

1 Depoe Bay Budget Committee
2 May 7, 2012 – 6:00 PM
3 Depoe Bay City Hall
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6 PRESENT: Mayor C. Connors, P. Cameron, R. Gambino, D. Goddard, S. Hoitink, R. Hunter,
7 R. Johnson, B. Leff, P. Leoni, T. Lewis, B. Silver, B. Spores, T. Wideman
8

9 ABSENT: D. Zimmerman
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11 STAFF: City Recorder P. Murray, City Field Superintendent T. Owings, Recording Secretary
12 E. LuMaye
13
14

15 I. CALL TO ORDER

16 Chair Goddard called the meeting to order at 6:00 PM and established a quorum.
17

18 VI. OPEN DISCUSSION PERIOD/PUBLIC INPUT

19 Murray reviewed revisions (copy attached to original of these minutes) made to **Personal Services**
20 **Summary** at the May 2 meeting and explained how the revisions affected other pages of the proposed
21 budget. In summary:
22

23 The transfer of \$40,994 in funding for **Personal Services Summary Line 5: Plant Operator (3)** to new
24 **Line 17: PR Policy/Salary Range Rev (CC TBD)** resulted in the following changes to the **General Fund**

25 **Page 2:**

26 new **Line 6: PR Policy/Salary Range Rev (CC TBD)** was established at \$6,149;
27 **Line 7 (prev 6): Payroll Taxes, Wrkr Comp Ins** increased **from \$9,638 to \$10,243**;
28 **Line 8 (prev 7): Health Insurance, Pension** increased **from \$36,702 to \$37,499**; and
29 **Line 9 (prev 8): TOTAL PERSONAL SERVICES** increased **from \$136,142 to \$143,693**.
30

31 **PAGES 5-7: STREET FUND**

32 The only changes proposed resulted from revisions made at the May 2 meeting:

33 Page 6 Personal Svcs: new **Line 6: PR Policy/Salary Range Rev (CCTBD)** was established at \$3,689

34 Page 6 Personal Svcs: **Line 7 (prev 6): Payroll Taxes, Wk Comp Ins** increased **from \$8,536 to \$8,900**

35 Page 6 Personal Svcs: **Line 8 (prev 7): Health, LTD Ins, Pension** increased **from \$25,248 to \$25,726**

36 Page 6 Personal Svcs: **TOTAL PERSONAL SERVICES** increased **from \$88,286 to \$92,817**
37

38 **PAGES 8-10: HARBOR FUND**

39 Murray noted that she investigated possible grant funding for a new roof at the fish cleaning station;
40 the State Marine Board may provide funding for the restroom portion of the building, while ODFW may
41 provide funding for the fish cleaning portion of the building.
42

43 Changes proposed (including updated info from revisions made at May 2 meeting):

44 Page 8 Resources: **Line 5: Transfer from General Fund** increased **from \$150,000 to \$160,000**.

1 Page 9 Personal Svcs: Line 5: Personal Services Bonus increased **from** \$8,480 **to** \$9,980
2 Page 9 Personal Svcs: new Line 6: PR Policy/Salary Range Rev (CC TBD) was established at \$6,149
3 Page 9 Personal Svcs: Line 7 (prev 6): Payroll Taxes, Wrkr Comp Ins increased **from** \$13,478 **to** \$14,231
4 Page 9 Personal Svcs: Line 8 (prev 7): Health, LTD Ins, Pension increased **from** \$40,575 **to** \$41,370
5 Page 9 Personal Svcs: TOTAL PERSONAL SERVICES increased **from** \$144,646 **to** \$153,846
6 Page 9 Capital Outlay: Line 3: Electrical Ped/Docks Upgrade increased **from** \$50,000 **to** \$69,000
7 Page 9 Capital Outlay: Line 8: Future Harbor Improvements decreased **from** \$83,630 **to** \$64,630
8

9 **PAGES 11-13: SANITARY SERVICE FUND**

10 The only changes proposed resulted from revisions made at the May 2 meeting:
11 Page 12 Personal Svcs: Line 3: Plant Operators (2 ~~plus vacant~~) decreased **from** \$92,425 **to** \$82,176
12 Page 12 Personal Svcs: new Line 7: PR Policy/Salary Range Rev (CC TBD) was established at \$11,068
13 Page 12 Personal Svcs: Line 8 (prev 7): Payroll Taxes, Wk Comp Ins increased **from** \$22,859 **to** \$22,940
14 Page 12 Personal Svcs: (Line 9 (prev 8): Health Ins, LTD, Pension increased **from** \$80,362 **to** \$81,795
15 Page 12 Personal Svcs: TOTAL PERSONAL SERVICES increased **from** \$285,040 **to** \$287,375
16

