

1 Depoe Bay City Council  
2 Workshop Meeting  
3 Tuesday, January 5, 2010 – 6:00 PM  
4 Depoe Bay City Hall

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7 PRESENT: Mayor J. White, C. Connors, B. Leff, J. Brown, D. Zimmerman

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9 ABSENT: P. Cameron, D. Davilla

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11 STAFF: City Field Superintendent T. Owings, City Recorder P. Murray, Recording Secretary  
12 E. LuMaye

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## 15 I. CALL MEETING TO ORDER AND ESTABLISH A QUORUM

16 Mayor White called the meeting to order and established a quorum at 6:00 PM.

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## 18 II. REVIEW OF EMERGENCY OPERATIONS PLAN

### 19 ● Communication

20 Owings said the City has applied for a grant of \$14,182 from the Siletz Tribal Charitable Contribution  
21 Fund program. Total cost of the project is \$15,382, with the difference of \$1,200 being in matching (in-  
22 kind) funds. The following items will be purchased if the grant is awarded:

23 2 144/430 MHz radios with antennas, cables, and connectors

24 1 portable generator

25 1 UPS (uninterruptible power supply)

26 1 used cargo van and furnishings (desk, cabinets, etc. for communications equipment)

27 The City should receive notice on whether the grant is awarded by January 29, 2010.

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29 Owings also said the City was successful in winning a \$4,400 grant from Lincoln County for a transfer  
30 switch. He said that after researching the cost of a used van, the City can expect to pay around \$9,000  
31 for a decent vehicle. A Councilor suggested a foldaway cot be kept in the van.

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### 33 ● Councilor Leff asked Owings to give the City Superintendent Report:

34 Owings said there is still one 10,000 gallon water tank that hasn't sold. If the Council decides not to sell  
35 it, this tank could be used in an emergency. The estimated cost of the emergency road over South  
36 Depoe Bay Creek is \$3,250. There was brief discussion about making a recommendation to the Budget  
37 Committee regarding this item.

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39 Lt. Landers spoke about the Continuity of Operations Plan (COOP). (See Landers' email with COOP  
40 Preparation Package attached to original of these minutes.) Benton and Lincoln Counties received a  
41 regional grant to have Bold Planning Solutions train key county, city, and fire district representatives of  
42 on how to conduct business if something happens to your facility. Landers will supply the February  
43 training dates when available. It was determined that representatives should be City Staff rather than  
44 Councilors. Training costs are covered under the grant.

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1 Lt. Landers also spoke about a letter received from James Roddey at the Department of Geology &  
2 Mineral Industries (copy attached to original of these minutes). He said Mr. Roddey gives an excellent  
3 presentation on tsunamis. Through a grant funded by NOAA (National Oceanic and Atmospheric  
4 Administration), the *TsunamiReady, TsunamiPrepared* program will focus on individual coastal  
5 communities to help them become aware and prepared. Speakers will be making presentations along the  
6 Oregon coast over the next 3-4 years. Murray asked the Council to answer the eight questions of the  
7 survey; the Council's answers all expressed interest in furthering the City's tsunami preparedness.  
8 Murray will prepare and return the questionnaire to Mr. Roddey.

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10 • Schedule City Facilities Tour

11 A tour of the Water Treatment Plant and the Wastewater Treatment Plant was scheduled for Wednesday,  
12 January 13 at 10:30 AM. Councilors will meet at City Hall. Mayor White invited Lt. Landers as well.

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14 The next workshop will be held after the February COOP training.

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16 Audience member Michael Dane said he will be attending a conference in Reno April 30-May 2. He  
17 will share information about the conference upon his return.

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19 III. ADJOURN

20 There being no further business, the meeting was adjourned at 6:48 PM.

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Emma LuMaye, Recording Secretary

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James White, Mayor