

1 Depoe Bay City Council
2 Regular Meeting
3 Tuesday, August 3, 2010 - 7:00 PM
4 Depoe Bay City Hall

5
6 PRESENT: Mayor J. White, J. Brown, P. Cameron, C. Connors, D. Davilla, B. Leff

7
8 ABSENT: D. Zimmerman

9
10 STAFF: City Recorder P. Murray, City Field Superintendent T. Owings

11
12 I. PLEDGE OF ALLEGIANCE

13 Mayor White called for all to stand for the Pledge of Allegiance.

14
15 II. CALL TO ORDER

16 Mayor White called the meeting to order and established a quorum at 7:00 PM.

17
18 III. APPROVE MINUTES: July 20, 2010 Workshop and Regular Meeting

19 Motion 1: Leff moved to approve the minutes from the July 20, 2010 Workshop and Regular
20 Meeting as written. Connors seconded the motion.

21
22 Mayor White said it was moved and seconded, and called for discussion. There was none.

23
24 Vote: Motion passed.

25 Ayes: Connors, Davilla, White, Leff

26 Abstain: Cameron, Brown

27
28 IV. ACCOUNTS PAYABLE

29 Motion 2: Connors moved to accept the Accounts Payable as presented. Leff seconded the motion.

30
31 Mayor White said it was moved and seconded, and called for discussion. There was none.

32
33 Vote: Motion 2 passed.

34 Aye: Cameron, Connors, Davilla, White, Leff

35
36 V. SPECIAL ORDERS

37 A. Interview Applicants/Appointments to Fill Vacancies on City Commissions and Committees
38 Traffic Safety Commission (TSC) applicant Ronald Gilliam was not present. (Copy of application
39 attached to original of these minutes.) No other applications were received.

40
41 John O'Brien 270 Bensell Avenue and TSC member, said Mr. Gilliam had been working with the TSC
42 for the past couple of years. Mr. Gilliam works out of town which doesn't always allow him to be
43 present. He encouraged the Council to appoint Mr. Gilliam.

44
45 Ballots were filled out, signed, and handed in. Murray tallied the votes (copy of ballot attached to
46 original of these minutes) and announced the results. The vote to appoint Ronald Gilliam to the
47 TSC was unanimous.

48
49 Motion 3: Davilla moved to accept the canvass of votes and appoint Ronald Gilliam to TSC Position
50 #1. Leff seconded the motion.

51
52 Mayor White said it was moved and seconded, and called for discussion. There was none.

53
54 Vote: Motion 3 passed.

55 Ayes: Cameron, Connors, Davilla White, Leff, Brown

56
57 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

1 Leff presented the monthly cash reports for May and June.

2
3 John O'Brien 270 Bensell Avenue and Near Shore Action Team (NSAT) member, reported that three
4 community working groups have been formed: a socio-economic group, a scientific group, and an
5 education outreach and compliance group. He also said a contract between Fred Robison and the
6 City was approved and signed, and that ODFW Marine Reserve staff would be doing some
7 surveying. Mayor White added that Governor Kitzhaber and gubernatorial candidate Dudley were at
8 the Oregon Mayors Association conference, and when asked about marine reserves, Kitzhaber was
9 in favor of them and Dudley had not investigated the subject.

10

11 VII. PUBLIC COMMENTS

12 There were no public comments.

13

14 VIII. UNFINISHED BUSINESS

15 A. Contract for Auditor Services – Grimstad & Associates

16 Murray said the contract (copy attached to original of these minutes) was presented for the
17 Council's approval and the Mayor's signature.

18

19 Motion 4: Connors moved to enter into the Grimstad & Associates Audit Contract and authorize the
20 Mayor to sign. Leff seconded the motion.

21

22 Mayor White said it was moved and seconded, and called for discussion. There was none.

23

24 Vote: Motion passed.

25 Ayes: Cameron, Connors, Davilla, White, Leff, Brown

26

27 B. Discuss Rescheduling of August 17, 2010 Workshop Meeting and Infrastructure Master Plan 28 Adoption

29 Murray said that she, Owings, and Mayor White would not be in attendance at the August 17
30 meeting. It was the consensus of the Council to reschedule the promotion/advertising workshop to
31 September 7 at 6 PM, and to leave the adoption of the infrastructure master plan on the agenda for
32 the August 17 meeting.

