

Depoe Bay City Council
Workshop – Thursday, April 6, 2006 – 7:00 p.m.
Depoe Bay City Hall

PRESENT: Mayor J. White, P. Cameron, A. Brown, G. Romans (arrived 7:02 pm),
J. Brown, M. Laverty

ABSENT: P. Taunton

STAFF: City Recorder P. Murray

Mayor White called the meeting to order and established a quorum.

Depoe Bay Emergency Preparedness Committee-City Emergency Operations Plan Review

Mayor White asked Bob Lee to begin the committee's presentation. Bob Lee introduced himself as Chair of the Depoe Bay Emergency Preparedness Committee subcommittee that is working on reviewing the City's Emergency Operations Plan. Other members present included Bette Silver, Jack O'Brien and Rick Davilla. Lee distributed copies of power point slides (copy attached to the original of these minutes) he used for the presentations. The draft revised Emergency Operations Plan (copy attached to the original of these minutes) was reviewed. Items discussed included: 1) proposed revision to order of succession, whether employees should be included, or only elected officials, 2) a request for clarification on the order of succession identified in the City Charter as compared to that proposed, 3) clarification that the "Emergency Operations Director" is the City Superintendent, 4) the committee worked to identify tasks necessary to be accomplished and feels the Council should assign individuals to those tasks, 5) the importance of redundancy in making those assignments to ensure there are backups for each, 6) when making assignments, use position titles instead of people's names, 7) the Response Phase follows the Alert and Non-Alert Phase, and the plan is to get people out of harms way to a safe place, 8) the City's role in the Response Phase could be to run drills to show people that the City is prepared and can conduct an orderly evacuation, 9) concerns relating to conflicts arising during an evacuation, such as who is in charge, 10) neighborhood response groups providing assistance when police agencies are unable to do so, 11) tourist evacuation alert and evacuation concerns, 12) the downtown area is included as a "neighborhood" in the proposed plan, 13) coordination with people is one aspect of the plan and restoring services is another, 14) security issues and who would be in charge particularly if the community is isolated, 15) conducting a survey to try to determine how many residents are trained in emergency response, 16) the benefit of getting to know your neighbors and their qualifications to generate a list, which would be under the control of the Emergency Operations Center.

It was noted that Jim Hawley, Lincoln County Emergency Services, has attended committee meetings, Ron Smith, Fire Chief, and the Red Cross have attended a meeting. The committee is not yet ready to meet with LinComm. City Hall is the proposed location for the Operations Center, although it is questionable if the building would withstand an earthquake. The committee feels the existing Emergency Operations Plan has many good ideas and programs (such as emergency bridge plans on South Depoe Creek) but it needs to be updated. Addressing medical emergencies was discussed, the committee clarified that their focus has been on physical disasters, but the same programs could be applied to other types of emergency situations.

Discussion ensued on emergency packs, food and water stores, other necessary materials and parts (water treatment plant repair, generators, etc.) and storage concerns. Emergency packs should have three days, and in-home stores should have seven to fourteen days, of food and water. At this point, the committee has worked on evacuation, the next step is to address support.

The committee needs to know if the council agrees with the proposed organization. Also if the format of the plan annexes is acceptable. Generally, the council is in agreement with the committee's work, providing suggestions including: condense the information being presented, simplify the structure and assignment of task assignments, present each Position with its respective tasks and responsibilities, use existing format as a workpaper.

It was noted that Jim Hawley would be willing to conduct a tabletop exercise with the city. Little Whale Cove has done one and prepared an evacuation exercise. The committee's basis has been neighbors helping neighbors first in evacuation, then the city Emergency Operations Plan comes into play. The committee's next step will be to work on annexes and develop job descriptions. It is anticipated it will take at least 6 months to be ready for a Richter 9 tabletop exercise.

Copies of a draft "emergency procedures home packet" were distributed (copy attached to the original of these minutes). The safe havens map was reviewed and it was noted the plan says there will be a method to warn people but the method remains to be determined. The home packets will be provided in an effort to educate people, it is up to the individual whether or not to use the information.

Mayor White and Councilors thanked the subcommittee for their hard work on updating the EOP. Brief discussion occurred as to the Council determining council member task assignments, to not use names but position numbers. Bob Lee said if Councilors have any questions or comments to please contact committee members.

Meeting was adjourned at 8:34 p.m.

Mayor Jim White

Pery Murray, City Recorder