

1 Depoe Bay City Council  
2 Regular Meeting  
3 Tuesday, June 18, 2013 - 7:00 PM  
4 Depoe Bay City Hall  
5

6 PRESENT: Mayor A.J. Mattila, B. Leff, S. Hoytink, S. Olsen, D. Goddard, R. Gambino, B. Berry  
7  
8 STAFF: City Recorder P. Murray, City Field Supervisor B. Weidner, Recording Secretary  
9 E. LuMaye  
10

11 I. PLEDGE OF ALLEGIANCE

12 Mayor Mattila called for all to stand for the Pledge of Allegiance.  
13

14 II. CALL TO ORDER

15 Mayor Mattila called the meeting to order and established a quorum at 7:02 PM.  
16

17 III. APPROVE MINUTES: June 4, 2013 Regular Meeting  
18

19 Motion 1: Hoytink moved to approve the minutes from the June 4, 2013 Regular Meeting as written.  
20 Leff seconded the motion.  
21

22 Mayor Mattila said it was moved and seconded, and called for discussion. Moving Councilor Hoytink  
23 noted that by adding a definition section to proposed Ord. #297 the remainder was renumbered,  
24 making it difficult to follow.  
25

26 Vote: Motion 1 passed.

27 Ayes: Leff, Hoytink, Olsen, Mattila, Goddard, Gambino

28 Abstain: Berry  
29

30 Councilor Goddard requested the Council refrain from videotaping any of our meetings until the  
31 Council has adopted a policy and procedure for the videotaping, and we know what happens to the  
32 video once it's recorded. Another Councilor agreed, saying she would be very upset to see anything  
33 from videos of our meetings show up on anybody's Facebook page or YouTube videos. Councilor  
34 Leff offered to draft a policy to give to Murray for City Attorney review, and bring it to the next  
35 Council meeting for approval. Councilor Berry, who was doing the recording, stopped the recording,  
36 and said his plan was to put the video on a DVD which he would then give to Murray, and delete  
37 the original video.  
38

39 Motion 2: Olsen moved that Leff draft a proposed policy for the use of videotape digitally or  
40 otherwise at Council meetings. Gambino seconded the motion.  
41

42 Mayor Mattila said it was moved and seconded, and called for discussion. There was none.  
43

44 Vote: Motion 2 passed.

45 Ayes: Leff, Hoytink, Olsen, Mattila, Goddard, Gambino, Berry  
46

47 IV. ACCOUNTS PAYABLE

48 Motion 3: Hoytink moved to approve the accounts payable as presented. Gambino seconded the  
49 motion.  
50

51 Mayor Mattila said it was moved and seconded, and called for discussion. There was none.  
52

53 Vote: Motion 3 passed.

54 Ayes: Leff, Hoytink, Olsen, Mattila, Goddard, Gambino, Berry  
55

1 V. SPECIAL ORDERS

2 A. Budget Hearing – Fiscal Year 2013-14

3 Murray said the notice for this hearing was published in the June 5 NewsTimes, and this meeting  
4 was a public hearing for the proposed budget (copy attached to original of these minutes). She said  
5 the Council can make changes to the budget within limitations. Mayor Mattila called for public  
6 input; there was none. He closed the public hearing.

7  
8 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

9 A. Planning Commission Recommendation – Conduct Survey

10 Roy Hageman, 325 SW Coast and representing the Planning Commission, addressed the Council  
11 regarding a memo dated 6/11/2013 from the Planning Commission (copy attached to original of  
12 these minutes). Learning that the Economic Development Committee was being re-established, a  
13 few Planning Commissioners took an interest in what the City could possibly do regarding economic  
14 development, and came forward with a survey that was done some time ago. The Planning  
15 Commission voted to send it to the Council with a request that it be re-done, and to find out the  
16 feelings of residents, property owners, and businesses as to what they think could be done  
17 regarding economic development, and also that it replicate that particular survey, so changes  
18 [since the previous survey] could be measured. City Planner Lewis gathered all surveys done in the  
19 past that he could find, and the Planning Commission looked at them all before making a  
20 recommendation to the Council. They hoped a survey could be mailed out with the annual Water  
21 Quality Report mailing, but it's too late to do that. He said the Planning Commission's  
22 recommendation is that the committee review the prior surveys and go forward. There was brief  
23 discussion about a more recent socio-economic study, and Mr. Hageman deferred to Mr. Goddard  
24 to respond.