17 **PAGE 14: SANITARY BOND FUND**

18 Murray said she has spoken with a financial advisor regarding possible refinancing of three of the City's
19 loans, two of which are from 1995 and 1996 (Water Bond Fund), to save a substantial amount of
20 money in interest. The financial advisor will be coming to address the Council. No changes were
21 proposed to this fund
22

23 **PAGES 15-17: WATER SERVICE FUND**

24 Changes proposed (including updated info from revisions made at May 2 meeting):
25 Page 16 Personal Svcs: Line 3: Plant Operators (2 ~~plus vacant~~) decreased **from** \$50,652 **to** \$19,906
26 Page 16 Personal Svcs: new Line 6: PR Policy/Salary Range Rev (CC TBD) was established at \$9,839
27 Page 16 Personal Svcs: Line 7 (prev 6): Payroll Taxes, Wk Comp Ins decreased **from** \$23,088 **to** \$21,029
28 Page 16 Personal Svcs: Line 8 (prev 7): Health, LTD Ins, Pension increased **from** \$73,100 **to** \$74,464
29 Page 16 Personal Svcs: TOTAL PERSONAL SERVICES increased **from** \$280,421 **to** \$258,729
30 Page 16 Materials & Svcs: Lines 1 & 4 for Materials & Services increased **from** \$126,800 **to** \$134,300
31 Page 16 Capital Outlay: Line 2: Plant & System Improvements increased **from** \$95,500 **to** \$104,500
32 for re-roofing of the Water Treatment Plant chlorine room
33 Page 17 Line 16: Miscellaneous increased **from** \$100 **to** \$7,600
34 Page 17 TOTAL increased **from** \$126,800 **to** \$134,300
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36 **PAGE 18: MIROCO WATER RESERVE FUND**

37 There were no changes proposed to this fund.
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39 **PAGE 19: WATER BOND FUND**

40 There were no changes proposed to this fund.
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42 **PAGE 20-22: PARKS & BUILDINGS FUND**

43 The only changes proposed resulted from revisions made at the May 2 meeting:

1 Page 20: It was agreed to not increase the transfer from General Fund, since there is adequate
2 Unappropriated Ending Fund Balance for the \$5,035 increase to Personal Services.
3 Page 21 Personal Svcs: new Line 6: PR Policy/Salary Range Rev (CC TBD) was established at \$4,099
4 Page 21 Personal Svcs: Line 7 (prev 6): Payroll Taxes, Wk Comp Ins increased **from \$7,109 to \$7,513**
5 Page 21 Personal Svcs: Line 8 (prev 7): Health, LTD Ins, Pension increased **from \$27,491 to \$28,022**
6 Page 21 Personal Svcs: Line 9 (prev 8): TOTAL PERSONAL SERVICES increased **from \$92,698 to \$97,733**

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8 **PAGE 23: SALMON ENHANCEMENT FUND**

9 No changes were proposed to this self-sustaining fund.

10
11 **PAGE 24: 9-1-1 EMERGENCY TELEPHONE TAX FUND**

12 No changes were proposed to this fund, which simply tracks 9-1-1 taxes that are collected by the State
13 and remitted to the County on behalf of the City.

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15 **PAGES 25-33**

16 This is the final year these pages will be included as historical information.

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18 Motion: Mayor Connors moved to approve the proposed budget as amended in discussion and forward
19 it to the City Council for adoption. Leff seconded the motion.

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21 Chair Goddard said it was moved and seconded, and called for discussion. There was none.

22
23 Vote: Motion passed.

24 Ayes: Cameron, Connors, Gambino, Goddard, Hoitink, Hunter, Johnson, Leff, Leoni, Lewis,
25 Silver, Spores, Wideman

26
27 The Budget hearings for the Urban Renewal Agency and City Budget were scheduled for the June 5
28 regular Council meeting date.

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30 **VIII. RECESS**

31 The meeting was recessed until the next meeting at 7:08 PM.

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36 _____
37 Dorinda Goddard, Budget Committee Chair

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39 _____
40 Emma LuMaye, Recording Secretary