

1 Depoe Bay City Council
2 Regular Meeting
3 Tuesday, June 17, 2008 - 7:00 PM
4 Depoe Bay City Hall

5
6 PRESENT: Mayor J. White, P. Cameron, P. Taunton, D. Davilla, J. Brown, D. Zimmerman
7
8 ABSENT: G.K. Romans
9
10 STAFF: City Recorder P. Murray, City Field Superintendent T. Owings, Recording Secretary
11 F. Dreamingtime
12

13 I. PLEDGE OF ALLEGIANCE

14 Mayor White called for all to stand for the Pledge of Allegiance.

15

16 II. CALL TO ORDER

17 Mayor White called the meeting to order and established a quorum at 7:00 PM.

18

19 III. APPROVE MINUTES: June 9, 2008 Special Meeting and Workshop Meeting

20

21 Motion 1: Davilla moved to accept the minutes of the June 9, 2008 Special Meeting and Workshop
22 Meeting as written. Taunton seconded the motion.

23

24 Mayor White said it was moved and seconded, and called for discussion. There was none.

25

26 Vote: Motion 1 passed.

27 Ayes: Taunton, Davilla, White, Brown, Zimmerman

28 Abstain: Cameron

29

30 IV. ACCOUNTS PAYABLE

31

32 Motion 2: Zimmerman moved to approve accounts payable as submitted. Taunton seconded the motion.

33

34 Mayor White said it was moved and seconded, and called for discussion. There was none.

35

36 Vote: Motion 2 passed.

37 Ayes: Cameron, Taunton, Davilla, White, Brown, Zimmerman

38

39 Mayor White announced that Councilor Romans is in the hospital and asked everyone to keep him in
40 their thoughts.

41

42 V. SPECIAL ORDERS

43 A. American Cancer Society Relay for Life – Ruthanne Taylor

44 Ms. Taylor announced that this year's Relay for Life will be held from 6 PM on Friday, August 15
45 through 6 PM on Saturday, August 16. There will be a dinner at the Anchor Inn on July 13; the dinner is
46 free for survivors, and \$10 for others.

1
2 B. North Lincoln Sanitary Service: Rate Review Report – Tina French
3 Ms. French passed around visual aids and reviewed the Rate Review Report (copy attached to original of
4 these minutes), noting that curbside recycling will begin September 1. Rates will increase \$4.50 per
5 month for residential service and 8% for commercial services.
6

7 C. Interview Applicants for City Commissions
8 Parks Commission applicant Linda Hageman was unable to be present (copy of Ms. Hageman’s
9 application attached to original of these minutes).
10

11 D. Budget Hearing Fiscal Year 2008-09
12 Mayor White opened the hearing. Murray summarized the budget process. There were no questions or
13 comments. Mayor White closed the hearing.
14

15 E. Depoe Bay Emergency Preparedness Group – Draft Emergency Operations Plan
16 Murray noted that a copy of the draft plan (copy attached to original of these minutes) was distributed
17 and reviewed at the June 9 workshop meeting. She noted the date of the draft plan was 2/13/08. There
18 were no comments or questions.
19

20 Motion 3: Davilla moved to adopt the Emergency Operations Plan for Depoe Bay as submitted by the
21 committee. Taunton seconded the motion.
22

23 Mayor White said it was moved and seconded, and called for discussion. There was none.
24

25 Vote: Motion 3 passed.

26 Ayes: Cameron, Taunton, Davilla, White, Brown, Zimmerman
27

28 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

29 A. Harbor Commission Recommendations: Fish Plant Facility
30 Owings reviewed his concerns about leasing the fish plant, including liability issues and equipment
31 availability for other people’s use. Jerome Grant, 65 Conway, addressed the council regarding his
32 possible use of the facility. There was lengthy discussion. Murray said that state law regulating leasing of
33 city-owned property has changed, and Depoe Bay does not yet have a policy established. By council
34 consensus, the matter of setting policy for real property disposition will be on the July 1 regular meeting
35 agenda. Mayor White asked Mr. Grant to meet with Owings regarding Owings’ concerns, and to prepare
36 and submit a proposal for discussion at the July 1 council meeting. (Copy of Harbor Commission memo
37 dated 6/3/08, Jerome Grant’s lease proposal received June 3, and Owings’ concerns attached to original
38 of these minutes.)
39

40 VII. PUBLIC COMMENTS

41 There were no public comments.
42

43 VIII. UNFINISHED BUSINESS

44 A. Proposed Ord. #279, Amending Ord. #24 as Amended, Retail Commercial Zone Sections
45 3.110(3)(e) and 3.110(4); Off-Street Parking and Off-Street Loading Requirements Section
46 4.030; and Declaring an Emergency. (Second Reading)

1 Murray reported that after the April 15 meeting she emailed ODOT to let them know that the city will
2 not be issuing residential parking permits; no response has been received. This item was tabled to the
3 July 15 meeting.

