

1 Depoe Bay Budget Committee
2 May 2, 2005 - 6:00 PM
3 Depoe Bay City Hall
4

5
6 PRESENT: Chairman D. Johnson, Mayor J. White, R. Hunter, D. Dunne, J. Brown, W. Spores
7 (arr 6:03), P. Leoni, G. Romans, P. Taunton, M. Lavery
8

9 ABSENT: P. Cameron, A. Brown, M. Yost

10
11 STAFF: City Recorder P. Murray, City Field Superintendent T. Owings, Recording
12 Secretary S. Fox
13
14

15 I. CALL TO ORDER

16 Chairman Johnson called the meeting to order at 6:00 PM and established a quorum.
17

18 II. OPEN DISCUSSION PERIOD/PUBLIC INPUT
19

20 **Harbor Fund (Pages 16-18)**

21 Following discussion regarding the new fuel tank and necessary maintenance costs, it was the consensus
22 of the committee to approve the Harbor Fund, with the vehicle maintenance cost amended to a 10%
23 increase, per the April 26 meeting.
24

25 **Harbor Reserve Fund (Page 19)**

26 It was the consensus to increase the Transfer from General Fund (Beginning Fund Balance, Line 5.)
27 from \$10,000 to \$15,000 towards future renovations.
28

29 **Sanitary Service Fund (Pages 20-22)**

30 Following discussion, it was the consensus of the committee to approve the Sanitary Service Fund, with
31 the vehicle maintenance cost amended by an additional 10% as discussed previously, and with a new
32 Line Item #6 under Capital Outlay on Page 21, for Future Sewer Equipment Purchases in the amount of
33 \$5,000.
34

35 **Sewer System Development Reserve (Page 23), Sewer Capital Improvements Reserve (Page 24),
36 and Sewer Equipment Reserve (Page 25)**

37 Following discussion, it was the consensus of the committee to approve the Sewer System Development
38 Reserve, and the Sewer Equipment Reserve as presented. The Sewer Capital Improvements Reserve was
39 amended to correct a typo on Transfer from Sewer Fund (SDC) Line 6: ~~48,170~~ 52,750.
40

41 **Sanitary Bond Fund (Page 26)**

42 Following brief discussion, it was the consensus of the committee to approve the Sanitary Bond Fund as
43 presented.
44

1 **Water Service Fund (Pages 27-29), Water System Development Reserve Fund (Page 30), Water**
2 **Capital Improvements Reserve (Page 31), Water Equipment Reserve Fund (Page 32), and Miroco**
3 **Water Reserve Fund (Page 33)**

4 Discussion resulted in the following amendments: 1) Line 9 of Other Resources on Page 27 was
5 amended to: “Miroco Billing for Water Bond & Interest Share & *Reserve Fund*”. 2) A new Line 6 was
6 added to Capital Outlay on Page 28 for Future Equipment Purchases, in the amount of \$5,000. The
7 vehicle maintenance costs were also amended by an additional 10% as discussed previously. It was the
8 consensus of the committee to approve Pages 27- 29 as amended; and the Water System Development
9 Fund, Water Capital Improvements Reserve, Water Equipment Reserve Fund, and Miroco Water
10 Reserve Fund as presented. There was also discussion regarding the large Unappropriated Ending Fund
11 Balance (\$208,008), with attention being drawn to how quickly that amount of money can be depleted in
12 the event of an emergency.

13
14 **Water Bond Fund (Page 34)**

15 Following brief discussion, it was the consensus of the committee to approve the Water Bond Fund as
16 presented.

17
18 **Salmon Enhancement Project Fund (Page 35)**

19 Following brief discussion, it was the consensus of the committee to approve the Salmon Enhancement
20 Project Fund as presented.

21
22 **Wastewater Capital Project Fund (Page 36)**

23 This page was included for historical information only. The fund closed June 30, 2003. It will be
24 dropping off the budget document soon.

25
26 **Water Capital Project Fund (Page 37)**

27 Following brief discussion, it was the consensus of the committee to approve the Water Capital Project
28 Fund as presented. It was noted that this is a new fund specific to resources and expenditures for the
29 clean water storage project.

30
31 Chairman Johnson called a five-minute recess at 7:25 PM. The meeting reconvened at 7:30 PM.

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33 **Supplemental Information**

34 A Committee member suggested a review of salaries in the Personal Services area. Another Committee
35 member said there seems to be a disparity between male and female salaries, and asked that that be
36 looked into as well. A new Line 19 was added to Page 3 of the General Fund, in the amount of \$10,000
37 for a Human Resources Survey to address these issues.

38
39 **General Fund (Pages 1-3)**

40 Yost’s suggested Contribution allocations (Lines 20-32 on Page 3) were reviewed (copy of handout
41 attached to original of these minutes) and discussed. It was the consensus of the Committee to contribute
42 \$1,000 to My Sister’s Place, \$1,500 to Fleet of Flowers, \$1,000 to Council on Alcohol & Drug Abuse,
43 \$700 to RSVP of Lincoln County, \$3,500 to Senior Meals, \$500 to Killer Whales Rowing Club, \$3,500
44 to Depoe Bay Kids Zone, \$0 to Olalla Center for Children & Families, \$750 to Depoe Bay Food Pantry,
45 and \$580 to the Civil Air Patrol, for a total of \$13,080. Following discussion about Line 4 under Capital
46 Outlay on Page 3 (Scenic Land Acquisition Harbor Overlook Project), it was decided to add a new Line

1 8 under Capital Outlay on Page 11 (Street Fund) in the amount of \$150,000 for Depoe Bay Highway
2 101 Downtown Refinement Plan Implementation, and imcrease the transfer from the General Fund by
3 \$150,000. It was also decided to add a new Line 9 under Capital Outlay on Page 11 in the amount of
4 \$5,000 for Future Equipment Purchases. Murray reviewed all the agreed upon changes to the proposed
5 budget.
6

7 Motion: Lavery moved to approve the proposed budget as recapped by the City Recorder, and send the
8 budget to the City Council. Mayor White seconded the motion.
9

10 Johnson said it was moved and seconded, and called for discussion. There was none.
11

12 Vote: Motion passed.

13 Ayes: D. Johnson, Mayor J. White, R. Hunter, D. Dunne, J. Brown, W. Spores P. Leoni,
14 G. Romans, P. Taunton, M. Lavery
15

16 IV. ADJOURN

17 There being no further business, the meeting was adjourned at 8:56 PM.
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22 _____
23 James White, Mayor
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27 _____
Silver Fox, Recording Secretary