will get a formal letter to address his tenants. Weidner reported the place is a mess. He is aware of her dumping RV waste in sewer manhole, which is a theft of services, but he has not been able to get documented proof.

Letter from Larry Lewis to Patricia O'Dell. Patricia has made improvements to a shed, which include an overhang and a concrete pad, which are both encroach on the neighboring property, which she does not own. She has been told to remove it and has outright refused or ignored the requests. There has been no response to date to this letter.

Motion 7: Gambino made a motion to proceed with forwarding the complaint to the City Attorney and fine the property owner if the violations are not remedied by March 6th, Goddard seconded the motion.

Mayor Leff said it was moved and seconded, and called for discussion. Mayor Leff requested a letter to the owner of the encroached property be sent with pictures so they are apprised of the situation.

Vote: Motion 7 passed.
Ayes: Gambino, Leff, Bates, Grant, Callender, Short, Goddard

Rod Scher emailed a suggestion to form a constabulary. He feels this will be good for the City's image and will require a minimum investment.

XI. CITY STAFF REPORT

Weidner: Basement work being done in City Hall for foundation repair. Crew is currently removing debris away from walls (7 feet) and will be finishing the removal of the old chimney. Bathrooms have been removed. Removal of dangerous trees has been completed around the City. Shell Avenue still needs to be done. The Dewatering Biosolids is currently being built; however, the delivery date is later than hoped, and will now be summer. Water meters are being read with the handheld this billing cycle. The handheld will be used going forward. There are 100 installed touch read registers, the hope is for the next budget to start changing over more of the manual meters to the touch registers. The City is also looking at upgrading to radio registers for the meters in the future. The plan is to start with the Hills of Depoe Bay. Weidner will be gone next council meeting.

Wiseman: March 13th at Gleneden Fire Hall there will be a meeting with the state regarding Tsunami Planning from 9:30 am to 11 am.

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XII. COUNCIL COMMENTS

Callender: Had the final meeting on the Lincoln County Transit Plan. It will now be distributed for public viewing and comments. Transient lodging tax legislation she wants everyone to support.

Short: Fleet of Flowers Fish Fry is March 14th at the Gracie's Sea Hag from 12 to 6 pm.

Goddard: With removal of the wharf, Goddard brought up the subject of harbor leases. He feels they need to get them reinstated. Whole bottom of harbor does not belong to City, only a portion. Mayor Leff said a survey has been done, and requested Wiseman provide the Council with copies. Grant spoke about the history of the leases and said some property is still individually owned. Goddard said the leases were in place previously and were allowed to lapse a dozen years ago. Since leases lapsed, certain parties are using City properties without leasing the property and with no revenue to the City.

Gambino: Nothing

Bates: Nothing

Grant: Nothing

Mayor: Nothing

Adjournment 8:17 pm

Barbara Leff, Mayor

Jodi Coggins, Recording Secretary