

Depoe Bay City Council
Regular Meeting
Tuesday, September 16, 2003 - 7:00 PM
Depoe Bay City Hall

PRESENT: Mayor B. Silver, P. Taunton (arr 7:01), A. Brown, G. Romans, J. Brown

ABSENT: J. White, M. Lavery

STAFF: City Field Superintendent T. Owings, City Recorder P. Murray, Recording Secretary S. Fox

I. PLEDGE OF ALLEGIANCE

Mayor Silver called for all to stand for the Pledge of Allegiance.

II. CALL TO ORDER

Mayor Silver called the meeting to order and established a quorum at 7:00 PM.

III. APPROVE MINUTES: September 2, 2003 Workshop and Regular Meetings and September 10, 2003 Special Meeting

Motion 1: Alice Brown moved to approve the minutes of the September 2, 2003 Workshop and Regular Meetings and the September 10, 2003 Special Meeting, as written. Jack Brown seconded the motion.

Mayor Silver said it was moved and seconded, and called for discussion. There was none.

Vote: Motion 1 passed.

Ayes: Taunton (September 10 meeting only), Alice Brown, Silver, Romans, Jack Brown (September 2 meetings only)

Abstain: Taunton (September 2 meetings), Jack Brown (September 10 meeting)

IV. ACCOUNTS PAYABLE

Motion 2: Romans moved to approve Accounts Payable with one late entry in the amount of \$1,274.50 for Ferris Landscaping. Alice Brown seconded the motion.

Mayor Silver said it was moved and seconded, and called for discussion. There was none.

Vote: Motion 2 passed.

Ayes: Taunton, Alice Brown, Silver, Romans, Jack Brown

V. PUBLIC INPUT

There was no Public Input.

VI. NEW BUSINESS

A. Interview Applicants for City Commissions and Committees

Parks Commission applicants Travis Thompson and Florence Shepard, and Salmon Enhancement Commission applicant Cody Lawrence were present and came forward to tell about themselves and why they were interested in participating.

Ballots were then filled out, signed, and handed in. Murray tallied the votes (copy of ballot attached to original of these minutes) and announced the results. Councilors Taunton, Alice Brown, Romans, and Jack Brown voted to appoint Thompson to the Parks Commission. Mayor Silver voted to appoint Florence Shepard to the Parks Commission. The vote to appoint Cody Lawrence to the Salmon Enhancement Commission was unanimous.

Motion 3: Jack Brown moved to accept the canvass of votes and appoint Travis Thompson to Parks Commission Position #8 and Cody Lawrence to Salmon Enhancement Commission Position #6. Romans seconded the motion.

Mayor Silver said it was moved and seconded, and called for discussion. There was none.

Vote: Motion 3 passed.

Ayes: Taunton, Alice Brown, Silver, Romans, Jack Brown

B. Proposals – Painting Exterior of Painter Building

Owings reported that two painting contractors provided bids, of the six that were contacted (see copy of memo attached to original of these minutes). He recommended accepting the bid from Walter Painting, and requested a draft of \$2,500 for supplies on behalf of the contractor, with the balance to be paid upon completion of the job.

Motion 4: Taunton moved to accept the bid from Walter Painting for painting the Painter Building, at a cost of \$5,625, with a draw of \$2,500 for materials. Jack Brown seconded the motion.

Mayor Silver said it was moved and seconded, and called for discussion. There was brief discussion regarding color for the building.

Vote: Motion 4 passed.

Ayes: Taunton, Alice Brown, Silver, Romans, Jack Brown

C. City Vehicles

Owings reported that two new vehicles were purchased since the last Council meeting, creating a surplus of the two 1990 Nissan pickups that were replaced. He requested authorization to advertise and sell the vehicles to the highest bidder, with a set minimum bid based on Blue Book.

Motion 5: Alice Brown moved to declare the two old vehicles as “surplus” and to direct Staff to advertise and sell them to the highest bidder. Taunton seconded the motion.

Mayor Silver said it was moved and seconded, and called for discussion.

Vote: Motion 5 passed.

