

1 Depoe Bay City Council
2 Regular Meeting
3 Tuesday, July 2, 2013 - 7:00 PM
4 Depoe Bay City Hall
5

6 PRESENT: Mayor A.J. Mattila, B. Leff, S. Hoitink, S. Olsen, D. Goddard, R. Gambino, B. Berry
7
8 STAFF: City Recorder P. Murray, City Superintendent T. Owings, City Field Supervisor
9 B. Weidner, Recording Secretary E. LuMaye
10

11 I. PLEDGE OF ALLEGIANCE

12 Mayor Mattila called for all to stand for the Pledge of Allegiance.
13

14 II. CALL TO ORDER

15 Mayor Mattila called the meeting to order and established a quorum at 7:00 PM.
16

17 III. APPROVE MINUTES: June 18, 2013 Regular Meeting
18

19 Motion 1: Hoitink moved to approve the minutes from the June 18, 2013 Regular Meeting as
20 written. Gambino seconded the motion.
21

22 Mayor Mattila said it was moved and seconded, and called for discussion.
23

24 Vote: Motion 1 passed.

25 Ayes: Leff, Hoitink, Olsen, Mattila, Goddard, Gambino, Berry
26

27 IV. ACCOUNTS PAYABLE

28 Motion 2: Hoitink moved to approve the Accounts Payable as presented. Leff seconded the motion.
29

30 Mayor Mattila said it was moved and seconded, and called for discussion. There was none.
31

32 Vote: Motion 2 passed.

33 Ayes: Leff, Hoitink, Olsen, Mattila, Goddard, Gambino, Berry
34

35 V. SPECIAL ORDERS

36 There were no special orders.
37

38 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

39 There were no reports.
40

41 VII. PUBLIC COMMENTS

42 There were no public comments.
43

44 VIII. UNFINISHED BUSINESS

45 A. Planning Commission Recommendation: New Economic Business Development Committee –
46 Conduct a Comprehensive Survey

47 Murray said the Planning Commission recommendation was to have the new Economic Business
48 Development Committee (EBDC) conduct a survey. Since this kind of activity expends City
49 resources, the Council decides whether or not to authorize it.
50

51 Motion 3: Gambino moved to put on the agenda as a first item of business, for the EBDC to
52 conduct a comprehensive survey of Depoe Bay residents, business owners, and agencies. Berry
53 seconded the motion.
54

1 Mayor Mattila said it was moved and seconded, and called for discussion. A Councilor questioned
2 whether this was a premature move. Moving Councilor Gambino said it directs the committee. A
3 Councilor asked how many applications have been received; Murray replied there were two.
4 Councilor Leff called for the question.

5

6 Vote: Motion 3 passed.

7 Ayes: Leff, Hoytink, Olsen, Mattila, Goddard, Gambino, Berry

8

9 B. Draft Video Recording Policy

10 Councilor Leff reported the City passed a resolution in 2012 [Res. #424, A Resolution Establishing
11 a Public Records Request Policy] which covers video, so there was no need to create a new policy.
12 She said any recording made of any public meeting is a public record, no matter who makes the
13 recording. Murray was directed to make copies of the resolution and distribute to the Council. Leff
14 said she did not feel this needed to come back to the Council unless a Councilor has an issue. Dave
15 Morgan of NewsLincolnCounty.com said it's easy to send live video to an internet site that provides
16 its own archive, and it's free. There was brief discussion. Mayor Mattila said the Council will need to
17 figure out when to start recording; a Councilor replied that Staff should be consulted regarding
18 purchase of the equipment to make public meeting access easier; another Councilor noted this
19 subject was an upcoming item on the agenda. It was noted that a video recording policy will only
20 appear on the next agenda upon a Councilor's request before posting of the next agenda.

