

1 Depoe Bay City Council
2 Regular Meeting
3 Tuesday, March 6, 2018 - 7:00 PM
4 Depoe Bay City Hall

5
6 PRESENT: Mayor Leff, C. Bates, R. Gambino, K. Short, D. Callender, J. Grant, L. Goddard
7 ABSENT:
8 STAFF: City Recorder J. Wiseman, Secretary J. Coggins
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10 I. PLEDGE OF ALLEGIANCE

11 Mayor Leff called for all to stand for the Pledge of Allegiance.
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13 II. CALL TO ORDER

14 Mayor Leff called the meeting to order at 7:00 PM and established a quorum.
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16 III. APPROVE MINUTES: February 20, 2018 Regular Meeting.

17 Mayor Leff asked for a motion to approve February 20, 2018 Regular Meeting minutes.
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19 Motion 1: Gambino moved to approve, Short seconded the motion.
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21 Mayor Leff said it was moved and seconded, and called for discussion. Mayor Leff requested changing
22 Page three evaluation to next meeting not next week. She would also like added that the evaluations
23 would be given to the committee.
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Vote: Motion 1 passed.

26 Ayes: Gambino, Leff, Bates, Callender, Short, Goddard

27 Naye: Grant
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29 IV. ACCOUNTS PAYABLE

30 Motion 2: Gambino moved to approve Accounts Payable as presented. Callender seconded the motion.
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32 Mayor Leff said it was moved and seconded, and called for discussion. Callender asked about the cost
33 of the lease for the Woodmark Restrooms.
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Vote: Motion 2 passed.

36 Ayes: Gambino, Leff, Bates, Short, Grant, Goddard, Callender
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38 V. SPECIAL ORDERS

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40 A. Neighbors for Kids requested the use of the City park and gazebo for March 31st, 8 am to 2 pm. This
41 will be for an Easter egg hunt.
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43 Motion 3: Gambino moved to approve of the event and use of the park and gazebo, seconded by Short.
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45 Mayor Leff said it was moved and seconded, and called for discussion. There was none.
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1 Vote: Motion 3 passed.

2 Ayes: Gambino, Leff, Bates, Short, Grant, Goddard, Callender

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5 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

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8 VII. PUBLIC COMMENTS

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11 VIII. UNFINISHED BUSINESS

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13 A. Nuisance Complaint – Martin Property Tax Lot #8200, 09-11-08 BD

14 a. Wiseman received a visit from Josh at the Depoe Bay Fire Department. The Fire
15 Department was called to the Martin building on Monday morning at 3 am. There had
16 been a report of smoke in the area. When the Fire Dept. questioned the young man who
17 answered the door, it was determined that the owner and he were sleeping on the
18 premises, which the owner has been told is not allowed. Wiseman spoke with Corey at
19 the City Attorney’s office, and Al Eames at the County Building Department to address
20 this issue. Al is going to call the State Fire Marshal. The State Fire Marshal has been
21 checking the building for violations. The owner has been instructed that no one is to stay
22 there, and building permits have not been completed. Callender said with the constant
23 encroachment on the adjoining property that they don’t have a sense of boundaries.
24 ODOT has contacted them about a large stack of wood on the right of way. Corey is
25 going to write a letter to them to cease and desist. The court awarded fees against the
26 owner starting June of 2017. Bates asked what can State Fire Marshal do? Wiseman is
27 hoping to get the State Fire Marshal down to talk about the issues.

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29 b. Mayor asked if the council is comfortable with the City moving forward. Council behind
30 continued enforcement.

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33 B. Slime Eel Plant Update – Faye Property

34 a. Wiseman detailed the complaints from a former employee. The complaints included an
35 outhouse that was not emptied for employee use, building without a permit and dumping
36 waste in the manhole. The plant owner came to City Hall on the day the complaint was
37 filed to argue her case. She said she fired all the employees. Wiseman sent a copy of the
38 complaint to the owner of the building. There were questions about ownership of the lot
39 to the south of the building. Wiseman is going to confirm with the City Planner Larry
40 Lewis and send out an email to the Council.

41
42 C. Altenhofen property update. The City hired a contractor for \$2,800 and they cleaned up the
43 property in approximately 24 hours. The Council was warned the Mr. Altenhofen may show up at a
44 Council meeting. Callender spoke about how great the neighborhood looked now and let the Council
45 know things got fairly ugly. There were issues involving flat tires in the last two weeks, as well as,
46 the cops having to be called. She was grateful that the task is completed.

1 IX. NEW BUSINESS

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A. Depoe Bay/Gleneden Sanitary District Wastewater Advisory Committee April Meeting

a. Set date 4/18/18 at 2 pm.

B. Bid Award – Devils Lake Rock Co. – Schoolhouse Street Improvement Project

a. Everyone was provided with the bids. Lowest bidder is Devils Lake Rock Co. and they have been recommended by the engineers. Gambino moved to approve the expenditure of \$79,536.90 and to award the contract to Devils Lake Rock Co. for the Schoolhouse Street Improvement Project, seconded by Callender. Callender asked if there would be additional cost above and beyond the bid amount. Wiseman said a 10% contingency will be placed in the contract for unforeseen charges. Grant said they would be done as change orders.

