

1 Depoe Bay City Council
2 Workshop Meeting
3 Thursday, September 15, 2009 – 5:30 PM
4 Depoe Bay City Hall

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7 PRESENT: Mayor J. White, P. Cameron, C. Connors, D. Davilla, B. Leff, J. Brown, D. Zimmerman
8 (arr. 5:33 PM)

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10 STAFF: City Field Superintendent T. Owings, Recording Secretary F. Dreamingtime

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13 I. CALL MEETING TO ORDER AND ESTABLISH A QUORUM

14 Mayor White called the meeting to order and established a quorum at 5:33 PM.

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16 II. REVIEW OF EMERGENCY OPERATIONS PLAN

17 Mayor White noted that the allotted meeting time of 90 minutes had been shorted due to the need for an
18 Executive Session which was taking place immediately following the workshop meeting.

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20 Discussion on the Emergency Operations Plan (EOP) included a high concern expressed by one
21 Councilor about the lack of readiness, with a recommendation that a committee be formed to include
22 members of the Council, fire district, sheriff's office, City staff, and others. There was also discussion on
23 the importance of Councilors reviewing and becoming familiar with the information in the EOP and
24 each individual's established responsibilities, and that this should be done prior to establishing any new
25 procedures. A Councilor was concerned about having a plan for what to do in the event Depoe Bay were to
26 become isolated, and what to do if City Hall (the hub) wasn't standing. On-the-spot suggestions
27 provided by Owings included the old fire hall or a tent with a generator, but he said it's hard to plan
28 when the severity of the situation is unknown. It was also noted that tabletop exercises don't reflect
29 reality. Concern about the safety of tourists was expressed. It was the consensus of the Council that it
30 was important to hold more workshops on emergency preparedness. It was decided to hold the
31 workshops on days when there are not Council meetings, to avoid shortened worktime. It was decided
32 that the entire Council should be on the committee discussed earlier in the meeting; the sheriff's office
33 should be informed of the next meeting and invited to attend. The next workshop meeting was scheduled
34 for Thursday, October 15 at 4:00 PM.

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36 John O'Brien noted that assignments in the EOP were given by Council position number, and were not
37 assigned to individuals, so whoever fills the position is responsible for that activity; however, if another
38 Councilor is better qualified to perform a certain duty the duties can be rearranged. He also
39 recommended that everyone read the EOP before the next meeting, become familiar with their
40 responsibilities, and research how best to perform them.

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42 Fire Chief Josh Williams recommended inviting the new Emergency Manager for Lincoln County, who
43 is Lieutenant Curtis Landers of the Sheriff's Office. Williams will extend an invitation to him.

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1 III. ADJOURN

2 There being no further business, the meeting was adjourned at 5:58 PM.

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James White, Mayor

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11 Fox Dreamingtime, Recording Secretary