21

22 IV. NEW BUSINESS

23 A. Damage to Dock 4 Electrical System

24 Owings requested postponing this item to the next agenda, as Mr. Bennett had posed questions in
25 his written statement dated 7/1/13 (copy attached to original of these minutes), which can only be
26 answered by the electrician that worked on it. An unidentified man in the audience challenged this
27 decision by saying "Let's go get a lawyer." A Councilor responded that Mr. Bennett had asked
28 questions that could only be answered by an electrician. There was a brief but heated exchange
29 between the two. Mayor Mattila asked for a little civility and asked the man to sit down; then read
30 into the record the questions that needed response by the electrician. Additional discussion
31 included the fact that a police report had been made. Mayor Mattila said the bottom line is that
32 everything must be fair and equitable, and if [Mr. Bennett] is responsible, he'll pay for it, and if
33 not, he won't. An unidentified man in the audience asked if the conversation would be reflected in
34 the minutes; Mayor Mattila said it would.

35

36 B. Request for Authorization – Employee COLA Fiscal Year 2013-14

37 Murray requested the Council's consideration to authorize disbursement of COLA approved in the
38 budget.

39

40 Motion 4: Goddard moved to authorize disbursement of 2.1% COLA as approved in the Fiscal Year
41 2013-14 budget. Gambino seconded the motion.

42

43 Mayor Mattila said it was moved and seconded, and called for discussion. There was none.

44

45 Vote: Motion 4 passed.

46 Ayes: Leff, Hoytink, Olsen, Mattila, Goddard, Gambino, Berry

47

48 C. Acquisition of Video Recording Equipment

49 Councilor Olsen said it's time for Staff to determine what it's going to take to properly record
50 meetings, and directed Staff to contact counterparts in other cities to find out what they're doing.
51 He said that Toledo has gone through the hurdles required to record meetings properly, and asked
52 that LuMaye put something together for the Council. He would like to see the video recording
53 "married with" voice recognition software so Staff doesn't have to attend meetings outside of
54 regular business hours. A Councilor emphasized the importance of audio, saying a camera with a
55 mike in the corner is not likely to pick up quality audio. Dave Morgan said he has 40 years'

1 experience in TV and radio, and said existing microphones can be used as the audio source by
2 adding a mixer which connects to a DV recorder, and three steerable, zoomable HD cameras can
3 be mounted in the room and wirelessly tied to a receiver. He suggested not starting with cheap
4 equipment, thereby eliminating the need to constantly “buy up”, and said that local businesses or a
5 foundation might contribute to the purchase of equipment that would last 3-4 years and has great
6 audio and video that works every time. He suggested having someone from the community come
7 in and run the equipment during meetings. He said if the City is going to feed it to the internet, an
8 uplink would be needed. A Councilor added that a TV screen is needed in the Council Chambers for
9 times when the City might want to Skype with the City Attorney. Councilor Olsen again suggested
10 looking for information from counterparts in other cities, where video-conferencing is already in
11 place.

12
13 Motion 5: Leff moved to direct Staff to start researching an audio and video recording and
14 conferencing capability, using reasonably high-level equipment so we don't have to re-buy every
15 year or two, and come back to the Council with a recommendation and a dollar amount. Gambino
16 seconded the motion.

17
18 Mayor Mattila said it was moved and seconded, and called for discussion.

19
20 Amendment 1: Olsen asked for an amendment to the motion, to add voice recognition software. A
21 Councilor said he has researched voice recognition software, and while the software is available for
22 around \$200, there are no programs currently available that can separate out voices in a
23 conference setting. Moving Councilor Leff did not see this as a big issue because Councilors' voices
24 are recognizable, and other speakers are asked to identify themselves. Leff and Gambino accepted
25 the amendment.

26
27 Mayor Mattila said it was moved and seconded, and called for further discussion.

28
29 Amendment 2: Berry asked for an amendment to add video conferencing equipment. Moving
30 Councilor Leff said the Fire District wanted to video-conference with a Board member a few years
31 ago, and at that time it was against the law. Dave Morgan said it is common practice in meetings
32 he attends for Councilors and Commissioners to attend via Skype or telephone. Amendment failed
33 for lack of a second. Councilor Goddard called for the question.

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35 Vote: Motion 5, as amended by Amendment 1, passed.

36 Ayes: Leff, Hoytink, Olsen, Mattila, Goddard, Gambino, Berry

37
38 D. Proposed Res. #431 – Application to Oregon Department of Transportation (ODOT) Special
39 City Allotment (SCA) Program – Bay Street Improvements

40 A Councilor noted that Owings will be retiring soon, and asked if another name should be included
41 in the application; Owings responded that it's cleaner to make changes after he's gone. (Copy of
42 proposed resolution attached to original of these minutes.)

