

1 Depoe Bay Budget Committee
2 Thursday, May 4, 2017
3 Depoe Bay City Hall
4

5 PRESENT: Mayor B. Leff, D. Arnold, C. Bates, D. Callender, R. Gambino, J. Grant, R. Johnson,
6 E. Sherman, J. Speer, J. Wiseman
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8 ABSENT: L. Goddard
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10 STAFF: City Recorder M. Meagher, City Superintendent B. Weidner, Recording Secretary
11 E. LuMaye
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13 I. CALL TO ORDER

14 Chair Wiseman called the meeting to order and established a quorum at 6:30 PM.
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16 V. OPEN DISCUSSION PERIOD / PUBLIC INPUT

17 **Sewer Fund (Pages 11-13)**

18 There was lengthy discussion of the Sewer Fund, with a focus on the purchase of a sludge press (copy of
19 Weidner's cost information attached to original of these minutes). No changes were made to the
20 proposed Budget.
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22 **Sanitary Bond Fund (Page 14)**

23 Meagher reviewed the Sanitary Bond Fund Line Items. There was brief discussion. No changes were
24 made to the proposed Budget.
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26 **Water Fund (Pages 15-17)**

27 Meagher reviewed the Water Fund Line Items. There was discussion. The following change was
28 recommended to the proposed Budget:

- 29 - **Page 17 Materials and Services** Line Item 4. *Plant & System Maintenance*: lower from \$120,000
30 to \$40,000.
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32 **Miroco Water Reserve Fund (Page 18)**

33 Meagher reviewed the Miroco Water Reserve Fund Line Items. There was brief discussion. No changes
34 were made to the proposed Budget.
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36 **Water Bond Fund (Page 19)**

37 Meagher reviewed the Water Bond Fund Line Items. There was brief discussion. No changes were made
38 to the proposed Budget.
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40 **Parks & Buildings Fund (Pages 20-22)**

41 Meagher reviewed the Parks & Buildings Fund and said there was a deficit of \$124,343 that was not
42 covered by the proposed transfer of \$150,000 from the General Fund, so there would either need to be a
43 larger transfer or some of the requested purchases needed to be cut. She pointed out the General Fund is
44 almost a half million dollars shorter this year and the Harbor Fund also had a deficit. There was
45 discussion. The following changes were recommended:

- **Page 21 Capital Outlay Line 2 Building/Facilities Improvements/Construction:** reduce from \$106,000 to \$50,000.
- **Page 21 Capital Outlay Line 11 Future Park System Land Acquisition:** reduce from \$101,350 to \$0

Salmon Enhancement Project Fund (Page 23)

Meagher reviewed the Salmon Enhancement Project Fund Line Items. There was brief discussion. No changes were made to the proposed Budget.

Personal Services Summary, Materials and Services Summary, and Capital Outlay Summary

The summary sheets were reviewed. Arnold suggested eliminating the word “Supernumerary” from the Utility Worker job title, as it did not make sense. There was no objection.

Grant read Clary Grant’s Fleet of Flowers funding request statement into the record (copy of funding request and statement attached to original of these minutes). There was brief discussion regarding the funding request being submitted late, and the lack of financial records with their request. Mayor Leff wanted to give them a chance to turn in financial records because the Fleet of Flowers is important. There was no objection. Meagher explained the funding request procedure.

General Fund (Pages 1-3)

There was discussion regarding Contributions. Representatives from the Depoe Bay Food Pantry and Neighbors For Kids were present and addressed the Committee regarding their funding requests. The following changes were recommended:

- **Page 3 Materials & Services Line 27 Contribution OCWCOG Senior Meals:** this Line Item will be removed from the Budget.
- **Page 3 Materials & Services Line 28 Contribution to Depoe Bay Food Pantry:** increase from \$5,000 to \$7,000.

Harbor Fund (Pages 8-10)

There was discussion regarding launch ramp fees as related to the MAP (Maintenance Assistance Program) grant. Meagher said if we raise the ramp fees and lose the grant, someone would need to be at the harbor to enforce the payments; we would either have to hire an employee or put in an electronic payment system. Arnold suggested separating out fuel sales and fuel station operations from other Harbor Fund activities, and to track these expenses separately. Mayor Leff liked the idea of a deep analysis on fuel costs so the Council could move forward in a positive way. The following recommendations were made:

- The Council work on the fuel expense deficit issue.
- **Page 8 Beginning Fund Balance Line 5 Transfer from General Fund:** increase from \$150,000 to \$230,000.

1 VI. SET DATE FOR NEXT MEETING

2 The next meeting of the Budget Committee was schedule for Monday, May 8, 2017 at 6:00 PM, for a
3 final review of all changes to the proposed Budget.

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5 VII. RECESS

6 The meeting was recessed at 8:39 PM.

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Jeff Wiseman, Chair

Emma LuMaye, Recording Secretary