

1 Depoe Bay City Council
2 Regular Meeting
3 Tuesday, February 15, 2005 - 7:00 PM
4 Depoe Bay City Hall
5

6 PRESENT: Mayor J. White, P. Cameron, P. Taunton, A. Brown, G. Romans, J. Brown, M. Laverty
7
8 STAFF: City Recorder P. Murray, City Field Superintendent T. Owings, Recording Secretary
9 S. Fox
10

11 I. PLEDGE OF ALLEGIANCE

12 Mayor White called for all to stand for the Pledge of Allegiance.
13

14 II. CALL TO ORDER

15 Mayor White called the meeting to order and established a quorum at 7:00 PM.
16

17 III. APPROVE MINUTES: February 1, 2005 Regular and Workshop Meetings

18 Motion 1: Laverty moved to accept the minutes of the February 1, 2005 regular and workshop meetings
19 as written. Taunton seconded the motion.
20

21 Mayor White said it was moved and seconded, and called for discussion. There was none.
22

23 Vote: Motion 1 passed.

24 Ayes: Cameron, Taunton, Alice Brown, White, Romans, Jack Brown, Laverty
25

26 IV. ACCOUNTS PAYABLE

27 Motion 2: Romans moved to pay the accounts payable. Alice Brown seconded the motion.
28

29 Mayor White said it was moved and seconded, and called for discussion. There was none.
30

31 Vote: Motion 2 passed.

32 Ayes: Cameron, Taunton, Alice Brown, White, Romans, Jack Brown, Laverty
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34 V. SPECIAL ORDERS

35 A. Interview Applicants for City Commissions and Committees

36 Planning Commission applicant Carol Connors and Budget Committee applicant Mike Yost were
37 present and came forward to tell about themselves and why they were interested in participating, and
38 answered questions from Councilors regarding their qualifications and applications. (Copy of scheduled
39 interviews and applications received attached to original of these minutes.)
40

41 B. Presentation of Audit Report FY 2003-04 – Signe Grimstad

42 Signe Grimstad, Grimstad and Associates, presented the FY 2003-04 Audit Report. She noted that this is
43 the first time presentation for Depoe Bay under new GASB34 (Government Auditing Standards Board)
44 requirements, and the City is in compliance. She said that infrastructure assets must be booked by 2006.
45 She noted that the City's capitalization policy has not been updated in many years and suggested that it
46 be updated, increasing the minimum dollar amount from the existing \$200. Under GASB34, the City is

1 required to maintain a fixed asset listing and keep an inventory of purchases pursuant to the
2 capitalization policy. She reviewed the report in detail, and again recommended reducing the number of
3 funds the City maintains. On Councilor prompting, she offered to provide suggestions on how to
4 accomplish this. She said funds are tight and will get tighter because the City is growing.

5 6 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

7 There were no reports.

8 9 VII. PUBLIC COMMENTS

10 Debbie Davilla, Chamber of Commerce, reported that the Citizen of the Year Banquet is scheduled for
11 Saturday, March 12 at 6 PM at the Gleneden Beach Community Hall. Admission is \$25 per couple, there
12 will be a raffle, and the theme this year is “fiesta”.

13
14 Pastor Mark Scott, Bayside Chapel, requested permission for the church to use City Park on July 31 for
15 Church Day in the Park. They plan a barbeque and a concert.

16
17 Motion 3: Lavery moved to authorize Bayside Chapel to use City Park on July 31 for Church Day in the
18 Park. Alice Brown seconded the motion.

19
20 Mayor White said it was moved and seconded, and called for discussion. There was none.

21
22 Vote: Motion 3 passed.

23 Ayes: Cameron, Taunton, Alice Brown, White, Romans, Jack Brown, Lavery

24 25 VIII. UNFINISHED BUSINESS

26 A. Federal Appropriations Requests to Congresswoman Hooley
27 Murray reported that she discussed possible projects with Owings, and there was only one which they
28 felt would be appropriate to ask Congresswoman Hooley to pursue for federal funding: the harbor
29 parking lot. There were no other requests or suggestions from the Council, and it was their consensus
30 that Staff complete the request form, maintaining the \$400,000 approved by motion at the last meeting,
31 and return the form to Hooley’s office before February 27.

32 33 IX. NEW BUSINESS

34 A. Proposed Addition of Restroom at Ainslee Building – Neighbors Against Drugs Request for
35 Consent

36 Kay Wyatt, 1760 Walking Wood, provided a floor plan of for a proposed second bathroom (copy
37 attached to original of these minutes), which Oregon State health code requires for the number of
38 children that use the building. She said a grant application has been submitted to cover the cost of the
39 bathroom, and asked the Council’s permission to proceed.

40
41 Motion 4: Lavery moved to approve the Neighbors Against Drugs request for construction of a second
42 bathroom in the Ainslee Building. Taunton seconded the motion.

43
44 Mayor White said it was moved and seconded, and called for discussion. There was none.

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46 Vote: Motion 4 passed.

1 Ayes: Cameron, Taunton, Alice Brown, White, Romans, Jack Brown, Lavery

2
3 B. Appointments to Fill Vacancies on City Commissions and Committees

4 Ballots were filled out (copy of ballot attached to original of these minutes), signed, and handed in.
5 Murray tallied the votes and announced the results. The vote was unanimous to appoint Carol Connors
6 to Planning Commission Position #6 and Mike Yost to the Budget Committee.