43
44 Motion 6: Hoytink moved to approve Res. #431. Leff seconded the motion.

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46 Mayor Mattila said it was moved and seconded, and called for discussion. There was none

47
48 Vote: Motion 6 passed.

49 Ayes: Leff, Hoytink, Olsen, Mattila, Goddard, Gambino, Berry

50
51 E. Invitation to Participate – Oregon Coast Economic Summit
52 Murray said there will be an economic summit at Chinook Winds Casino on August 20-21 (copy of
53 letter from Oregon Coastal Caucus dated 6/17/13 attached to original of these minutes). There is
54 no registration fee. Organizers wish to know how many people will be attending; they may be

1 contacted directly, or Councilors can let Staff know. Mayor Mattila and Councilor Goddard said they
2 would like to attend.

3

4 F. Fencing – Wharf at South End of Harbor

5 Mayor Mattila said this has to do with an Urban Renewal walkway project, and is for safety. There
6 was brief discussion about what kind of fence to put up.

7

8 Motion 7: Olsen moved to have Staff contact whoever to rent a fence for approximately one month,
9 and get it up right away because we know it's a problem; and instruct Staff to look at perhaps
10 buying the fence after a month. Gambino seconded the motion.

11

12 Mayor Mattila said it was moved and seconded, and called for discussion. There was brief
13 discussion.

14

15 Vote: Motion 7 passed.

16 Ayes: Leff, Hoytink, Olsen, Mattila, Goddard, Gambino, Berry

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18 X. CORRESPONDENCE

19 There was one item of correspondence (copy attached to original of these minutes) – a letter of
20 resignation from the Harbor Commission, submitted by Mike Dowd.

21

22 Motion 8: Goddard moved to accept Mike Dowd's resignation from the Harbor Commission and
23 authorize Staff to send him a thank you letter for his service and to advertise for a new Harbor
24 Commission appointee. Gambino seconded the motion.

25

26 Mayor Mattila said it was moved and seconded, and called for discussion. There was none.

27

28 Vote: Motion 8 passed.

29 Ayes: Leff, Hoytink, Olsen, Mattila, Goddard, Gambino, Berry

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31 XI. CITY STAFF REPORT

32 Owings referred to his written report (copy attached to original of these minutes), and asked for
33 questions. There were none. He also said he and Weidner were figuring out the Cliff Street project.

34

35 Murray referred to the League of Oregon Cities 88th Annual Conference brochure, and said
36 authorization of expenses for any Councilors wanting to attend will be done at the next Council
37 meeting.

38

39 XII. COUNCIL COMMENTS

40 Olsen said he really liked the idea of a breakfast fundraiser for the Salmon Enhancement
41 Commission, and would like to see that happen.

42

43 Leff said fin clipping is scheduled for July 6-7, and she hoped everyone would think about going up
44 and helping.

45

46 Hoytink said 98% of the Oregon Coast Trail between Rocky Creek and Fogarty Creek is done, and to
47 wear your mud shoes for the (one-way) two-hour walk. You can look right down on the boiler at
48 Boiler Bay.

49

50 Goddard said a citizen brought to her attention that there's a parking lot at Collins and Conway
51 that put up a sign charging \$5 for parking and to pay at the Joan-E Gift Shop. She questioned
52 where this lands in City Ordinances. Murray said it's private property, which is not restricted, and
53 that she had spoken with the property owner, who has a business license. Because the transactions
54 will take place at the gift shop, it is covered under the existing business license. Goddard asked if

1 the City could lease the parking lot; a Councilor responded that if they're trying to make money,
2 the City won't get it for \$1 a year.

3

4 There was unstructured discussion regarding green footprints leading to O'Downey's Irish Pub.
5 Councilors find this type of advertising is an unacceptable practice. Owings said he would look into
6 it.

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8 XIII. ADJOURN

9 There being no further business, the meeting was adjourned at 7:57 PM.

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A.J. Mattila, Mayor

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18 Emma LuMaye, Recording Secretary