33

34 IX. NEW BUSINESS

35 A. City Hall Hours of Operation Revision

36 This item was discussed at length, and it will appear on the September 21 Regular Meeting Agenda,
37 for public input. Until then, Staff was directed to keep a daily customer activity log (including the
38 purpose of each contact) between the hours of 12 and 2.

39

40 X. CORRESPONDENCE

41 There were two items of correspondence (copies attached to original of these minutes): 1) A letter
42 from Neighbors for Kids (NFK) requesting permission to keep chickens at the NFK Community
43 Garden. The City Planner has responded to NFK that keeping farm animals is not an allowed use in
44 any zone. 2) A letter from NFK requesting permission to use a portion of the back parking lot at
45 City Hall as an emergency staging area. The Council requested additional information from the Kids
46 Zone director before making a decision on this request.

47

48 XI. CITY STAFF REPORT

49 Murray reported that as President of the Oregon Mayors Association (OMA), Mayor White is required
50 to attend the League of Oregon Cities (LOC) conference in September. Registration is \$350, and
51 there will be lodging and travel expenses; meals are provided through the conference.

52

53 Motion 5: Leff moved to authorize the Mayor to attend the LOC conference September 23-25 in
54 Eugene, with expenses not to exceed \$750. Connors seconded the motion.

55

56 Mayor White said it was moved and seconded, and called for discussion. There was none.

57

1 Vote: Motion 5 passed.

2 Ayes: Cameron, Connors, Davilla, White, Leff, Brown

3
4 Owings reviewed his written report (copy attached to original of these minutes). Bid openings for
5 the State Marine Board parking lot improvement project will take place on August 13. With Owings
6 being absent from the August 17 meeting, he said the Council can accept the low bid with the
7 stipulations that acceptance is contingent upon all insurance and bonding in place, and the
8 documents have had legal review. If these conditions are met, the Council will need to authorize
9 the Mayor to sign the agreement; Owings will proceed with the project when he returns from
10 vacation on August 30. He is working on getting a generator for the emergency communications
11 center (ECC) trailer, and there is not enough grant money left to cover the cost.

12
13 Motion 6: Brown moved to authorize no more than \$3,000 out of the safety equipment budget for a
14 generator for the ECC trailer. Leff seconded the motion.

15
16 Mayor White said it was moved and seconded, and called for discussion. There was none.

17
18 Vote: Motion 6 passed.

19 Ayes: Cameron, Connors, Davilla, White, Leff, Brown

20
21 Owings continued his staff report with an update on the south water tank improvement project.

22
23 XII. COUNCIL COMMENTS

24 Davilla 1) Said Bob Pailthorp's water report is very informative and useful, and asked that he be
25 sent a letter of appreciation. 2) Is concerned about graffiti in town.

26
27 Mayor White asked about the status of the South Point concerns. Davilla responded that a meeting
28 was held about a week ago. It was the attendees' opinion that the City had approved a business or
29 usage without proper notification, which was incorrect; it is a protected use. The director of the
30 facility will address concerns with neighbors tomorrow night at 6 PM at Davilla's office.

31
32 Brown 1) Noted that the ECC trailer needs a ground rod. 2) Thanked Mr. O'Brien and NSAT for their
33 work.

34
35 Leff hoped the meeting to discuss the employee safety issue brings out enough people to develop a
36 creative solution. Safety is paramount; service is important. She volunteered to draft a press
37 release for Mayor White to get people to come to the meeting.

38
39 Connors thanked those giving well wishes to her daughter.

40
41 Mayor White 1) Reported on the OMA conference. 2) Thanked the Council and Staff.

42
43 XIII. ADJOURN

44 There being no further business, the meeting was adjourned at 8:13 PM.

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48 _____
James White, Mayor

49 _____
50 Emma LuMaye, Recording Secretary