

1 Depoe Bay Budget Committee
2 Monday, May 7, 2015 – 6:00 PM
3 Depoe Bay City Hall
4

5 PRESENT: Chair P. Leoni, Fisher-Brown (arr 6:22 pm), R. Gambino, J. Grant, R. Hunter,
6 R. Johnson, Mayor A.J. Mattila (arr 6:12 PM), S. Olsen, L. Perez, B. Silver, S. Sparks,
7 B. Spores
8

9 ABSENT: B. Laughlin, K. Wyatt
10

11 STAFF: City Recorder P. Murray, City Superintendent B. Weidner, Recording Secretary
12 E. LuMaye
13

14 I. CALL TO ORDER

15 Chair Leoni called the meeting to order at 6:03 PM and established a quorum.
16

17 II. MINUTES OF April 28, 2015 BUDGET COMMITTEE MEETING

18 Chair Leoni asked someone to make a motion to approve the minutes from the last meeting.
19

20 Motion 1: Grant so moved. Johnson seconded the motion.
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22 Chair Leoni said it was moved and seconded to approve the minutes from the last meeting and called for
23 the question.
24

25 Vote: Motion 1 passed.

26 Ayes: Gambino, Grant, Hunter, Johnson, Leoni, Olsen, Perez, Silver, Sparks

27 Abstain: Spores
28

29 III. CONTINUE DISCUSSION PERIOD/PUBLIC INPUT

30 Bob Houston 215 Tillicum, Depoe Bay and Toby Winn 1015 NW Park View, Seal Rock – were present
31 to answer questions from the Council regarding the Neighbors For Kids (NFK) request for \$15,000
32 funding, and made a brief presentation.
33

34 Murray said there were three new items in Committee Members' packets: 1) A request that was received
35 today from Meals on Wheels; they were asking for \$2,000. 2) A copy of Silver's spreadsheet referred to
36 at the previous meeting. 3) A memo from Murray regarding municipal software; she asked the
37 Committee's consideration for a new total amount of \$80,000 to cover the purchase of both the software
38 and required hardware. (Copies attached to original of these minutes.)
39

40 **STREET FUND (Pages 5-7)**

41 Murray reviewed the Street Fund and answered questions from the Committee. There was brief
42 discussion; it was the consensus of the Committee to move the amount proposed for a Field Supervisor
43 to multiple funds and assign to other purposes, as this position is not expected to be filled for
44 approximately four more years.

1 **Page 5:** The *Transfer from General Fund* was increased from \$200,000 to \$215,000, increasing Total
2 Resources from \$1,076,810 to \$1,091,810.

3 **Page 6:** Personal Services Line 1 *Superintendent, Supervisor (2)* was reduced from \$14,414 to \$4,724.
4 Materials & Services Line 1 *Materials & Services* was increased from \$99,230 to \$123,230 (see Page 7).
5 Capital Outlay Line 3 *Equipment: Field, Safety, Office* was increased from \$5,000 to \$13,000.

6 **Page 7:** Materials & Services Line 4 *Maintenance and Repair* was increased from \$30,000 to \$54,000.
7 **APPROVED:** The Committee approved the STREET FUND by a show of hands.

8 9 **HARBOR FUND (Pages 8-10)**

10 Murray reviewed the Harbor Fund and answered questions from the Committee. There was discussion.

11 **Page 8:** The *Transfer from General Fund* was increased from \$100,000 to \$111,000, increasing Total
12 Resources from \$663,860 to \$674,860.

13 **Page 9:** Personal Services Line 1 *Superintendent, Supervisor (2)* was reduced from \$10,357 to \$5,512.
14 Capital Outlay Line 1 *Equipment, Field, Safety, Office* was increased from \$3,000 to \$14,000; and
15 Transferred to Other Funds Line 5 *General Operating Contingency* was increased from \$5,000 to
16 \$10,000.

17 **Page 10:** No changes were made to Page 10.

18 **APPROVED:** The Committee approved the HARBOR FUND by a show of hands.

19 20 **SANITARY SERVICE FUND (Pages 11-13)**

21 Murray reviewed the Sanitary Services Fund and answered questions from the Committee. There was
22 discussion about updating the Waste Water Master Plan and the Storm Drain Master Plan; Silver
23 commented if the Master Plans are addressed at the same time by the same firm, things won't run into
24 each other. Sparks encouraged looking at the global picture and not do patchwork. It was suggested to
25 discuss City infrastructure master plan updates in next year's (2016-17) budget.

26 **Page 11:** No changes were made to Page 11.

27 **Page 12:** Personal Services Line 1 *Superintendent, Supervisor (2)* was reduced from \$34,219 to
28 \$19,684; Capital Outlay Line 1 *Equipment: Field, WWTP, Safety, Office* was increased from \$8,000 to
29 \$26,500.

30 **Page 13:** No changes were made to Page 13.

31 **APPROVED:** The Committee approved the SANITARY SERVICE FUND by a show of hands.

32 33 **SANITARY BOND FUND (Page 14)**

34 Murray reviewed the Sanitary Bond Fund and answered questions from the Committee. There was
35 discussion.

36 **Page 14:** No changes were made to Page 14.

37 **APPROVED:** The Committee approved the SANITARY BOND FUND by a show of hands.

