

1 Depoe Bay City Council
2 Regular Meeting
3 Tuesday, January 3, 2012 - 7:00 PM
4 Depoe Bay City Hall

5
6
7 PRESENT: Mayor C. Connors, P. Cameron, B. Leff, D. Goddard, T. Lewis, D. Zimmerman

8
9 ABSENT: S. Hoitink

10
11 STAFF: City Field Superintendent T. Owings, City Recorder P. Murray, Recording Secretary
12 E. LuMaye
13

14
15 I. PLEDGE OF ALLEGIANCE

16 Mayor Connors called for all to stand for the Pledge of Allegiance.
17

18 II. CALL TO ORDER

19 Mayor Connors called the meeting to order and established a quorum at 7:00 PM. She then
20 announced that Planning Commissioner Tom Chavez had passed away after a brief illness.
21 Councilor Leff will contact Mrs. Chavez to enquire as to how she would prefer the Council express
22 their condolences (flowers vs. donation), and bring Mrs. Chavez's response to the next meeting.
23

24 III. APPROVE MINUTES: December 6, 2011 Executive Session and Regular Meeting

25
26 Motion 1: Goddard moved to approve the minutes from the December 6, 2011 Executive Session
27 and Regular Meeting as written. Lewis seconded the motion.
28

29 Mayor Connors said it was moved and seconded, and called for discussion.
30

31 Vote: Motion 1 passed.

32 Ayes: Cameron, Leff, Connors, Goddard, Lewis, Zimmerman
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34 IV. ACCOUNTS PAYABLE

35 Motion 2: Zimmerman moved to approve Accounts Payable as submitted. Cameron seconded the
36 motion.
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38 Mayor Connors said it was moved and seconded, and called for discussion. There was none.
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40 Vote: Motion 2 passed.

41 Ayes: Cameron, Leff, Connors, Goddard, Lewis, Zimmerman
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43 V. SPECIAL ORDERS

44 A. Presentation: Signe Grimstad, Grimstad and Associates – Audit Fiscal Year 2010-11
45 Mrs. Grimstad handed out audit reports to the Council, and reviewed the report. There was brief
46 discussion.
47

48 B. Interview/Appoint Applicants for City Commissions and Committees

49 Commission applicants Peggy Leoni and Terry Wideman were present to answer questions about
50 their applications. Commission applicants Jim Hayes, John O'Brien, Bill Spores, Greg Steinke, Ken
51 White, and Dennis Bachman were not present. Mr. Wideman explained that Mr. Bachman had to
52 leave town on a family-related emergency. When a Councilor asked who Mr. White was, Murray
53 explained that he was renewing his existing position on the Parks Commission, which he has held
54 for some time. (Copies of applications attached to original of these minutes.)

1
2 Ballots were filled out, signed, and handed in. Murray tallied the votes (copy of ballot attached to
3 original of these minutes) and announced the results. The vote to appoint each of the applicants to
4 the position they applied for was unanimous.

5
6 Motion 3: Leff moved to accept the canvass of votes and appoint Jim Hayes to Parks Commission
7 Position #1, Ken White to Parks Commission Position #2, Bill Spores to Parks Commission Position
8 #5, Peggy Leoni to Planning Commission Position #6, Greg Steinke to Planning Commission
9 Position #7, John O'Brien to Traffic Safety Commission Position #2, Terry Wideman to Traffic
10 Safety Commission Position #4, and Dennis Bachman to Traffic Safety Commission Position #5.
11 Lewis seconded the motion.

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13 Mayor Connors said it was moved and seconded, and called for discussion. There was none.

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15 Vote: Motion 3 passed.
16 Ayes: Cameron, Leff, Connors, Goddard, Lewis, Zimmerman

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18 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

19 A. Salmon Enhancement Commission

20 This item was tabled.

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22 VII. PUBLIC COMMENTS

23 There were no public comments.

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25 VIII. UNFINISHED BUSINESS

26 A. Review Draft Harbor Ordinance Revisions (Ord. #292)

27 Murray explained that the draft ordinance would replace Ord. #252. The draft ordinance was
28 reviewed, with the following changes agreed upon by consensus of the Council: 1) Page 14, Item
29 13.070 Grace Period: Add wording to inform the person that in addition to paying fees, they will
30 need to provide proof of insurance. 2) Page 5, Item 7.120 Live Aboard: Modify to *Shall mean any*
31 *person sleeping overnight or any other activity normally connected with temporary lodging*. The
32 Harbor Commission and Staff were commended for their hard work in bringing this draft ordinance
33 to the Council. Staff will make the changes as stated above, and bring back to the Council to begin
34 the adoption process.

35
36 B. Incident command System (ICS) Position Specific Folders Project

37 Murray reviewed email dated 12/19/11 from Virginia Demaris (copy attached to original of these
38 minutes), saying the folders will be assembled at the Newport Armory on January 26 & 27.
39 Volunteers are being called for to work on assembling the folders for 2-4 hours. Owings
40 volunteered to go. Murray said she will continue to follow up with Mrs. Demaris.

