

Depoe Bay City Council  
Special Meeting and Workshop  
Monday, June 9, 2008 – 7:00 PM  
Depoe Bay City Hall

PRESENT: Mayor J. White, P. Taunton, D. Davilla, J. Brown, D. Zimmerman  
ABSENT: P. Cameron, B. Romans  
STAFF: City Superintendent T. Owings, City Recorder P. Murray

Mayor White called the meeting to order and established a quorum at 7:06 pm.

Approve Minutes: May 20, 2008 Regular Meeting and Executive Session, May 19, 2008 Budget Committee Meeting

MOTION: Davilla moved to approve the minutes of the May 20, 2008 regular meeting and executive session, and the May 19, 2008 Budget Committee meeting. Taunton seconded the motion.

VOTE: Motion passed.  
AYES: Taunton, Davilla, White, Brown, Zimmerman

Accounts Payable

MOTION: Zimmerman moved to approve and pay the accounts payable (dated June 3, 2008). Davilla seconded the motion.

VOTE: Motion passed.  
AYES: Taunton, Davilla, White, Brown, Zimmerman

Proposals for Painting of City Hall- Contract Award

Owings reviewed his memo (copy attached to the original of these minutes) noting two bids were received and he recommends awarding to the low bidder, Gleneden Painting.

MOTION: Davilla moved to accept the proposal from Gleneden Painting in the amount of \$5,980. Zimmerman seconded the motion.

VOTE: Motion passed.  
AYES: Taunton, Davilla, White, Brown, Zimmerman

There being no further business the special meeting was adjourned at 7:11 pm.

Workshop Meeting (immediately following the special meeting)

Mayor White called the workshop meeting to order and established a quorum at 7:11 pm.

Jack O'Brien, introduced himself and the other Depoe Bay Emergency Preparedness Group members: Bette Silver, Rick Davilla and Lou Trapani, as well as Jim Hawley, Lincoln County Emergency

Services, all present in the audience. He referred to a handout (copy attached to the original of these minutes) which he reviewed. Background: In June 2005 a group of approximately 13 people began meeting in an effort to help Depoe Bay residents and businesses to be prepared in cases of extreme emergencies. The group offered to update the City's Emergency Operations Plan (EOP), coming to the council in May 2006 for input. The council's input has been included in the revised EOP draft. It was noted there are conflicts with the city charter such as unilateral power for the Mayor, and there is a need for redundancy in assignments of responsibilities. Problems to be resolved include: Security- persons equipped to deal with panic and crowds confined in assembly areas are needed; Medical Care- it is necessary to determine if the clinic is equipped for extreme emergencies; Long Term Assembly Areas- need to review the Collins Street area due to the new development activity at that location; Storage Sites- storage containers are needed as well as ongoing maintenance of them; Potable Water- a plan to provide water for extended periods is needed; Bridge for South Depoe Bay Creek- materials for construction of a temporary crossing should be stockpiled; Propane- currently there is no propane available in Depoe Bay; Fuel Sources- fuel sources need to be in place, such as agreements with local service stations. O'Brien said the next step is for the council to adopt, fund and implement the plan.

Discussion ensued, including the following: clarification is needed for duties and responsibilities of each team and each team member; City Hall is the Emergency Operations Center with the Fire Hall as an alternate. Jim Hawley said Homeland Security funding is available to the city since a staff member is certified in Incident Command System (ICS). He estimates the city's cost at \$6,000 to \$7,000 for consultants to work on the EOP, with the funding available there would be no cost to the city for the work. There may be funding for equipment in the future. Other items he noted are: the county plan includes a fuel ration for Depoe Bay; fishing boats will be used for delivery of supplies and one Depoe Bay boat has applied to be an emergency support vessel; supplies will arrive at the Newport airport then distributed to the support boats; food will come from Pendleton: a Bend radio station (1110) is the communications station; there is no need to evacuate your home if it is 50 feet or more above sea level (in case of tsunami); the city's existing evacuation map is good since the line is drawn at the 50 foot level and studies repeatedly show that the highest wave will be approximately 30 feet; table top exercises are valuable in that flaws can be identified and corrected. He announced that on June 19<sup>th</sup> there will be a wildfire exercise at the Newport Fire Hall, he would like for a public works person to be present since Depoe Bay is identified as a vulnerable area.

O'Brien said the group is handing off the draft EOP to the council and offered to work with staff on continued development. It was agreed to place this item on the June 17<sup>th</sup> regular council meeting agenda and the group was thanked for their work. Brief discussion on Community Emergency Response Teams (CERT) followed with it being noted that while federal grants are available, this effort requires a high level of commitment by participants to succeed. Hawley will try to attend the June 17 council meeting to answer questions.

There being no further business the workshop meeting was adjourned at 8:20 pm.

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Mayor Jim White

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Pery Murray, City Recorder