Depoe Bay City Council
Workshop Meeting
Tuesday, June 21, 2011 - 6:00 PM
Depoe Bay City Hall

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PRESENT: Mayor C. Connors, P. Cameron, S. Hoitink, B. Leff, D. Goddard, T. Lewis,

D. Zimmerman

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STAFF: City Recorder P. Murray, City Field Superintendent T. Owings

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## I. CALL TO ORDER

12 Mayor Connors called the meeting to order and established a guorum at 7:00 PM.

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## II. REVIEW EMERGENCY OPERATIONS PLAN

Murray referred to the City of Depoe Bay Tsunami Response After Action Report dated 6/21/11 (copy attached to original of these minutes), which had been previously distributed. Alexandria Rockwell Depoe Bay resident and Coast Guard wife, addressed the Council regarding the Indian Trail assembly area. She had tried to visit the site, and found a large metal barricade and boulders which prevented access to the area. When she called the contact number listed on a posted sign, she was told to speak with the City or the Fire Department for an alternate route to the assembly area. A Councilor said that Indian Trail was not intended to be an evacuation route to the assembly area; the evacuation route is supposed to go up Winchell or Collins to the top of the hill, but the State made a mistake on the map. Mayor Connors said the City would like Neighbors For Kids to give permission for their facility to be used as an evacuation center, and that people who live south of the bridge need to be informed to go to the NFK building, not up Collins Street. She said that one of the problems seen during the recent tsunami was the need to perhaps find other places to use as assembly areas, and let everyone know where those places are located. Mrs. Rockwell said assembly areas should have easy access. A Councilor asked if the State would be reprinting the maps when the new tsunami zones mapping is finished; no one knew but everyone felt it was important to find out. Mayor Connors noted the standard tsunami evacuation signs are misleading because they show a big wave coming, and tsunamis are a series of surges. Murray suggested follow up actions could include a joint staff meeting with Lincoln County Emergency Services, or reviewing and updating procedures with Fire Department officials. She also suggested the Council review assignments in the City's Emergency Operations Plan. She noted that the NFK building would need to be certified by Red Cross before it could be used as an evacuation center; a Councilor said the Fire Department is in the process of setting up a Red Cross certification class. It was noted that the City is lacking in evacuation centers.

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Murray continued review of the Response After Action Report, noting that City Hall is TV cable ready and adding that the disaster fairs as described by Kay Wyatt in a recent meeting are a fun and interesting opportunity for the public to learn about disaster preparedness; she said Mrs. Wyatt had not asked for money, but had asked for the "City's blessing" to organize a disaster fair and asked the Council if they wanted to follow up on that. She said on May 20, the City received written approval from FEMA for the three projects specific to Dock 1 tsunami damage, and reviewed the estimated costs of the repair projects. Owings has begun working on the permit(s) with the Army Corps of Engineers, a long and difficult process. Murray also touched on the status of a funding assistance request to Oregon Business Development Department, the Call-Em-All notification service, the warning siren system RFP and bidding exemption justification document (in attorney review), and the City's emergency communications trailer. The Council reviewed Emergency Operations Team position assignments; Murray said it was important to add alternate phone numbers and email addresses to the list, which does not have to be a public document if anyone's uncomfortable with having that information available to the public. Mayor Connors said Murray needs to be a part of the Emergency Operations Team; title undesignated. There was discussion regarding the duties of the un-appointed Health & Welfare Representative; Mayor Connors will call

DBCC-WK 6/21/11 Page 1 of 2

Linda Gray and ask her if she is interested in participating. Owings noted that there will be a place where the emergency trailer can cross the creek for access to both the north and south ends of town. A Councilor stressed the importance of coordinating with the County, and suggested 3 creating small working groups to work on details of updating the Emergency Operations Plan. Owings added that once the emergency trailer is complete, a protocol for its use will need to be developed; he will work with Councilor Cameron to develop the protocol. Murray was directed to send a letter to NFK to find out if they have interest in becoming certified as an evacuation center. 7 Owings noted that assembly areas are not intended to be accessed with personal vehicles – people should walk to the assembly areas. Assembly areas are not to be considered as evacuation centers 10 with supplies, etc. The two assembly areas designated on the tsunami evacuation map were selected because they are open, fairly flat areas where a helicopter could land and people can gather temporarily. Councilor Leff volunteered to speak with the Fire Chief and others to come up 12 13 with possible assembly areas. 14 15 A follow-up workshop meeting was scheduled for 6:00 PM on July 19, 2011. 16 17 III. ADJOURN 18 There being no further business, the meeting was adjourned at 7:02 PM. 19 20 21 22 23 Carol Connors, Mayor 24 25 26 27 28 29 Emma LuMaye, Recording Secretary

DBCC-WK 6/21/11 Page 2 of 2