

1 Depoe Bay Budget Committee
2 Thursday, April 20, 2017 – immediately following the Urban Renewal Agency Budget Committee Meeting
3 Depoe Bay City Hall
4

5 PRESENT: Mayor B. Leff, D. Arnold, D. Callender, R. Gambino, L. Goddard, J. Grant (dep 7:38
6 PM), R. Johnson, E. Sherman, J. Speer, J. Wiseman
7

8 ABSENT: C. Bates
9

10 STAFF: City Recorder M. Meagher, City Superintendent B. Weidner, Recording Secretary
11 E. LuMaye
12

13 I. CALL TO ORDER

14 Mayor Leff called the meeting to order and established a quorum at 6:25 PM.
15

16 II. NOMINATIONS FOR AND ELECTION OF CHAIRPERSON

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18 Motion 1: Gambino nominated Mayor Leff as Chairperson for the City Budget Committee; there was
19 question as to the legality of a Mayor serving as Chair. Gambino withdrew his nomination.
20

21 Motion 2: Grant nominated Wiseman as Chairperson for the City Budget Committee. Gambino
22 seconded the motion.
23

24 Mayor Leff called for other nominations. There were none. There was no discussion.
25

26 Vote: Motion 2 passed.

27 Ayes: Arnold, Callender, Gambino, Goddard, Grant, Johnson, Leff, Sherman, Speer, Walters,
28 Wiseman
29

30 III. PRESENTATION: BUDGET MESSAGE

31 Meagher read the City of Depoe Bay Budget Message for fiscal year 2017-2018 into the record (copy
32 attached to original of these minutes).
33

34 IV. STATE REVENUE SHARE FUNDING

35 Meagher distributed information on State Revenue Sharing (copy attached to original of these minutes).
36 The Committee reviewed the projected income. Chair Wiseman called for a motion to accept the State
37 Revenue Share funding.
38

39 Motion 3: Leff so moved. Gambino seconded the motion.
40

41 There was no discussion.
42

43 Vote: Motion 3 passed.

44 Ayes: Arnold, Callender, Gambino, Goddard, Grant, Johnson, Leff, Sherman, Speer, Walters,
45 Wiseman

1
2 V. OPEN DISCUSSION PERIOD / PUBLIC INPUT

3 **General Fund (Pages 1-3)**

4 **Page 3 Materials & Services:**

- 5 - Line 9 *Tuition, Training, Education, Safety Mgmt/Training* was reduced from \$20,000 to
6 \$10,000.
7 - Line 16 *Depoe Bay Advertising & Promotion* – it was noted that \$18,000 of the proposed
8 \$22,000 was for solar eclipse glasses.

9 Arnold said both Newport and Lincoln City’s Transient Room Tax (TRT) rates are 9.5%. Depoe Bay’s
10 TRT rate is 8% and was last increased in 2003. He suggested the Committee recommend to the City
11 Council to increase Depoe Bay’s Transient Room Tax rate. Mayor Leff suggested making this
12 recommendation as part of the budget process.

13
14 Motion 4: Arnold moved that the City Council look at raising the Room Tax to 9.5%. Gambino
15 seconded the motion.

16
17 Chair Wiseman called for discussion. There was brief discussion.

18
19 Vote: Motion 4 passed.

20 Ayes: Arnold, Callender, Gambino, Goddard, Grant, Johnson, Leff, Sherman, Speer, Walters,
21 Wiseman

22
23 **Page 3 Materials & Services**

- 24 - Line 9 *Tuition, Training, Education, Safety Mgmt/Training* was raised from \$1,000 to \$10,000.
25 - Line 19 *Near Shore Action Team, ORMR (Otter Rock Marine Reserve)* – this item should have
26 no expenditure. Meagher will research this item and report at the next meeting.
27 - Line 23 *Education and Technology (NFK Contribution)* – there was discussion regarding what
28 this Line Item was for; Grant proposed we reach out to NFK (Neighbors For Kids) and ask them
29 to come to the next Budget Committee meeting and answer questions.

30
31 **Page 2 Capital Outlay**

- 32 - Line 2 *Emergency Warning Siren System* – Mayor Leff asked Weidner for a cost estimate for
33 siren maintenance. Weidner did not have any numbers at this time; he will report at the next
34 meeting. Meagher explained that the cost of servicing the sirens would appear on Page 3
35 *Materials & Services*. This item will be reviewed at the next meeting.

36
37 An unidentified audience member expressed concern over unfunded PERS liability; there was
38 discussion. Mayor Leff said the City’s Auditor has said that no cities are even trying to fund PERS
39 liability at this time, because there is no way to know what is going to happen in the courts, and we have
40 been advised not to worry about it.

41
42 **Page 2 Capital Outlay**

- 43 - Line 5 *Land Acquisition-Parking (PLA)* – there was discussion regarding parking, and the
44 potential purchase of one of the Allyn lots; the proposed funding was reduced from \$200,000 to
45 \$85,000.

1
2 **Transient Room Tax (Page 4)**

3 There was additional discussion regarding the Budget Committee recommending to the City Council to
4 raise the Transient Room Tax rate. It was noted again that the warning siren maintenance funding would
5 be reflected under *Requirement Description Line 2 Public Safety (dedicated 1%)*. There was brief
6 discussion regarding creation of a dedicated account for public safety; Mayor Leff said the City Auditor
7 advised in the past that dedicated funds be dropped. There was also brief discussion regarding level of
8 service in our law enforcement agreement with the County; a suggestion was made to form our own
9 police department. Mayor Leff suggested holding a workshop to discuss some of these issues. The
10 following changes to the proposed Budget were recommended:

11
12 **Page 4 Requirement Description**

- 13 - Line 3 *Public Safety-Law Enforcement (Sheriff contract)*: reduce from \$20,000 to \$10,000.
14 - Add a new Line 4 *Tsunami Sirens Maintenance* with a proposed Budget of \$5,000.

15
16 Grant left the meeting at 7:38 PM. The Committee was in consensus to conclude tonight's meeting by
17 8:30 PM.

18
19 **Streets (Pages 5-7)**

20 There were no changes to the proposed Streets Fund Budget pages.

21
22 **Harbor (Pages 8-10)**

23 There was discussion regarding tracking all vessel fuel-related expenses separately, the cost and resale
24 charge of the fuel, and the voluntary boat launch fees. It was noted the \$1,200 the Council recently
25 approved for internet at the harbor was not in the proposed Budget: **Page 10 Materials & Services Line**
26 **3 Telephone & Communications**: raise from \$1,800 to \$3,000. There was also brief discussion regarding
27 using Transient Room Tax funds to fund harbor expenses.

28
29 **Sanitary Service (Pages 11-13)**

30 An unidentified audience member from Gleneden Beach questioned the proposed resource of \$609,000
31 from Gleneden Sanitary District; there was discussion regarding plans to upgrade the sludge processing
32 method at the plant. Costs expected in the upcoming fiscal year would be for engineering, design, and
33 RFP. Weidner will research sludge hauling costs and report at the next meeting. No changes were
34 recommended.

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36 **VI. SET DATE FOR NEXT MEETING**

37 The next meeting of the Budget Committee was set for Thursday, May 4, 2016 at 6:00 PM at City Hall.

38
39 **VII. RECESS**

40 The meeting was recessed at 8:32 PM.

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43 _____
44 Jeff Wiseman, Chair

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Emma LuMaye, Recording Secretary