38 39 **WATER SERVICE FUND (Pages 15-17)**

40 Murray reviewed the Water Services Fund and answered questions from the Committee. There was
41 discussion.

42 **Page 15:** No changes were made to Page 15.

43 **Page 16:** Personal Services Line 1 *Superintendent, Supervisor (2)* was reduced from \$29,495 to
44 \$14,960; Capital Outlay Line 1 *Equipment: Field, WTP, Safety, Office* was increased from \$8,000 to
45 \$26,500.

1 **Page 17:** No changes were made to Page 17.

2
3 **MIROCO WATER RESERVE FUND (Page 18)**

4 Murray reviewed the Miroco Water Reserve Fund and answered questions from the Committee. There
5 was brief discussion.

6 **Page 18:** No changes were made to Page 18.

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8 **WATER BOND FUND (Page 19)**

9 Murray reviewed the Water Bond Fund and answered questions from the Committee. There was brief
10 discussion.

11 **Page 19:** No changes were made to Page 19.

12 **APPROVED:** The Committee approved the WATER SERVICE FUND, MIROCO WATER RESERVE
13 FUND, and WATER BOND FUND by a show of hands.

14
15 **PARKS & BUILDINGS FUND (Pages 20-22)**

16 Murray reviewed the Parks & Buildings Fund and answered questions from the Committee. There was
17 discussion pertaining to the Memorial Wall, which is estimated to be full in about four years.

18 **Page 20:** No changes were made to Page 20.

19 **Page 21:** *Personal Services* Line 1 *Superintendent, Supervisor (2)* was reduced from \$7,994 to \$3,149;
20 *Capital Outlay* Line 4 *Equipment, Field, Safety, Office* was increased from \$7,000 to \$15,000.

21 **Page 22:** No changes were made to Page 22.

22 **APPROVED:** The Committee approved the PARKS & BUILDINGS FUND by a show of hands.

23
24 **SALMON ENHANCEMENT PROJECT FUND (Page 23)**

25 Murray reviewed the Salmon Enhancement Project Fund and answered questions from the Committee.
26 There was discussion.

27 **Page 23:** No changes were made to Page 23.

28 **APPROVED:** The Committee approved the SALMON ENHANCEMENT PROJECT FUND by a show
29 of hands.

30
31 **911 EMERGENCY TELEPHONE TAX FUND (Page 24)**

32 This page was included for historical information only.

33
34 **GENERAL FUND (Pages 1-3)**

35 Murray reviewed the General Fund and answered questions from the Committee. There was discussion.
36 The Committee approved the \$15,000 contribution for Neighbors For Kids by a show of hands, with a
37 stipulation of accountability at six months and at next year's Budget. The Meals on Wheels funding
38 request was denied because they are taxpayer funded.

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40 **Motion 2:** Grant proposed funding NFK with the amount they requested, \$15,000. Perez seconded the
41 motion.

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43 Discussion on the motion included accountability. Motion passed unanimously with a show of hands.
44 The Committee discussed increasing the percent of *Unappropriated Ending Fund Balance* to make
45 available for charitable contributions to more than 1 percent.

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2 Motion 3: Olsen moved to increase the charitable contributions to 1.5% of the unspent monies. Fisher-
3 Brown seconded the motion.

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5 Chair Leoni called for the question.

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7 Vote: Motion 3 passed.

8 Ayes: Fisher-Brown, Gambino, Grant, Hunter, Leoni, Mattila, Johnson, Olsen, Perez, Sparks,
9 Silver,
10 Spores

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12 **Page 1**: No changes were made to Page 1.

13 **Page 2**: Capital Outlay Line 1 *Equipment – Office & Other* was increased from \$12,000 to \$28,000.
14 Transferred to Other Funds Line 1 *Transfer to Harbor Fund* was increased from \$100,000 to \$111,000
15 and Line 2 *Transfer to Street Fund* was increased from \$200,000 to \$215,000.

16 **Page 3**: Materials & Services Line 16 *Depoe Bay Advertising and Promotion* was increased from
17 \$10,000 to \$20,000 to cover the cost of the Mayor and Council President’s trip to Washington DC. Line
18 22 *Education and Technology (NFK)* was set at the amount of their request, which was \$15,000. These
19 changes increased Total Expenditures from \$1,128,426 to \$1,195,426 and decreased the Unappropriated
20 Ending Fund Balance from \$442,094 to \$375,094. The total of the 1½% of Unappropriated Ending
21 Fund Balance, \$5,626, was appropriated on Line 28 *Contribution to Depoe Bay Food Pantry*.

22
23 Chair Leoni said a motion was needed to approve the budget as changed and recommend the City
24 Council adopt it.

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26 Motion 4: Spores so moved. Gambino seconded the motion.

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28 Chair Leoni said was moved and seconded, and called for the question.

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30 Vote: Motion 4 passed.

31 Ayes: Fisher-Brown, Gambino, Grant, Hunter, Leoni, Mattila, Johnson, Olsen, Perez, Silver,
32 Sparks,
33 Spores

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35 IV. ADJOURN

36 There being no further business, the meeting was adjourned at 9:19 PM.

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41 _____
42 Peggy Leoni, Budget Committee Chair

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44 _____
45 Emma LuMaye, Recording Secretary