Motion 4: Gambino moved to approve the expenditure of \$79,536.90 and to award the contract to Devils Lake Rock Co. for the Schoolhouse Street Improvement Project, seconded by Callender.

Mayor Leff said it was moved and seconded, and called for discussion. There was none.

Vote: Motion 4 passed.

Ayes: Gambino, Leff, Bates, Grant, Callender, Short, Goddard

C. Update Spill Prevention Control and Countermeasure Plan

Wiseman detailed changes in the harbor. The City was directed to update our waste oil tank and plumbing. The new tank was put in place today. Fuel bunker updates are almost complete. The final item is to put in a new door. The engineers are working on this last task and it will be going out for bid shortly. The projects are to be completed by the end of the fiscal year; however, Wiseman was told that if we are putting in a good faith effort, a short extension will be allowed. Wiseman reported the Harbormaster and his assistant have done a great job and have worked hard on these projects

D. Resolution No. 468-A Resolution Establishing Employment Policy of the City of Depoe Bay Electing to Participate in the League of Oregon Cities Employee Benefits Services Trust Life Insurance Program.

Wiseman told Council that the industry standard for life insurance was \$10,000, and that the Council had spoken about offering this benefit during the Employee Handbook meeting. The cost for the current employees will be \$28.22 per month and \$338.64 for a year. Wiseman said any additional insurance the employees add will be paid for by the employee.

Motion 5: Gambino moved to approved Resolution No. 468-A Resolution Establishing Employment Policy of the City of Depoe Bay electing to participate in the League of Oregon Cities Employee Benefits Services Trust Life Insurance Program, seconded by Short.

1 Mayor Leff said it was moved and seconded, and called for discussion. Gambino said it is a good
2 deal and agrees with offering this coverage. Grant agrees with the cost, but does not agree that
3 most employers offer coverage. Gambino said any employers he has observed and known offered
4 it. Leff said greatest percentage of cities in Oregon offer this coverage. Goddard agrees that it is a
5 good deal as an addition to the benefits package with minimal cost.

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7 Vote: Motion 5 passed.

8 Ayes: Leff, Bates, Grant, Callender, Short, Goddard, Gambino
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10 X. CORRESPONDENCE

11 Wiseman said he received an email from U.S. Senators Ron Wyden and Jeff Merkley. The email
12 was regarding the Oregon Coast Port Funding. The USACE uses funding in the annual work plan.
13 Wiseman suggested Council contact the Senators to show support for the continued funding.
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15 XI. CITY STAFF REPORT

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17 Weidner: Things are running smoothly. Wiseman spoke with Gary Walls the City Waste Water
18 Treatment Plant Operator. He is looking at needing to haul sludge within the next few weeks. This is a
19 small load and he is working with the City of Newport Waste Water Plant to haul it to them. The City is
20 putting a contract together for the dewatering device. The contract should be completed by the end of the
21 month. One of the filter systems is offline at the water plant. Gary Walls is working on fixing the issue.
22 Dan Price is doing another section of the pressure main line to the harbor this fiscal year. The goal is to
23 have the line to the harbor completed this fiscal year. The connection to the harbor pump station will
24 happen next year. The Schoolhouse Street Improvement Project will start when contracts are done.
25 Weidner is looking at bids to replace the water main on Ainslee and Melody. Next year, he is going out
26 to bid on paving Ainslee, Melody and Cook Street. The basement has been partially cleared. Do not
27 have firm date for that work to start.
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29 Wiseman: The Utility/Harbor Clerk position closed today. Nine applications were received, and some of
30 them look promising. We had a few glitches with the utility billing this cycle. The readings were not
31 done correctly, so the bills went out today.
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34 XII. COUNCIL COMMENTS

35 Callender: Nothing
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37 Short: Thanked staff for taking care of the Altenhofen situation.
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39 Goddard: He attended the Representative Schrader Town Hall. Good discussion and he thanked the
40 Representative for the Experimental Fisheries Project support. The project has gone through the public
41 comment period, and is waiting for the National Marine Fisheries Service to put it in effect on April 1,
42 2018. The Representative also touched on the Harbor Maintenance Trust Fund.
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44 Gambino: Gambino asked about spreading the sludge like we have done in the past. Wiseman said that
45 we can only apply the sludge once a year at the spreading location. This haul is not large so it would be
46 be a good idea to wait for a larger one for the application.

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Bates: Nothing

Grant: Appreciated the PUD Representative coming to the meeting and all the information she gave.

Mayor: As discussed at the last meeting, the harbor survey information is being copied for the Council. You can find the maps on the wall of the Council Chambers.

Adjournment 7:45 pm

Barbara Leff, Mayor

Jodi Coggins, Recording Secretary