41
42 IX. NEW BUSINESS

43 A. Petition for Waiver of 10% Late Penalty on Transient Room Tax Return – FRS Vacation
44 Rentals, Inc.

45 There was brief discussion on the request for waiver (copy of request and Staff Report attached to
46 original of these minutes).

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48 Motion 4: Leff moved to waive the 10% penalty fee of \$469.86 this one time, as requested. Lewis
49 seconded the motion.

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51 Mayor Connors said it was moved and seconded, and called for discussion. There was none.

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53 Vote: Motion 4 passed.
54 Ayes: Cameron, Leff, Connors, Goddard, Lewis, Zimmerman

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2 B. Award Construction Contract – City Hall Parking Lot Paving Project
3 Owings reviewed the bids that were received, and recommended the Council accept the low bid of
4 \$18,157.50 from Allen & Sons.

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6 Motion 5: Goddard moved to award the contract to pave City Hall parking lot to Allen & Sons, at a
7 cost of \$18,157.50. Lewis seconded the motion.

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9 Mayor Connors said it was moved and seconded, and called for discussion. There was brief
10 discussion about the recycling area.

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12 Vote: Motion 5 passed.
13 Ayes: Cameron, Leff, Connors, Goddard, Lewis, Zimmerman

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15 Motion 6: Leff moved that the Mayor proceed with correspondence and action as discussed in
16 Executive Session. Goddard seconded the motion.

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18 Mayor Connors said it was moved and seconded, and called for discussion. There was none.

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20 Vote: Motion 6 passed.
21 Ayes: Cameron, Leff, Connors, Goddard, Lewis, Zimmerman

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23 X. CORRESPONDENCE

24 There was no correspondence.

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26 XI. CITY STAFF REPORT

27 Owings reviewed his written report (copy attached to original of these minutes), providing updates
28 on the harbor, Bay Street, and the nature trail bridges. There was brief discussion regarding safety
29 concerns on Dock 2; Owings said he would follow up. There was also discussion about a possible
30 tripping hazard caused by new boards on Dock 4. Owings said the new boards are the best size,
31 and there are spacers under the older boards to bring them up to the same level. He said there
32 isn't a lot of money for doing projects at the harbor.

33
34 Murray reported Mrs. Grimstad also brought an audit report for the Urban Renewal Agency, which
35 will be discussed at the next Urban Renewal meeting.

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37 XII. COUNCIL COMMENTS

38 Leff 1) Said she will be attending meeting on January 18 regarding LinCom entering into formal
39 negotiations to have Willamette Valley take over 9-1-1 services. She noted that Willamette Valley
40 has state of the art equipment, and LinCom's equipment will soon need replacement. She will
41 report after the meeting. 2) Thanked the audience for attending. 3) Added: there is an upcoming
42 meeting of the cable franchise sub-committee, and she wants to get information before the last
43 minute; Murray will be gathering information for them.

44
45 Zimmerman 1) Thanked the audience for coming. 2) Thanked City Crew and Staff for doing a great
46 job. 3) Said hearing that there's not much money for the harbor stabbed him in the heart, and that
47 the harbor is the reason for the city.

48
49 Goddard agreed with Zimmerman, saying the harbor is the heart blood of the city, and she would
50 like to see harbor dollars spent wisely.

51
52 Cameron asked about the status of the emergency trailer. Owings said it is in Newport getting
53 antennas installed, and should be back next week.

54

1 Mayor Connors 1) Talked to Jim White, who is on the Siletz Charitable Contributions Committee,
2 regarding a grant application for additional funding for the warning siren. Mr. White indicated he
3 would be favorable towards the application. 2) She and Councilor Goddard met with ODOT Director
4 Matt Garrett. They discussed whether it would be worthwhile to change Depoe Bay's traffic
5 patterns, a traffic study to see if the downtown speed limit should be changed from 30 MPH to 25
6 MPH, installing lights on crosswalks, and a parking garage. They learned that because Depoe Bay
7 has a designated Special Transportation Area, the City can request banners for special events. 2)
8 Senator Merkley will be holding a town hall meeting in Toledo on January 11. She will be out of
9 town, and hoped a Councilor would attend in her absence. Councilor Leff expressed interest. 3) Met
10 with Kids Zone and a fiber optics salesperson regarding getting grant money to bring fiber optics to
11 Depoe Bay. It was noted that Charter Cable already has fiber optic lines running through Depoe
12 Bay. 4) Thanked everyone for attending.

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14 Rick Beasley, who works for Beacon Media, asked how a decision made in Executive Session
15 regarding an RFP could be voted on in open session. He was told that the motion voted on had
16 nothing to do with an RFP.

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18 XIII. ADJOURN

19 There being no further business, the meeting was adjourned at 8:10 PM.

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Carol Connors, Mayor

31 Emma LuMaye, Recording Secretary