

1 Depoe Bay City Council
2 Regular Meeting
3 Tuesday, July 5, 2011 - 7:00 PM
4 Depoe Bay City Hall
5

6 PRESENT: Mayor C. Connors, P. Cameron, S. Hoitink, D. Goddard, T. Lewis

7
8 ABSENT: D. Zimmerman
9

10 STAFF: City Recorder P. Murray, City Field Superintendent T. Owings
11

12 I. PLEDGE OF ALLEGIANCE

13 Mayor Connors called for all to stand for the Pledge of Allegiance.
14

15 II. CALL TO ORDER

16 Mayor Connors called the meeting to order and established a quorum at 7:02 PM.
17

18 III. APPROVE MINUTES: June 21, 2011 Workshop and Regular Meeting
19

20 Motion 1: Leff moved to approve the minutes from the June 21, 2011 Workshop and Regular
21 Meeting as written. Cameron seconded the motion.
22

23 Mayor Connors said it was moved and seconded, and called for discussion. There was none.
24

25 Vote: Motion 1 passed.

26 Ayes: Cameron, Hoitink, Leff, Connors, Goddard, Lewis
27

28 IV. ACCOUNTS PAYABLE

29 Motion 2: Hoitink moved to approve the Accounts Payable as submitted. Leff seconded the motion.
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31 Mayor Connors said it was moved and seconded, and called for discussion. There was none.
32

33 Vote: Motion 2 passed.

34 Ayes: Cameron, Hoitink, Leff, Connors, Goddard, Lewis
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36 V. SPECIAL ORDERS

37 There were no special orders.
38

39 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

40 A. Harbor Commission Request for Joint Meeting

41 Murray said this request was related to the Council's direction to the Harbor Commission to review
42 the harbor ordinance (#252) section specific to moorage use permits. She also said a moorage
43 holder who owns a rowboat opted not to renew his moorage and relinquished his slip because, in
44 part, of the new insurance requirement. One of the Harbor Commission's questions was "should
45 there be different requirements for non-motorized vessels"; they also wanted clarification on what
46 the Council wants them to do in their review of the ordinance. The Council questioned the need for
47 a joint meeting; Murray said her feeling was that the Harbor Commission felt it would be more
48 expeditious for them to speak directly with the Council. It was noted that there has been
49 dissatisfaction with the Council's rejection of previous recommendations made by the Harbor
50 Commission and this could have influenced their decision to request a joint meeting. Goddard
51 volunteered to attend the next Harbor Commission meeting to clarify the Council's directive,
52 answer Commissioners' questions, and return to the Council with a recommendation regarding
53 scheduling of a joint meeting. There was discussion about insurance requirements for non-
54 motorized boats; not all Councilors were in agreement that liability insurance should continue to be

1 required for non-motorized boats. Non-motorized boat insurance will appear as an agenda item at
2 the next meeting. (Copy of memo dated 6/30/11 from Harbor Commission attached to original of
3 these minutes.)
4

5 VII. PUBLIC COMMENT

6 Rick Beasley 140 Ocean View, thanked the Council for serving. He addressed the Council about the
7 importance of the podium where citizens can come speak to the Council, and asked that the
8 podium be kept pristine.
9

10 VIII. UNFINISHED BUSINESS

11 A. Emergency Warning System RFP (Request For Proposal) Process

12 Murray said at the Council's direction, Owings and Roy Hageman met with the City Attorney
13 regarding the RFP for an emergency warning system, and Owings had reported to the Council in
14 May that this particular RFP process could be exempted from the competitive bidding laws; there
15 was no formal action by the Council. If the Council wishes to exempt this RFP from the bidding
16 process, a public hearing must first be held on the question; a minimum two weeks' notice must be
17 provided for the public hearing. There was discussion about the project. A Councilor asked if an
18 engineer should be hired to determine what's needed. Peggy Leoni, Planning Commissioner said
19 the Planning Commission felt that because of Depoe Bay's unique geography it was a good idea to
20 take advantage of the State allowing the City to not take the lowest bid, and instead find the "best
21 fit". There was discussion about levels of expertise, and State standardization of sirens. (Copy of
22 Murray's memo dated 7/5/11 attached to original of these minutes.)
23

24 Motion 3: Leff moved that the Council go through the process to exempt the RFP on the disaster
25 warning system from the competitive bidding process, and schedule a public hearing on the matter
26 for the August 16, 2011 Council meeting. Goddard seconded the motion.
27

28 Mayor Connors said it was moved and seconded, and called for discussion. There was none.
29

30 Vote: Motion 3 passed.

31 Ayes: Cameron, Hoitink, Leff, Connors, Goddard, Lewis
32

33 B. Name the City Newsletter Contest

34 Councilor Leff reported that she, Mayor Connors, and Councilor Cameron reviewed the full list of
35 114 entries from 21 people, to pre-select a list of 10 entries for the Council's review (copy of
36 Murray's memo dated 7/5/11, the short list, and the full list of entries attached to original of these
37 minutes). After brief discussion, "Depoe Bay View" was selected as the winning entry.
38

