

1 Depoe Bay City Council
2 Workshop Meeting
3 Tuesday, July 20, 2010 – 5:30 PM
4 Depoe Bay City Hall

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6 PRESENT: Mayor J. White, C. Connors, D. Davilla, B. Leff, D. Zimmerman

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8 ABSENT: P. Cameron, J. Brown

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10 STAFF: City Recorder P. Murray, City Field Superintendent T. Owings, Recording
11 Secretary E. LuMaye

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13 GUESTS: HBH Engineers Rob Henry and Cindi Lombard

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15 I. CALL MEETING TO ORDER AND ESTABLISH A QUORUM

16 Mayor White called the meeting to order and established a quorum at 5:32 PM.

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18 II. REVIEW INFRASTRUCTURE MASTER PLAN UPDATES AND DRAFT SDC STUDY

19 Mr. Henry and Ms. Lombard reviewed the proposed Water System Master Plan Update. Mr. Henry
20 noted that the City's current daily processing capacity is under the peak daily demand. Owings said
21 that typical usage is about 150,000 gallons per day (except peak summer days), which is the same
22 as it was in the early 1990s. He attributed this to water conservation devices and practices. Mr.
23 Henry said there are no significant compliance issues. Owings noted that it's more difficult to get
24 grant funding when you are in compliance than when you're not. There was discussion about fire
25 water storage; the City has ample storage capability to maintain an untouched level of 450,000
26 gallons of fire water storage. There was brief discussion about potential problems with accessing
27 easements during upgrades. There was also discussion on the requirement to hold a public hearing
28 prior to changing SDC (System Development Charges) rates. A Councilor said that most property
29 owners won't care about SDCs because they only affect new development. There was a question
30 about Gleneden Beach's share; Owings said there has been no discussion at this point, as the
31 proposal is so new. It was noted that there is no public hearing required for adoption of the Master
32 Plans and they can be adopted by Council motion. There was brief discussion about the proposed
33 Storm Water Master Plan. Brief discussion on the Wastewater Master Plan included a question from
34 Owings about doing the wastewater line upgrade on Williams Avenue to avoid tearing up sidewalks
35 on Hwy 101. The Council did not object, and Ms. Lombard said she would prepare a revision to the
36 plan including Williams Avenue within two weeks, and that the cost impact would be minimal.
37 There was discussion about when to adopt the new SDCs. A Councilor was in favor of spending
38 \$500 to mail a notice of public hearing on SDC rates and adoption of Master Plans, and to include
39 important facts. Owings and Murray noted they will not be present for the August 17 meeting as
40 they will both be out of town.

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42 It was Council consensus that the adoption of the Master Plans will be at the August 17 meeting.
43 Murray suggested also making the announcement of the SDC public hearing at the August 17
44 meeting, and to plan for a November public hearing. A Councilor questioned what documents would
45 be made available to the public and at what cost; Murray said the SDC study could be free upon
46 request if the Council chooses, but the Master Plans would need to be purchased at 25 cents per
47 page. Councilor Leff said she will not be present for either November Council meeting as she will be
48 out of town. Murray asked HBH Engineers for a final version of the SDC study.

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50 Mr. Henry reiterated that technically the water plant is over capacity, and that an upgrade needs to
51 be "on the radar". He expressed concern than a Council five years from now might complain that
52 they weren't warned.

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54 III. ADJOURN

55 There being no further business, the meeting was adjourned at 6:33 PM.

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James White, Mayor

Emma LuMaye, Recording Secretary