25  
26 Loren Goddard, 15 SW Ellingson and Near Shore Action Team Chair, said ODF&W did a socio-  
27 economic study, but it was incomplete and inconclusive. The person responsible moved away  
28 before it was complete.

29  
30 VII. PUBLIC COMMENTS

31 Peggy Leoni, 355 SW Hwy 101, said there was question whether the Chamber of Commerce  
32 application to use City Park [an agenda item later in the meeting] was a Chamber event, and she  
33 did not want it on record as a Chamber event when it's possibly not. The application did contain a  
34 statement that it was sponsored by the Chamber, but had not been signed by a Chamber Board  
35 Member.

36  
37 Motion 4: Goddard moved to return the application quickly to the Chamber Board and have them  
38 re-submit it with a board member's signature on it; if this happens, the application will have the  
39 Council's approval. Leff seconded the motion.

40 Mayor Mattila said it was moved and seconded, and called for discussion. There was none.

41  
42 Vote: Motion 4 passed.

43  
44 Ayes: Leff, Hoitink, Olsen, Mattila, Goddard, Gambino, Berry

45  
46 Maggie Thomas, 124 South 40 Lane, said it was important to get this moving as soon as possible,  
47 as one of the dates on the application was July 4. Murray said she would call the Chamber  
48 tomorrow.

49  
50 VIII. UNFINISHED BUSINESS

51 A. City Park Bridge Replacement Project

52 Murray said this item was on the agenda because at the last Council meeting a comment was made  
53 by a Councilor who wanted to see the project revert to a pedestrian bridge. She said the engineer  
54 has been working on this since the April 2 Council meeting, and is about finished. His directive was  
55 to prepare two options for bidders: one that can accommodate the largest fire truck, and one that

1 can accommodate a smaller vehicle such as an ambulance. She said the grant money expires  
2 December 31. There was discussion on the two options, including the extra cost of galvanization. A  
3 Councilor said the project has gotten out of control and she didn't see the need for it. Another  
4 Councilor said it was too late to make changes. Murray noted the Parks and Recreation grant award  
5 was for \$47,600.

6  
7 Motion 5: Gambino moved to continue as planned with the RFP (Requests For Proposal) for a  
8 vehicular bridge as written by the engineer. Olsen seconded the motion.

9  
10 Mayor Mattila said it was moved and seconded, and called for discussion. There was none.

11  
12 Vote: Motion 5 passed.

13 Ayes: Leff, Olsen, Mattila, Gambino, Berry

14 Noes: Hoytink, Goddard

15  
16 B. Fish Plant Facility – Structural Assessment and Lease Comparables

17 Weidner reported the facility was inspected and reviewed the written report (copy attached to  
18 original of these minutes). Numerous issues were found. He said he didn't know where funding  
19 would come from to repair the building. A Councilor said the City is thinking about leasing out the  
20 facility down the road, but the structural elements are a City issue, and irrespective of leasing the  
21 facility the structure needs to be maintained regardless. He also suggested as bid elements are  
22 prepared, that structure elements such as dry rot of the floors and sub-floors, and potable water  
23 connections up to the point where it enters the building need to be maintained by the City and  
24 should be taken care of as soon as possible. He said a tenant would come in with his own set of  
25 plans and his own design, and he probably is going to re-configure the plumbing to meet his needs.  
26 When Weidner mentioned the bathroom and shower facilities, the Councilor said he or she [the  
27 tenant] might turn that into a brine tank. Weidner agreed the structural integrity of the bottom of  
28 the building and the supports should be addressed [before the building is leased]. Mayor Mattila  
29 asked if there was any idea of what it would cost to get the building back in shape; Weidner  
30 suggested getting quotes on and addressing the most important problems first, and perhaps to do  
31 the project in phases. A Councilor suggested the Urban Renewal Agency might assist with this  
32 project. A Councilor suggested looking into grant funding.