4
5 **B. Neighbors For Kids Lease Agreement**

6 Murray reviewed minor changes to the proposed 50-year lease agreement (copy attached to original of
7 these minutes), and said the city attorney has reviewed the proposed agreement and made no changes.
8 Murray also noted a typographical error that she will correct.

9
10 Motion 4: Davilla moved to authorize the mayor to sign the lease agreement for Neighbors For Kids.
11 Zimmerman seconded the motion.

12
13 Mayor White said it was moved and seconded, and called for discussion. There was none.

14
15 Vote: Motion 4 passed.

16 Ayes: Cameron, Taunton, Davilla, White, Zimmerman

17 Abstain: Brown

18
19 **C. Lincoln County Community and Economic Development Fund Grant Program**

20 Murray said that a project would need to be selected if the council wants the city to submit an
21 application for this grant program, and listed a few possible projects.

22
23 Motion 5: Brown moved to submit an application to the Lincoln County Community and Economic
24 Development Fund Grant Program for replacement of dock pilings. Zimmerman seconded the motion.

25
26 Mayor White said it was moved and seconded, and called for discussion. There was brief discussion.

27
28 Vote: Motion 5 passed.

29 Ayes: Cameron, Taunton, Davilla, White, Brown, Zimmerman

30
31 **D. Trees on Elsie Street Right-of-Way – Arborist Report**

32 Owings reviewed the findings of the arborist (copy of report attached to original of these minutes): the
33 arborist's recommendations were 1) to preserve the tree that was in question of falling on a resident's
34 home, and 2) to remove two nearby trees to provide room for the street and utilities. Owings
35 recommended taking no action on removing trees until the area is developed. There was lengthy
36 discussion.

37
38 Motion 6: Brown moved to cut down all three trees. Taunton seconded the motion.

39
40 Mayor White said it was moved and seconded, and called for discussion. Murray noted that adjacent
41 property owners Jeff Million and Valerie Sovern had submitted written testimony (copy attached to
42 original of these minutes) on this issue.

43
44 Vote: Motion 6 passed.

45 Ayes: Cameron, Taunton, Davilla, White, Brown, Zimmerman

1 E. Urban Renewal Agency Membership Vacancies

2 Murray advised the council that a method of appointing members needs to be determined. There was
3 brief discussion.

4
5 Motion 7: Brown moved to have the Urban Renewal Agency be council only. Motion died for lack of a
6 second.

7
8 There was further discussion. It was the consensus of the council that interested members of the Urban
9 Renewal Steering Committee should submit applications for council review and appointment.

10
11 IX. NEW BUSINESS

12 A. Appointments to Fill Vacancies on City Commissions

13 Ballots were filled out, signed, and handed in. Murray tallied the votes (copy of ballot attached to
14 original of these minutes) and announced the results. The vote to appoint Linda Hageman to the Parks
15 Commission was unanimous.

16
17 Motion 8: Cameron moved to accept the canvass of votes and appoint Linda Hageman to Parks
18 Commission Position #7. Taunton seconded the motion.

19
20 Mayor White said it was moved and seconded, and called for discussion. There was none.

21
22 Vote: Motion 8 passed.

23 Ayes: Cameron, Taunton, Davilla, White, Brown, Zimmerman

24
25 B. Review Proposals, Award Contract: Hwy 101 Crosswalks Improvements Project

26 Owings reviewed the bids that were received (copy of letter dated 6/6/08 from HBH Consulting
27 Engineers attached to original of these minutes), and said that HBH had also reviewed the bids and
28 found no errors. It was recommended to accept the bid from RC Landworks.

29
30 Motion 9: Davilla moved to accept the proposal from RC Landworks for \$154,940 for Hwy 101
31 Crosswalks Improvements. Cameron seconded the motion.

32
33 Mayor White said it was moved and seconded, and called for discussion. There was none.

34
35 Vote: Motion 9 passed.