7
8 Motion 5: Lavery moved to accept the canvass of votes and appoint Carol Connors and Mike Yost to
9 their respective positions. Jack Brown seconded the motion.

10
11 Mayor White said it was moved and seconded, and called for discussion. There was none.

12
13 Vote: Motion 5 passed.

14 Ayes: Cameron, Taunton, Alice Brown, White, Romans, Jack Brown, Lavery

15
16 C. Discussion: Review Existing Traffic Safety Commission, Creation of Traffic and Public Safety
17 Commission

18 John O'Brien, Traffic Safety Commissioner, was present to participate in the discussion, which included
19 the importance of citizen involvement and the necessity of having enough members on the Commission
20 to be able to hold meetings. A suggestion was made to contact the fire chief, the commanding officer of
21 the Coast Guard station, and the neighborhood watch to ask each of these groups to designate someone
22 to participate on this commission or be a liaison. O'Brien encouraged the Council to define the scope
23 and purpose of a new Commission. It was agreed to schedule this subject for a workshop.

24
25 D. Schedule Annual Goals, Projects, and Priorities Workshop Meeting

26 The workshop meeting was scheduled for Monday, March 14, 2005 at 6 PM.

27
28 X. CORRESPONDENCE

29 Murray reported there were two items of correspondence (copies attached to original of these minutes).

30 1) A letter from Mark Scott, addressed earlier in the meeting. 2) A letter from Gary Walls resigning
31 from the Salmon Enhancement Commission.

32
33 Motion 6: Cameron moved to accept Walls' resignation and advertise the vacancy, and send Walls a
34 letter of thanks. Taunton seconded the motion.

35
36 Mayor White said it was moved and seconded, and called for discussion. There was none.

37
38 Vote: Motion 6 passed.

39 Ayes: Cameron, Taunton, Alice Brown, White, Romans, Jack Brown, Lavery

40
41 XI. STAFF REPORT

42 Owings reviewed his written report (copy attached to original of these minutes), providing updates on
43 the Harbor Fuel Project, water line flushing, parking line re-painting, and moving forward with a
44 budgeted purchase of new chairs for the Council Chambers before June 30, which the Council indicated
45 he should do. He also reported that Lincoln County surveyors have been working on Collins Street in the

1 early stages of developing a solution to the intersection of Collins and Hwy 101, where motorhomes get
2 hung-up.

3
4 Murray reported that 1) Mayor White and Cameron had indicated they were interested in attending a
5 workshop in Tillamook for newly-elected officials on March 2. She asked if anyone else was interested
6 in attending the workshop.

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8 Motion 7: Romans moved to authorize Mayor White and Cameron to attend the March 2 workshop at a
9 cost of \$50 each plus mileage reimbursement. Lavery seconded the motion.

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11 Mayor White said it was moved and seconded, and called for discussion. There was none.

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13 Vote: Motion 7 passed.

14 Ayes: Taunton, Alice Brown, White, Romans, Jack Brown, Lavery

15 Abstain: Cameron

16
17 Murray continued her report. 2) The Lincoln County Board of Commissioners joint meeting is coming
18 up, and topics for discussion will include the Whale Watching Spoken Here program at the Painter
19 Building, and the ongoing discussion regarding Collins Street. She asked if there were any other items
20 the Council would like on the topic list, and noted that it needs to be submitted by February 25. 3) She
21 asked for a decision on whether the Council wants to submit an application for a 306A grant for the
22 Harbor Overlooks Scenic Byway Project, if the City can use existing funding as match funding for a
23 306A grant (see copy of Murray's 2/15/05 memo attached to original of these minutes). The City has no
24 other funding source for matching this grant.

25
26 Motion 8: Alice Brown moved to apply for the full \$50,000 of the 306A grant if it's possible to use the
27 existing funding as match. Lavery seconded the motion.

28
29 Mayor White said it was moved and seconded, and called for discussion. A Councilor clarified that the
30 only thing the City is trying to acquire with tax lot 700 is a deed restriction.

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32 Vote: Motion 8 passed.

33 Ayes: Cameron, Alice Brown, White, Romans, Jack Brown, Lavery

34 Noes: Taunton

35
36 Murray continued her report. The deadline for the Oregon Parks & Recreation Government Grant
37 Program is April 15. She asked the Council if they still wanted to pursue this for the expansion of City
38 Park. It was the consensus of the Council that Staff should conduct research and bring specific
39 information regarding the grant back to the Council as soon as possible. Owings was directed to inform
40 Parks Commission at their meeting tomorrow night.

41 42 XII. COUNCIL COMMENTS

43 Alice Brown expressed thanks to Mr. O'Brien for contributing to the discussion on the possible
44 expansion of the Traffic Safety Commission.

1 Romans questioned whether the Council would like to pursue another ballot measure regarding law
2 enforcement. It was the consensus of the Council that the Law Enforcement Committee should meet and
3 discuss this; the Committee will meet before the March 14 workshop.

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5 XIII. ADJOURN

6 There being no further business, the meeting was adjourned at 8:17 PM.

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Mayor James White

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Silver Fox, Recording Secretary