

1 Depoe Bay City Council  
2 Regular Meeting  
3 Tuesday, October 4, 2011 - 7:00 PM  
4 Depoe Bay City Hall  
5

6 PRESENT: Mayor C. Connors, P. Cameron, S. Hoitink, B. Leff, D. Goddard, T. Lewis  
7

8 ABSENT: D. Zimmerman  
9

10 STAFF: City Field Superintendent T. Owings, City Planner L. Lewis (dep 7:13 PM), Recording  
11 Secretary E. LuMaye  
12  
13

14 I. PLEDGE OF ALLEGIANCE

15 Mayor Connors called for all to stand for the Pledge of Allegiance.  
16

17 II. CALL TO ORDER

18 Mayor Connors called the meeting to order and established a quorum at 7:00 PM.  
19

20 III. APPROVE MINUTES: September 20, 2011 Executive Session and Regular Meeting  
21

22 Motion 1: Leff moved to approve the minutes from the September 20, 2011 Executive Session and  
23 Regular Meeting as written. Lewis seconded the motion.  
24

25 Mayor Connors said it was moved and seconded, and called for discussion.  
26

27 Vote: Motion 1 passed.

28 Ayes: Hoitink, Leff, Connors, Lewis

29 Abstain: Cameron, Goddard  
30

31 IV. ACCOUNTS PAYABLE

32 Motion 2: Goddard moved to approve the Accounts Payable as submitted. Leff seconded the  
33 motion.  
34

35 Mayor Connors said it was moved and seconded, and called for discussion. There was none.  
36

37 Vote: Motion 2 passed.

38 Ayes: Cameron, Hoitink, Leff, Connors, Goddard, T. Lewis  
39

40 V. SPECIAL ORDERS

41 There were no special orders.  
42

43 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

44 A. Parks Commission Recommendation: Pacific Sea Lions Tree Planting Program

45 There was brief discussion on what types of trees were being offered and the need for Staff  
46 assistance to plant the trees. (Copy of Parks Commission recommendation attached to original of  
47 these minutes.)  
48

49 Motion 3: Leff moved to accept the offer from the Pacific Sea Lions to plant 10 trees, and to direct  
50 the Parks Commission to choose trees, ensuring they meet ODFW guidelines for what trees are  
51 acceptable. Hoitink seconded the motion.  
52

53 Mayor Connors said it was moved and seconded, and called for discussion. There was none.  
54

1 Vote: Motion 3 passed.

2 Ayes: Cameron, Hoitink, Leff, Connors, Goddard, T. Lewis

3  
4 B. Harbor Commission Recommendation: Commission Membership – Number of Members  
5 Loren Goddard 15 SW Ellingson: 1) Reporting as a Harbor Commissioner, said that the Harbor  
6 Commission feels they are working toward resolution of the attendance issue. The Commission  
7 does not want to reduce the number of positions because they feel a smaller number doesn't give  
8 them the breadth of experience they need; they would like to continue working with seven  
9 positions. (Copy of Harbor Commission recommendation attached to original of these minutes.) It  
10 was the consensus of the Council to leave the number of Harbor Commission positions at seven. 2)  
11 Reporting as a Near Shore Action Team (NSAT) member, said there were three people who were  
12 likely to attend the upcoming Heceta Head Conference, and encouraged anyone else who would  
13 like to be involved to attend as well. The attendees do not plan on spending the night, and there is  
14 no benefit to early or group registration, so Mr. Goddard recommended authorizing up to five  
15 people to attend the conference. Attendees would be requesting registration and mileage  
16 reimbursement after the conference.

17  
18 VII. PUBLIC COMMENTS

19 There were no public comments.

20  
21 VIII. UNFINISHED BUSINESS

22 A. 2011-13 Flexible Funds Grant Program

23 • Hwy 101/Shell Avenue Pedestrian Improvements Project

24 L. Lewis reported he spoke with Pat Fisher at ODOT, who is familiar with this program. Ms. Fisher  
25 recommended the City apply for a readiness project for Hwy 101 South of the Bridge and Shell  
26 Avenue sidewalk into City Park. Three options were presented to the Urban Renewal Agency, who  
27 made a motion to recommend Option C but agreed to provide the matching funds if the Council  
28 decided to go with Option A or B.

29  
30 Motion 4: Goddard moved to apply for a readiness project grant that will include preliminary and  
31 final engineering to a +/- 90% level for all of the Hwy 101 South of Bridge project (east and west  
32 sides) and the Shell Avenue and City Park sidewalks, as written in Staff's Option C, plus  
33 construction. Leff seconded the motion.

34  
35 Mayor Connors said it was moved and seconded, and called for discussion. There was none.

36  
37 Vote: Motion 4 passed.

38 Ayes: Cameron, Hoitink, Leff, Connors, Goddard, T. Lewis

39  
40 L. Lewis left the meeting at 7:13 PM.