36 Ayes: Cameron, Taunton, Davilla, White, Brown, Zimmerman

37
38 C. Department of Land Conservation and Development (DLCD) Coastal Management Grant

39 Murray said this \$3,000 grant opportunity is to help fund planning activities (copy of DLCD letter dated
40 5/14/08 attached to original of these minutes), and that Depoe Bay has been receiving this grant annually
41 for some time. There is a new requirement this year that the application must be accompanied by a
42 formal letter or resolution, and suggested sending a letter of authorization signed by the mayor.

43
44 Motion 10: Davilla moved to direct staff to prepare a formal letter from the city authorizing the grant
45 application, and to have the mayor sign the letter. Cameron seconded the motion.

1 Mayor White said it was moved and seconded, and called for discussion. There was none.

2
3 Vote: Motion 10 passed.

4 Ayes: Cameron, Taunton, Davilla, White, Brown, Zimmerman

5
6 D. Proposed Res. #383 – 2009 Special City Allotment Application – Southpoint Street
7 Murray said that many street improvements projects have been partially funded through this grant
8 program, which has a maximum value of \$25,000 (total project cost \$125,000), and that that application
9 must be made by resolution. (Copy of proposed resolution attached to original of these minutes.)

10
11 Motion 11: Davilla moved to adopt proposed Res. #383, a Special City Allotment grant for Southpoint
12 Street improvements. Brown seconded the motion.

13
14 Mayor White said it was moved and seconded, and called for discussion. There was none.

15
16 Vote: Motion 11 passed.

17 Ayes: Cameron, Taunton, Davilla, White, Brown, Zimmerman

18
19 E. Proposed Res. #384 – Declaring the City’s Election to Receive State Revenues
20 Murray said the council annually needs to approve a resolution to accept revenue from gas, liquor, and
21 cigarette taxes. (Copy of proposed resolution attached to original of these minutes.)

22
23 Motion 12: Brown moved to adopt proposed Res. #384, Declaring the City’s Election to Receive State
24 Revenues. Taunton seconded the motion.

25
26 Mayor White said it was moved and seconded, and called for discussion. There was none.

27
28 Vote: Motion 12 passed.

29 Ayes: Cameron, Taunton, Davilla, White, Brown, Zimmerman

30
31 F. Proposed Res. #385 – Adopt the Budget, Make the Appropriations, Impose and Categorize the
32 Ad Valorem Tax Levy for the 2008-09 Fiscal Year
33 Murray said this resolution officially adopts the approved budget. (Copy of proposed resolution attached
34 to original of these minutes.)

35
36 Motion 13: Davilla moved to adopt proposed Res. #385, to Adopt the Budget, Make the Appropriations,
37 Impose and Categorize the Ad Valorem Tax Levy for the 2008-09 Fiscal Year. Taunton seconded the
38 motion.

39
40 Mayor White said it was moved and seconded, and called for discussion. There was none.

41
42 Vote: Motion 13 passed.

43 Ayes: Cameron, Taunton, Davilla, Brown, Zimmerman

44 Abstain: White

45
46 X. CORRESPONDENCE

1 There were four items of correspondence (copies attached to original of these minutes): 1) A thank you
2 letter from the Oceanlake Elementary Backpack Food Program, 2) A thank you letter from the Ken
3 Trueman Recovery Center, 3) A thank you card from RSVP, and 4) A letter from Lee & Maxine
4 Bowman requesting waiver of community hall fees for a cancer survivors reunion on July 12.

5
6 Motion 14: Brown moved to waive community hall fees for the Bowmans on July 12. Taunton seconded
7 the motion.

8
9 Mayor White said it was moved and seconded, and called for discussion. There was none.

10
11 Vote: Motion 14 passed.

12 Ayes: Cameron, Taunton, Davilla, White, Brown, Zimmerman

13
14 XI. CITY STAFF REPORT

15 There was no staff report.

16
17 XII. COUNCIL COMMENTS

18 Brown thanked Owings for his continuing support of the Neighbors For Kids program.

19
20 Mayor White: 1) Is attending an ethics review team meeting in Salem tomorrow. 2) Has been asked to
21 sit on a telecommunications advisory committee, with the first meeting being June 30 in Salem. 3) Had
22 a great time at the Rose Parade, and thanked the council for approving his attendance.

23
24 XIII. ADJOURN

25 There being no further business, the meeting was adjourned at 8:30 PM.

26
27
28
29
30 _____
James White, Mayor

31
32 _____
33 Fox Dreamingtime, Recording Secretary