

1 Depoe Bay City Council
2 Regular Meeting
3 Tuesday, December 18, 2007 - 7:00 PM
4 Depoe Bay City Hall
5

6 PRESENT: Mayor J. White, P. Cameron, P. Taunton, A. Brown, G. Romans, J. Brown, D. Davilla
7
8 STAFF: City Superintendent T. Owings, City Recorder P. Murray, Recording Secretary
9 F. Dreamingtime
10

11 I. PLEDGE OF ALLEGIANCE

12 Mayor White called for all to stand for the Pledge of Allegiance.
13

14 II. CALL TO ORDER

15 Mayor White called the meeting to order and established a quorum at 7:00 PM.
16

17 III. APPROVE MINUTES: December 4, 2007 Regular Meeting
18

19 Motion 1: Alice Brown moved to accept the minutes of the December 4, 2007 Regular Meeting as
20 written. Taunton seconded the motion.
21

22 Mayor White said it was moved and seconded, and called for discussion. There was none.
23

24 Vote: Motion 1 passed.

25 Ayes: Cameron, Taunton, Alice Brown, White, Romans, Jack Brown, Davilla
26

27 IV. ACCOUNTS PAYABLE
28

29 Motion 2: Davilla moved to approve the accounts payable as submitted. Taunton seconded the motion.
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31 Mayor White said it was moved and seconded, and called for discussion. There was none.
32

33 Vote: Motion 2 passed.

34 Ayes: Cameron, Taunton, Alice Brown, White, Romans, Jack Brown, Davilla
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36 V. SPECIAL ORDERS

37 A. Presentation of Fiscal Year 2006-07 Audit Report – Signe Grimstad

38 Ms. Grimstad was present to answer questions about the audit report. At the request of a councilor, she
39 reviewed key elements of the report. A councilor questioned her about the sewer fund, and she explained
40 that user fees alone are not enough to support this fund; a workshop was suggested. Ms. Grimstad also
41 explained that laws are changing and municipal responsibilities are growing. She advised the council to
42 assign a councilor who is comfortable with reading numbers to participate in an audit committee, and the
43 committee should begin meeting early next year.
44

45 B. Presentation: Chris Jeffrey, Pre-Paid Legal Services

1 Murray reported that Mr. Jeffrey withdrew his request to address the council, but would like to meet
2 with city employees early next year if there is enough interest.

3
4 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

5 There were no reports.

6
7 VII. PUBLIC COMMENTS

8 There were no public comments.

9
10 VIII. NEW BUSINESS

11 A. 2007-08 Employee Safety Bonus

12 Murray respectfully requested authorization to disburse this year's safety bonus (copy of memo dated
13 12/17/07 attached to original of these minutes). This year's savings were \$3,437.70.

14
15 Motion 3: Jack Brown moved to authorize disbursement of the employee safety bonus for FY 2007-08.
16 Taunton seconded the motion.

17
18 Mayor White said it was moved and seconded, and called for discussion. There was none.

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20 Vote: Motion 3 passed.

21 Ayes: Cameron, Taunton, Alice Brown, White, Romans, Jack Brown, Davilla

22
23 B. State Marine Board Facility Grant Program – Application for Boat Launch Float Replacement

24 Owings reported there is a grant opportunity to replace the boarding floats at the ramp area of the harbor.
25 Most of the 25% match could be in-kind funds; the city would need around \$10,000 hard cash. He noted
26 that existing floats which would be replaced could be used at the fish plant. The application deadline is
27 February, 2008. (Copy of conceptual cost estimate attached to original of these minutes.)

28
29 Motion 4: Cameron moved to apply for a State Marine Board grant to replace the floats at the launch
30 ramp. Taunton seconded the motion.

31
32 Mayor White said it was moved and seconded, and called for discussion. There was none.

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34 Vote: Motion 4 passed.