Ayes: Taunton, Alice Brown, Silver, Romans, Jack Brown

D. Transportation & Growth Management (TGM) Grant Award – Depoe Bay
Highway 101 STA/Downtown Refinement Plan Project

Murray reviewed her memo to the Council (copy attached to original of these minutes), and noted that the City has been selected to move forward to the work negotiation stage of the TGM grant award process. She met with Elizabeth Ledet from ODOT, who had drafted up a “statement of work” for the project which they reviewed at their meeting. There is a 15-month time frame the work must be completed in, and this is unrealistic for completing all the work. Ms. Ledet suggested the City apply to the Code Assistance Program through DLCD. This program will provide consultants to assist with both drafting the ordinances which will implement the refinement plan, and the public hearing and adoption process. A letter of support from the City Council and one from the Planning Commission must accompany the application.

Motion 6: Alice Brown moved to direct Staff to submit the application to the Code Assistance Program, with a letter of support from the Council to be signed by the mayor. Taunton seconded the motion.

Mayor Silver said it was moved and seconded, and called for discussion. There was none.

Vote: Motion 5 passed.

Ayes: Taunton, Alice Brown, Silver, Romans, Jack Brown

VII. UNFINISHED BUSINESS

A. City Ballot Measures, November 4, 2003 Election – Information Dissemination

Mayor Silver queried Councilors how they wished to proceed with this project. Murray noted that only statements of facts should be promulgated by the City. Suggestions included sending a letter to registered voters, talking to registered voters directly by going door-to-door, scheduling a Town Hall meeting at the Community Center, the formation of an Elections Committee, and the possibility of either delegating the task of disseminating information to the Chamber of Commerce or presenting information at the next Chamber meeting. How to deliver information in Little Whale Cove (LWC) was specifically discussed (see attached copy of letter from LWC Homeowners Association). Concerns expressed included being uncomfortable telling people how to vote, and the importance of informing the public about the two measures. It was specifically noted that the City cannot expend any funds beyond providing factual information regarding the two measures. Chamber representative Peggy Leoni said that the Chamber does not take a stand on any voter issues, and a request to host a public forum would need to be brought before the membership and Board of Directors for a vote. Staff was directed to find out whether an explanatory letter of fact on each issue can be mailed to registered voters by the City. Committees were directed to develop the language for two letters of information (one for each measure) and bring to the next Council meeting. Councilors were asked to refer anyone interested in being on an Elections Committee to City Hall, and residents who are interested were encouraged to attend the next Council meeting.

VIII. CORRESPONDENCE

There was one item of Correspondence: a letter from the Economic Development Alliance of Lincoln County (copy attached to original of these minutes), notifying the City that they are updating the county's long-range plan for economic development, and inviting input from Depoe Bay. Comments must be submitted by October 15, 2003. Mayor Silver asked Romans and Alice Brown to obtain input from the Economic Business Development Committee at their next meeting, and report at the next Council meeting.

IX. LIAISON OFFICERS' REPORTS

Jack Brown reported that the Corps of Engineers was in town today. Owings will provide information on this in his Staff Report.

Taunton reported that the last scheduled Salmon Enhancement Commission meeting had no quorum, but the group has been active all summer.

Alice Brown reported that the Parks Commission will conduct an informal site visit at one of the scenic lands properties tomorrow afternoon at 2 PM, for the purpose of determining where to put benches.

Romans reported that the last Economic Business Development Committee had no quorum, but held an informal meeting.

X. CITY STAFF REPORT

Owings reported that the Corps of Engineers made a presentation at a Town Hall meeting this afternoon. The area that will be reinforced runs from the docks by Dockside Charters, around to the dam. There will be 76 pilings put in, at a rate of two-three per day. There will be a pre-construction meeting tomorrow in Troutdale. The project should begin within the next two weeks.

Murray reported that the City Hall ADA restroom project is close to advertising for construction bids.

XI. COUNCIL COMMENTS

Alice Brown said the Smart Development Code Handbook has good information at limited commercial and residential zones, limited land use overlay zones, and abrupt transitions between zones. The Planning Commission has copies of this guide and she hoped they would keep this information in mind when looking at the matrix project.

Romans asked for a Council consensus regarding what will be addressed at the Council Workshop meeting scheduled for September 23. He was advised that this would best be handled at the workshop meeting, where minutes from the previous workshop meeting will be reviewed, as well as the document regarding handling of correspondence, which Staff was directed to develop.

ADDITIONAL PUBLIC INPUT

Peggy Leoni Chamber of Commerce, said the Salmon Bake is Saturday, September 20. Tickets are still available at a \$1 discount. Shuttle buses will be available. Call the Chamber to arrange for delivery of meals if you have to work.

XII. ADJOURN

There being no further business, the meeting was adjourned at 8:31 PM.

Mayor Bruce R. Silver

Silver Fox, Recording Secretary