

1 Depoe Bay City Council
2 Regular Meeting
3 Tuesday, November 17, 2009 - 7:00 PM
4 Depoe Bay City Hall
5

6 PRESENT: Mayor J. White, C. Connors, D. Davilla, B. Leff, J. Brown, D. Zimmerman
7

8 ABSENT: P. Cameron
9

10 STAFF: City Recorder P. Murray, City Field Superintendent T. Owings, Recording Secretary
11 E. LuMaye
12

13 I. PLEDGE OF ALLEGIANCE

14 Mayor White called for all to stand for the Pledge of Allegiance.
15

16 II. CALL TO ORDER

17 Mayor White called the meeting to order and established a quorum at 7:00 PM.
18

19 III. APPROVE MINUTES: November 3, 2009 Executive Session and Regular Meeting and October 15
20 Workshop Meeting on Emergency Preparedness
21

22 Motion 1: Leff moved to accept the minutes of the November 3, 2009 Executive Session and Regular
23 Meeting and the October 15 Workshop Meeting. Brown seconded the motion.
24

25 Mayor White said it was moved and seconded, and called for discussion.
26

27 Amendment: Leff amended the motion to include the following correction to Page 2 Line 16: "Prepare
28 ~~document~~ **public education program** that informs community what their responsibilities are...." Brown
29 accepted the amendment.
30

31 Vote: Motion 1, as amended, passed.

32 Ayes: Connors (abstained from October 15 Workshop Meeting), Davilla (abstained from
33 November 3 Executive Session and Regular Meeting), White, Leff, Brown, Zimmerman
34

35 IV. ACCOUNTS PAYABLE

36 Motion 2: Zimmerman moved to approve the accounts payable as submitted. Davilla seconded the
37 motion.
38

39 Mayor White said it was moved and seconded, and called for discussion. There was none.
40

41 Vote: Motion 2 passed.

42 Ayes: Connors, Davilla, White, Leff, Brown, Zimmerman
43

44 V. SPECIAL ORDERS

45 There were no special orders.
46

47 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

1 Leff shared the September Audit Review Committee’s cash report with the Council, noting the report
2 has been modified to a single page, and thanked Fox for her excellent work.

3

4 VII. PUBLIC COMMENTS

5 There were no public comments.

6

7 VIII. UNFINISHED BUSINESS

8 There was no unfinished business.

9

10 IX. NEW BUSINESS

11 A. Authorize Task 5 Expense – HBH Contract Master Plan Updates

12 Owings said the scope of work covered by this contract (copy attached to original of these minutes) is to
13 review System Development Charge fees (see copy of his Staff Report attached to original of these
14 minutes).

15

16 Motion 3: Davilla moved to authorize payment of Task 5 SDC Study Expenses in the amount of \$3,442.

17 Leff seconded the motion.

18

19 Mayor White said it was moved and seconded, and called for discussion. There was none.

20

21 Vote: Motion 3 passed.

22 Ayes: Connors, Davilla, White, Leff, Brown, Zimmerman

23

24 B. Proposed Contract – Community Hall Improvements

25 Owings said that two proposals were received (see copy of Staff Report attached to original of these
26 minutes), and recommended accepting the low bid of \$4,134 from Chinook Contractors. A Councilor
27 asked Connors if she found the insurance language satisfactory; she did. (Copy of draft contract attached
28 to original of these minutes.)

29

30 Motion 4: Leff moved to accept the bid from Chinook Contractors in the amount of \$4,134, and to
31 authorize the mayor to sign the contract. Connors seconded the motion.

32

33 Mayor White said it was moved and seconded, and called for discussion. There was none.

34

35 Vote: Motion 4 passed.

36 Ayes: Connors, Davilla, White, Leff, Brown, Zimmerman

37

38 C. 2010 TGM Program Services – Pre-Application Highway 101 Access Management Plan

39 Murray said the deadline to submit a pre-application is December 11 (see copy of TGM letter dated
40 10/30/09 attached to original of these minutes). This program has been previously discussed as a
41 resource to help with south-of-the-bridge access management. It had been decided that the Urban
42 Renewal Agency (URA) would make the application, but the City has been advised that the application
43 should come from the City rather than the URA. If the project is funded, it will become part of the
44 City’s already-adopted transportation plan.

45

46 Motion 5: Leff moved to authorize Staff to develop a pre-application for the Transportation and Growth
47 Management grant. Davilla seconded the motion.

1
2 Mayor White said it was moved and seconded, and called for discussion. There was none.

3
4 Vote: Motion 5 passed.

5 Ayes: Connors, Davilla, White, Leff, Brown, Zimmerman

6
7 D. Authorize Expenses – Legislative Thank You Reception (House Bill 2001), Newberg
8 Mayor White said he received an invitation to this event, and he would like to attend. Expenses would
9 include mileage only.

10
11 Motion 6: Connors moved to authorize the mayor to attend the Thank You Reception in Newberg and
12 have mileage reimbursed, one way. Leff seconded the motion.

13
14 Mayor White said it was moved and seconded, and called for discussion. There was none.

15
16 Vote: Motion 6 passed.

17 Ayes: Connors, Davilla, Leff, Brown, Zimmerman

18 Abstain: White

19
20 E. Employee Holiday

21 Mayor White said he put this item on the agenda because most government agencies are closed on
22 Veteran’s Day. In 1995 the City’s Veteran’s Day holiday was exchanged for the day after Thanksgiving,
23 but he would also like to include Veteran’s Day as a holiday. He said Staff works very hard to do what
24 the City needs, and he feels they should have this important day off. Murray said that a resolution could
25 modify the employee handbook. It was the consensus of the Council to direct Staff to prepare a
26 resolution and bring it back to the Council at the next meeting.

27
28 X. CORRESPONDENCE

29 There was no correspondence.

30
31 XI. CITY STAFF REPORT

32 There was no additional staff report (see above).

33
34 XII. COUNCIL COMMENTS

35 Zimmerman – wished Cameron a speedy recovery and wished everyone a Happy Thanksgiving.

36
37 Brown – echoed Zimmerman’s comments.

38
39 Leff – echoed Zimmerman’s comments. Also asked for clarification of Special Orders business; Murray
40 said it’s for things like presentations to the Council and interviewing Commission applicants.

41
42 Connors – echoed Zimmerman’s comments. Also reminded everyone about the Community Potluck on
43 December 16 at 6 PM, noting that this is a Council meeting night.

44
45 Leff – suggested adding a disclaimer in the Community Hall Rental Agreement regarding the fire
46 department’s restrictions on the number of people allowed in the building. Owings said that the State
47 Fire Marshall needs to sign the occupancy posting, and there is a discrepancy between the fire

1 marshal's recommendation and the local fire department's recommendation. Until a decision is reached,
2 there is no posting showing a limit on building occupants. Connors said if occupancy limits become a
3 problem, perhaps next year's potluck could be held at the new Kids Zone building.

4

5 Mayor White – 1) Said Cameron fell and broke his hip last week. He is still in the hospital but should
6 be coming home in the next couple of days. 2) Said he, Murray, and Owings met with TCB Security,
7 who have been in business for 10 years doing private security. They would like to make a presentation
8 to the Council on the services they are prepared to provide to the City. It was the consensus of the
9 Council to schedule a workshop for this after the first of the year. 3) Yesterday was his birthday.

10

11 XIII. ADJOURN

12 There being no further business, the meeting was adjourned at 7:28 PM.

13

14

15

16

17

James White, Mayor

18

19

20

21 Emma LuMaye, Recording Secretary