35 Ayes: Cameron, Taunton, Alice Brown, White, Romans, Jack Brown, Davilla

36
37 C. Change Order #2 and Certificate of Completion: Bayview Avenue Improvements Project

38 Owings reported that this change order will bring the total project to 7.6% over budget, which is
39 considerably under the 20% usually set aside for contingencies. (Copy of Certification of Work
40 Completion and Request for Final Payment attached to original of these minutes.) Payment of this
41 change order would close out the project and the city would receive a Certificate of Completion that
42 guarantees the work for a period of one year. There was brief discussion regarding people driving into
43 the ditch, and other people driving over the new curb at the community hall. Owings said delineators
44 could be placed along the street so people can better see the edge of the road and avoid the ditch, and the
45 curb at the community hall could be painted bright yellow.

1
2 Motion 5: Cameron moved to approve Change Order #2 and authorize Owings to sign the Certificate of
3 Completion. Davilla seconded the motion.

4
5 Mayor White said it was moved and seconded, and called for discussion. There was none.

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7 Vote: Motion 5 passed.

8 Ayes: Cameron, Taunton, Alice Brown, White, Romans, Jack Brown, Davilla
9

10 IX. UNFINISHED BUSINESS

11 There was no unfinished business.
12

13 X. CORRESPONDENCE

14 There was one item of correspondence (copy attached to original of these minutes): a letter from Kyle
15 Rickard of Depoe Bay Wine Company requesting the council's approval to continue holding wine
16 tasting events at WorldMark in January through April of 2008.
17

18 Motion 6: Cameron moved to authorize the OLCC Special Events Application. Taunton seconded the
19 motion.
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21 Mayor White said it was moved and seconded, and called for discussion. There was none.
22

23 Vote: Motion 6 passed.

24 Ayes: Cameron, Taunton, Alice Brown, White, Romans, Jack Brown, Davilla
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26 XI. CITY STAFF REPORT

27 There was no staff report. (Copy of Owings' written report referenced earlier in the meeting attached to
28 original of these minutes.)
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30 XII. COUNCIL COMMENTS

31 Alice Brown 1) Wished everyone a Merry Christmas. 2) Asked for information about the clean marina
32 certification recently awarded to the city. Murray said the article Ms. Brown referred to was from a
33 newsletter, and that Depoe Bay scored 100%.
34

35 Davilla 1) Wished everyone Happy Holidays. 2) Said the annual Coast Guard and volunteer firefighters
36 appreciation dinner will be held on Jan. 24, 2008. She encouraged everyone to attend the dinner, which
37 costs \$20 per person. Mayor White asked her to send a memo to everyone, which she agreed to do.
38

39 Jack Brown showed everyone his new lighted pen and wished everyone a Merry Christmas.
40

41 Romans said his annual food drive begins tomorrow and asked for donations of non-perishable food.
42

43 Cameron wished everyone a Merry Christmas and Happy New Year.
44

1 Taunton 1) Missed last night's pot luck dinner. 2) Taft High School has a new music director who has
2 good chemistry with the kids. 3) Presented Mayor White with a gift he brought back from his recent trip
3 to Hawai'i. 4) Wished everyone a Merry Christmas.

4
5 Mayor White 1) Wished everyone a Merry Christmas and Happy New Year. 2) Thanked Alice Brown
6 for filling in for him at the last meeting when he was ill. 3) Said last night's benefit dinner was good
7 food and a good time. 4) Thanked staff, councilors, and the audience for providing support.

8
9 Ray Langston, owner of tax lot 700 by Tidal Raves advised the council that he has had a substantial
10 verbal offer on his property, and he is considering it. He contacted Fran Recht, who called someone at
11 the Parks and Recreation department at Mr. Langston's request, and the Parks representative told him
12 there was not a lot of grant money at this time. Mr. Langston wanted to let the council know he is
13 considering the verbal offer, and wanted to give the city a chance to match it. Owings said he would
14 research the matter and get back to Mr. Langston, who provided two contact phone numbers. On a
15 separate matter, Mr. Langston asked if the city could do more to help water/sewer customers when they
16 experience a leak. Mayor White advised him to contact Owings for further information.

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18 XIII. ADJOURN

19 There being no further business, the meeting was adjourned at 7:59 PM.

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James White, Mayor

Fox Dreamingtime, Recording Secretary