39 Motion 4: Goddard moved to adopt "Depoe Bay View" as the City's newsletter name. Leff seconded
40 the motion.
41

42 Mayor Connors said it was moved and seconded, and called for discussion. There was none.
43

44 Vote: Motion passed.

45 Ayes: Cameron, Hoitink, Leff, Connors, Goddard, Lewis
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47 The selected winner will be notified, and will be presented with the prize by Mayor Connors at a
48 photo-op, followed by a photo news release to all available media. Murray announced the winner
49 was Margaret Mola.
50

51 Motion 5: Leff moved to direct Staff to notify Ms. Mola, the photo news release be prepared, and
52 that the Mayor send thank you letters to those City businesses which donated prizes (Murray has
53 draft). Goddard seconded the motion.
54

1 Mayor Connors said it was moved and seconded, and called for discussion. There was none.

2

3 Vote: Motion 5 passed.

4 Ayes: Cameron, Hoitink, Leff, Connors, Goddard, Lewis

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6 IX. NEW BUSINESS

7 A. Application for OLCC Permit – Preecha Damronkthum/Thai Bay Restaurant

8 Murray advised that the Council would need to move to recommend either granting or denying the
9 application.

10

11 Motion 6: Cameron moved to recommend to OLCC to grant the Thai Bay OLCC application. Leff
12 seconded the motion.

13

14 Mayor Connors said it was moved and seconded, and called for discussion. There was none.

15

16 Vote: Motion 6 passed.

17 Ayes: Cameron, Hoitink, Leff, Connors, Goddard, Lewis

18

19 B. Authorize Employee COLA FY 2011-12

20 Murray said in the approved and adopted budget is a 2.1% cost of living allowance (COLA) for
21 employees based on the Consumer Price Index. The money has been appropriated, but not yet
22 authorized.

23

24 Motion 7: Leff moved to authorize employee COLA for fiscal year 2011-12, as written in the
25 budget. Goddard seconded the motion.

26

27 Mayor Connors said it was moved and seconded, and called for discussion. A Councilor recalled the
28 salary survey reported at the last meeting, which reflected City employees as being paid under the
29 average. This item will appear on the next agenda; a Councilor requested Staff provide the Council
30 with copies of job descriptions and current salary ranges.

31

32 Vote: Motion 7 passed.

33 Ayes: Cameron, Hoitink, Leff, Connors, Goddard, Lewis

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35 X. CORRESPONDENCE

36 There was one item of correspondence (copy attached to original of these minutes): a letter from
37 the Business Oregon Infrastructure Finance Authority (IFA), notifying the City that the emergency
38 dock repair project grant application was awarded. The grant is for \$59,370. The contract will be
39 presented for the Council's authorization at the July 19 meeting.

40

41 XI. CITY STAFF REPORT

42 Owings reported 1) The south water tank painting project begins tomorrow. The project should
43 take about three weeks. 2) The engineer is signing the agreement for the bridge in the park, and
44 that project will begin right away. 3) The RFP for engineering for Dock 1 replacement will go out
45 tomorrow, and results will be brought back to the July 19 meeting. 4) Final touches are now being
46 made to the emergency communications trailer.

47

48 Murray reported 1) The City has advertised for people to serve on an ad-hoc committee with the
49 Council to review the existing cable franchise ordinance. No interested parties have been found.
50 The current franchise agreement expires in November. There was brief discussion. Planning
51 Commissioner Peggy Leoni, in the audience, volunteered to work with Mayor Connors and Councilor
52 Goddard as an ad-hoc committee to review the ordinance and consider a privilege tax. Murray said
53 she would not be at the July 19 meeting, but has done research on the privilege tax and heartily

1 recommended the City pursue it. She said privilege taxes only affect those companies having
2 customers in Depoe Bay who don't fall under a franchise tax (such as mobile phone companies).
3 2) Tomorrow night is the joint meeting with the Lincoln County Board of Commissioners at 6 PM.
4 3) A call was received from USFW (U.S. Dept. of Fish & Wildlife) last Friday about the July 3
5 fireworks and the nesting bird sanctuary. There were people scheduled to be on site monitoring
6 during the fireworks. Preliminary aerial photos were already taken, and a report will be available
7 sometime after final aerial photos are taken in August.

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9 XII. COUNCIL COMMENTS

10 Goddard Volunteered to be on any committee that works with ODOT on projects.

11
12 Cameron wished Murray a Happy Birthday.

13
14 Leff 1) Will not be attending tomorrow night's meeting. 2) Kudos to Fox and Pery for a fabulous job
15 on the contest.

16
17 Mayor Connors 1) Had a discussion with Dave Lamb, nuclear expert, who has experience in
18 emergency planning and is interested in helping the City further develop its Emergency Operations
19 Plan (EOP). She would like to pursue working with Mr. Lamb to expand the existing plan without
20 negating the work that's already been done. A Councilor suggested inviting former members of the
21 Emergency Preparedness Committee to attend any workshops where the EOP is the subject of
22 discussion.

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24 XIII. ADJOURN

25 There being no further business, the meeting was adjourned at 7:59 PM.

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Carol Connors, Mayor

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Emma LuMaye, Recording Secretary