41  
42 IX. NEW BUSINESS

43 A. Lincoln County Grant Programs

44 • Emergency Preparedness/Disaster Recovery

45 Owings said this item was on the agenda for the Council to discuss what to apply for with this  
46 \$2,500 50/50 match grant opportunity (copy of letter dated 8/15/11 from Lincoln County Board of  
47 Commissioners attached to original of these minutes). Options he suggested were additional  
48 portable radios (the City currently has two), a satellite dish for the emergency trailer, or more Red  
49 Cross emergency kits. He was asked to get cost information and bring back to the next meeting.

50  
51 • Community and Economic Development

52 Owings said this grant opportunity is for a maximum of \$15,000. The City has a Recreational Trails  
53 Program grant for putting in a bridge along the nature trail. In talking with City Recorder Murray  
54 about potential projects for the Community and Economic Development Grant, there was some

1 concern about changing the design of the bridge to accommodate vehicular traffic during an  
2 emergency; he checked on this and found it would not be a problem. He said it might be possible,  
3 with this \$15,000 grant, to get an extra-wide box car for the bridge and put bollards in to keep  
4 vehicular traffic off the bridge but allow pedestrian and bicycle traffic; the bollards could be  
5 removed in case of emergency, to allow vehicular traffic. (Copy of Lincoln County Board of  
6 Commissioners news release dated 9/21/11 attached to original of these minutes.) Mayor Connors  
7 said it's important to apply, and the City should never turn away funding. She asked if there were  
8 any other suggestions. A Councilor asked for more time to consider. This item will be brought back  
9 to the next meeting for decision making and submission by the October 28 deadline.

10  
11 B. Heceta Head Coastal Conference, Florence – October 28-29, 2011

12 Mayor Connors referred to Murray's memo dated 9/30/11 regarding the conference. She noted that  
13 the registration fee is \$30 per person, which includes lunch on Saturday, October 29<sup>th</sup>, and that no  
14 one planning to attend intended on spending the night on Friday, October 28<sup>th</sup>.

15  
16 Motion 5: Leff moved to authorize up to \$150 in conference registration fees, and mileage  
17 reimbursement for two cars maximum. Hoitink seconded the motion.

18  
19 Mayor Connors said it was moved and seconded, and called for discussion. There was none.

20  
21 Vote: Motion 5 passed.

22 Ayes: Cameron, Hoitink, Leff, Connors, Goddard, T. Lewis

23  
24 X. CORRESPONDENCE

25 There were two items of correspondence (copies attached to original of these minutes): 1) An  
26 email from Thomas Mengert regarding moorage. There was brief discussion.

27  
28 Motion 6: Leff moved to refund Mr. Mengert's moorage payment and give him 10 business days to  
29 resubmit his payment with the required documentation, or he will lose his moorage slip. Goddard  
30 seconded the motion.

31  
32 Mayor Connors said it was moved and seconded, and called for discussion. There was none.

33  
34 Vote: Motion 6 passed.

35 Ayes: Cameron, Hoitink, Leff, Connors, Goddard, T. Lewis.

36  
37 2) A letter from Bob Andrews regarding a letter of support for a Newberg-Dundee bypass.

38  
39 Motion 7: Leff moved to authorize the Mayor to sign the draft letter as submitted (and properly  
40 filled in), in support of the TIGER III grant application. Goddard seconded the motion.

41  
42 Mayor Connors said it was moved and seconded, and called for discussion. There was none.

43  
44 Vote: Motion 7 passed.

45 Ayes: Cameron, Hoitink, Leff, Connors, Goddard, T. Lewis

46  
47 XI. CITY STAFF REPORT

48 Owings had no report.

49  
50 Mayor Connors reviewed Murray's written report, focusing on the Consent and Approval of  
51 Assignment of Cable Television Franchise Update: the consent to assign must be enacted by  
52 ordinance; a draft ordinance is being prepared and reviewed by legal counsel prior to being  
53 presented to the Council in November.

1 XII. COUNCIL COMMENTS

2 Leff thanked everyone for their support during her recovery from shoulder surgery, and said it was  
3 nice to see people coming to the meeting.

4  
5 Goddard reported she attended the League of Oregon Cities conference with Mayor Connors last  
6 week, and found it very educational and beneficial.

7  
8 Cameron said it was good to be back home after his long vacation, and commented on the higher  
9 speed limits (up to 80 MPH) in the states he visited on his vacation.

10  
11 Mayor Connors reported on the League of Oregon Cities conference, saying she and Councilor  
12 Goddard saved the City \$200 in lodging by not spending the night at the conference; they were  
13 also able to sell back one of the banquet tickets. She brought back a handout on Local Budgeting in  
14 Oregon (copy attached to original of these minutes), which was distributed to the Council and the  
15 Budget Committee. She met with ODOT people to discuss what can & can't be done on Hwy 101.  
16 She said she was in the very small minority of attendees who did not have an emergency  
17 preparedness kit. She also asked Owings to obtain emergency kits for Staff; the kits have been  
18 ordered.

19  
20 XIII. ADJOURN

21 There being no further business, the meeting was adjourned at 7:35 PM.

22

23

24

25

26

27

28

29

30

31

32

33 \_\_\_\_\_  
Emma LuMaye, Recording Secretary

\_\_\_\_\_  
Carol Connors, Mayor