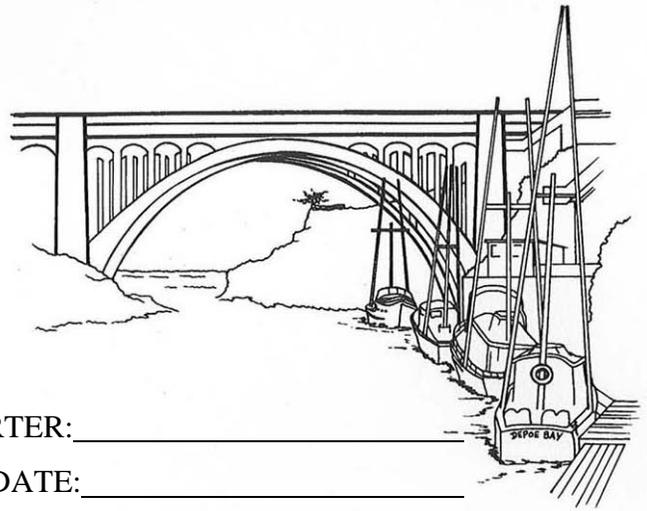


# CITY of DEPOE BAY

Post Office Box 8 + Depoe Bay, Oregon 97341  
 Phone (541) 765-2361 + Fax (541) 765-2129  
 TDD# 1-800-735-2900



Owner's Name: \_\_\_\_\_ QUARTER: \_\_\_\_\_  
 Business Name: \_\_\_\_\_ DUE DATE: \_\_\_\_\_  
 Property Address: \_\_\_\_\_ DELINQUENT AFTER: \_\_\_\_\_

## RETURN ON TRANSIENT ROOM TAX

Ensure this form is filled in completely and correctly. There are penalties and interest for delinquency.

**Instructions for Line 1.b. Other (City Ord. #22):** 1) rent valued at less than \$2 per day; 2) rental of a private home which is incidental to the owner's own use; 3) occupant's use is as a hospital or convalescent room, a home for the aged, or is a government-owned and operated public institution.

If business closes, a final return, including payment of tax due, must be filed immediately at City Hall.

Change of owner or change of mailing address must be reported immediately to City Hall.

Checks, drafts, and money orders in the exact amount of tax due are accepted by the City of Depoe Bay only as agent of the taxpayer and do not constitute payment until cleared.

The City of Depoe Bay assumes no responsibility for payments loss in transit.

MAKE CHECKS PAYABLE TO:  
**CITY OF DEPOE BAY**

City Use Only:  
 Paid: \$ \_\_\_\_\_ Rcpt #: \_\_\_\_\_

### Calculation Section

1. GROSS RENT. . . . . \$ \_\_\_\_\_
- Allowable Deductions:
  - 1.a. Rent (by the month) . . . . . \$ \_\_\_\_\_
  - 1.b. Other (City Ord. #22). . . . . \$ \_\_\_\_\_
2. Total Deductions: Line 1.a. plus Line 1.b. . . . . \$ \_\_\_\_\_
3. Taxable Rent: Line 1 minus Line 2. . . . . \$ \_\_\_\_\_
4. Tax: 8% of Line 3. . . . . \$ \_\_\_\_\_
5. Add Excess Tax Collected (if any) . . . . . \$ \_\_\_\_\_
6. Subtotal: Line 4 plus Line 5 . . . . . \$ \_\_\_\_\_
7. Collection Fee: 5% of Line 6 . . . . . \$ \_\_\_\_\_
8. SUBTOTAL TAX DUE: Line 6 minus Line 7. . . . . \$ \_\_\_\_\_
9. Penalty. . . . . \$ \_\_\_\_\_
10. Interest. . . . . \$ \_\_\_\_\_
11. Adjustment for prior overpayment or shortage. . . . . \$ \_\_\_\_\_
12. **TOTAL TAX DUE, INCLUDING PENALTY & INTEREST**  
 (Line 8 plus Lines 9, 10, & 11). . . . . \$ \_\_\_\_\_

I DECLARE, UNDER PENALTY OF MAKING A FALSE STATEMENT, THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, THIS TAX RETURN IS TRUE AND CORRECT.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_