33  
34 Motion 6: Olsen moved that 1) Staff look into the possibility of obtaining grant money to maintain  
35 and repair the facility, and 2) To get contractors to provide quotes on fixing the structural  
36 elements, the dry rot, and potable facilities to the terminus of the building. Gambino seconded the  
37 motion.

38  
39 Mayor Mattila said it was moved and seconded, and called for discussion. A Councilor asked about  
40 Code Enforcement Inspection; Weidner said that would be a requirement.

41  
42 Vote: Motion 6 passed.

43 Ayes: Leff, Hoytink, Olsen, Mattila, Goddard, Gambino, Berry

44  
45 IX. NEW BUSINESS

46 A. Request to Schedule Events in City Park – Depoe Bay Chamber of Commerce – Music in the  
47 Park July 4 & September 22, 2013

48 See *Item VII. Public Comments* for discussion on this Agenda Item. (Copy of application attached  
49 to original of these minutes.)

50  
51 B. July Council Meetings Schedule

52 The Council discussed whether to cancel or postpone one or both of the July meetings. No changes  
53 were made to the regular schedule.

54  
55 C. Proposed Ord. #297 – An Ordinance Granting a Franchise by the City of Depoe Bay to

1 CoastCom, Inc., an Oregon Corporation, the Right to Construct, Operate and Maintain a  
2 Telecommunications Network Within the City of Depoe Bay; and Declaring an Emergency  
3

4 Motion 7: Leff moved to read proposed Ord. #297 by title only for the first and second readings.  
5 Goddard seconded the motion.  
6

7 Murray reviewed the proposed Ordinance (copy attached to original of these minutes), saying the  
8 draft reviewed at the last meeting did not contain a Definitions section, and adding this new section  
9 caused the numbering in the rest of the document to change. The wording is updated and changed  
10 as discussed by the Council. She also noted that CoastCom agreed to put in a drop at City Hall and  
11 Neighbors For Kids at no charge, and to provide service to those two buildings at no charge. She  
12 then proceeded to read proposed Ord. #297 by title only, and called for questions or comments  
13 from the audience; there were none.  
14

15 Motion 8: Leff moved to adopt Ord. #297 at the first reading. Goddard seconded the motion.  
16

17 Mayor Mattila said it was moved and seconded, and called for discussion. There was none.  
18

19 Vote: Motion 8 passed.

20 Ayes: Leff, Hoitink, Olsen, Mattila, Goddard, Gambino, Berry  
21

22 Murray said that because the vote was unanimous, the Council could proceed with the second  
23 reading tonight. Hearing no objection, she performed the second reading of the proposed  
24 Ordinance by title only, then called for questions or comments. From the gallery, an unidentified  
25 speaker asked what "construct" means; Murray replied that applies to what is put in the City's  
26 right-of-way.  
27

28 Motion 9: Goddard moved to adopt Ord. #297 at the second reading. Gambino seconded the  
29 motion.  
30

31 Mayor Mattila said it was moved and seconded, and called for discussion. There was none.  
32

33 Vote: Motion 9 passed.

34 Ayes: Leff, Hoitink, Olsen, Mattila, Goddard, Gambino, Berry  
35

36 D. Proposed Res. #429 – A Resolution Declaring the City's Election to Receive State Revenues  
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38 Motion 10: Leff moved to adopt Res. #429 Declaring the City's Election to Receive State Revenues.  
39 Goddard seconded the motion. (Copy of proposed Res. #429 attached to original of these  
40 minutes.)  
41

42 Mayor Mattila said it was moved and seconded, and called for discussion. There was none.  
43

44 Vote: Motion 10 passed.

45 Ayes: Leff, Hoitink, Olsen, Mattila, Goddard, Gambino, Berry  
46

47 E. Proposed Res. #430 – A Resolution Adopting the Budget; Making Appropriations; Imposing  
48 and Categorizing the Tax for the 2013-14 Fiscal Year  
49

50 Motion 11: Leff moved to adopt Res. #430 Adopting the Budget; Making Appropriations; Imposing  
51 and Categorizing the Tax for the 2013-14 Fiscal Year. Goddard seconded the motion. (Copy of  
52 proposed Res. #430 attached to original of these minutes.)  
53

54 Mayor Mattila said it was moved and seconded, and called for discussion. There was none.  
55

1 Vote: Motion 11 passed.

2 Ayes: Leff, Hoitink, Olsen, Mattila, Goddard, Gambino, Berry

3  
4 X. CORRESPONDENCE

5 There were two items of correspondence (copies attached to original of these minutes): 1) An  
6 email from Jenny Demaris regarding a Tsunami/Storm Ready Community recognition reception  
7 with the National Weather Service and Oregon Emergency Management; the reception will be held  
8 on Tuesday, June 25 at 10 AM, location to be determined. 2) An email from Kay Wyatt regarding  
9 successful outcome of the tsunami door-to-door outreach last Saturday.

10  
11 XI. CITY STAFF REPORT

12 Weidner reviewed his written report (copy attached to original of these minutes), reporting that 1)  
13 Emergency assistance was provided to WorldMark to repair sewer and water line breaks caused by  
14 a contractor, 2) Electric pedestals have arrived and installation will begin Thursday, 3) Vandalism  
15 of the power line feeding Dock 4 caused a lot of damage. Weidner was directed to report this  
16 incident to the police and get a case number, and to talk to the insurance company. Mayor Mattila  
17 said the City needs to know "why, and how, and who". Weidner continued his report: 4) An 8"  
18 culvert has been installed at the entry to the Nature Trail in City Park, and 5) A replacement motor  
19 was ordered for the burned-out hoist motor; the new motor is made to be used in a corrosive  
20 environment.

21  
22 Murray had no report.

23  
24 XII. COUNCIL COMMENTS

25 Leff passed along a citizen's suggestion to do fund-raising events to benefit the harbor; the citizen  
26 did not want to assist in the effort. She also said she left a message for vacationing Signe Grimstad  
27 regarding the harbor income and expense audit; the Harbor Commission should have appointed a  
28 member for that committee by the time Ms. Grimstad returns.

29  
30 Hoitink said the Crew did a good job on the culvert at the Nature Trailhead. He also saw a deer  
31 along the trail.

32  
33 Olsen said he expects there will be a series of meetings in the next few weeks for testing to see  
34 that the fiber optics are doing what they should be; he'll have more to report at the next meeting.

35  
36 Berry asked how the Music in the Park event can still happen if the Chamber's not involved. He  
37 thinks this event would be very good for the town.

38  
39 Mayor Mattila starting talking about the cancelled Salmon Bake. Goddard said it's not really  
40 cancelled, and the email was sent out to rattle people's cages and it worked. The Chamber is  
41 searching for new volunteers. Mayor Mattila said to get the cancellation message reversed  
42 immediately. Goddard said the message did not come from the Chamber Board, and that it should  
43 be left to the Chamber to work it out.

44  
45 XIII. ADJOURN

46 There being no further business, the meeting was adjourned at 8:16 PM.

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51 \_\_\_\_\_  
A.J. Mattila, Mayor

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54 \_\_\_\_\_  
55 Emma LuMaye, Recording Secretary