

1 Depoe Bay City Council  
2 Regular Meeting  
3 Tuesday, April 1, 2014 - 7:00 PM  
4 Depoe Bay City Hall

5

6 PRESENT: Mayor A.J. Mattila, B. Leff, S. Hoitink, S. Olsen, D. Goddard, R. Gambino, B. Berry

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8 STAFF: City Recorder P. Murray, City Superintendent B. Weidner, Recording Secretary  
9 E. LuMaye

10

#### 11 I. PLEDGE OF ALLEGIANCE

12 Mayor Mattila called for all to stand for the Pledge of Allegiance.

13

#### 14 II. CALL TO ORDER

15 Mayor Mattila called the meeting to order and established a quorum at 7:00 PM.

16

#### 17 III. APPROVE MINUTES: March 18, 2014 Executive Session and Regular Meeting

18 Motion 1: Hoitink moved to approve the minutes from the March 18, 2014 Executive Session and  
19 Regular Meeting as presented. Leff seconded the motion.

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21 Mayor Mattila said it was moved and seconded, and called for discussion. There was none.

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23 Vote: Motion 1 passed.

24 Ayes: Leff, Hoitink, Olsen, Mattila, Goddard, Gambino, Berry

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#### 26 IV. ACCOUNTS PAYABLE

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28 Motion 2: Hoitink moved to approve the Accounts Payable as prepared by Staff and with the addition  
29 of one item in the amount of \$216.58 reimbursing Councilor Goddard for a part for the broken oven at  
30 the Community Hall. Leff seconded the motion.

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32 Mayor Mattila said it was moved and seconded, and called for discussion. Weidner thanked Goddard  
33 for following up on this.

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35 Vote: Motion 2 passed.

36 Ayes: Leff, Hoitink, Olsen, Mattila, Goddard, Gambino, Berry

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#### 38 V. SPECIAL ORDERS

39 There were no special orders.

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#### 41 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

42 A. Parks Commission Recommendation – Stone Sign for City Park

43 Jim Hayes 30 SW Heiberg and Parks Commissioner, requested authorization for the Parks  
44 Commission to purchase and install a stone public park sign at the entrance to City Park. The sign  
45 would be similar to the one placed at the Scenic Park last year. (See copies of memo and  
46 attachments dated 3/25/14, attached to original of these minutes.) Parks Commission Chair Bill  
47 Spores suggested rescheduling the May 10 planned event until later in the year, perhaps sometime

1 between late June and August, so that the stone sign could be in place, as well as the having time  
2 to get the playground equipment, nature trail work, and new bridge backfill and landscaping done.

3  
4 Motion 3: Gambino moved to approve City Council to award up to \$4,900 for the placement,  
5 purchase, and work for the City Park sign. Goddard seconded the motion.

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7 Mayor Mattila said it was moved and seconded, and called for discussion. There was none.

8  
9 Vote: Motion 3 passed.

10 Ayes: Leff, Hoytink, Olsen, Mattila, Goddard, Gambino, Berry

11  
12 Weidner will put together a timeline for completion of the projects and suggest a date for the  
13 postponed event at the next meeting.

14  
15 B. Traffic Safety Commission Workshop

16 Terry Wideman 325 Coast Street and Traffic Safety Commission (TSC) Chair, reported on the  
17 recent TSC workshop where potholes were the focus. He said the TSC would like to see a focus on  
18 neighborhood streets, and that there is citizen frustration over the condition of many streets. The  
19 TSC felt priorities should include a grading system for streets in general, and Wideman noted there  
20 is a grid in the Transportation System Plan (TSP) for this. Coast and North Point were identified as  
21 being the most in need of attention. The TSC would like to see the City Superintendent and the  
22 City Planner coordinate the TSC's efforts with the TSP.

23  
24 VII. PUBLIC COMMENTS

25 There were no public comments.

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27 VIII. UNFINISHED BUSINESS

28 A. Harbor Restroom Facility Lease Agreement Renewal

29 Murray reported the insurance company hasn't finished looking at the agreement. She asked the  
30 Council if they needed more time to look at the City Attorney's comments. She noted the existing  
31 lease agreement expires on April 5, and said if the renewal isn't signed by April 5 the agreement  
32 has a holding over clause, not to be construed as a renewal. There was brief discussion, during  
33 which Councilor Goddard declared a potential conflict of interest in the same verbiage as the last  
34 meeting.

35  
36 Motion 4: Goddard moved to give the communique from the City's attorney regarding the restroom  
37 lease to the Robison Brothers, and as soon as the CIS report comes in, that we also send that to  
38 the Robison Brothers. Leff seconded the motion.

39  
40 Mayor Mattila said it was moved and seconded, and called for discussion. There was brief  
41 discussion about the restrooms being available for the upcoming crab feed. There was no objection  
42 to Murray's suggestion to send a cover letter to the Robisons regarding holding over the existing  
43 agreement.

44  
45 Vote: Motion 4 passed.

46 Ayes: Leff, Hoytink, Olsen, Mattila, Goddard, Gambino, Berry

47  
48 B. Internet Service at City Hall / CoastCom, Inc.

49 Murray said a quote (copy attached to original of these minutes) was received from CoastCom to  
50 cover the equipment and installation necessary for the fiber optic wi-fi network. The quote, which  
51 was in the amount of \$802.72 for the equipment and 2.5 hours of installation time, specified that  
52 cabling should be installed by a qualified electrician before the equipment is installed. Weidner said  
53 the City usually uses Western States Electric for electrical work, and running cables through the  
54 floor and organizing the Cat5 cables shouldn't cost more than \$200.

1 Motion 5: Leff moved to approve an expense up to \$1,200 to include the cabling being put in by  
2 the electrician, and the work by CoastCom. Olsen seconded the motion.

3  
4 Mayor Mattila said it was moved and seconded, and called for discussion. There was brief  
5 discussion, then Leff called for the question.

6  
7 Vote: Motion 5 passed.

8 Ayes: Leff, Hoitink, Olsen, Mattila, Goddard, Gambino, Berry

9  
10 C. Economic Development Committee (EDC) Recommendation – Digital Video Designs Video  
11 Project

12 Michael Kiefer, 6905 Gleneden Beach Loop and EDC Chair, reviewed the history of this project. He  
13 spoke highly of Howard Shippey, who attended the January EDC meeting. He briefly discussed  
14 possible funding sources. He strongly recommended breaking the project down into small pieces  
15 and working with Shippey because of Shippey's expertise and extensive local knowledge and  
16 resources. Shippey's finished video product usually costs \$1,000 per minute. There was further  
17 discussion. A Councilor questioned how much advertising is too much, noting the Chamber is given  
18 \$5,000 per year for advertising, and as a Chamber volunteer, he sees people come to Depoe Bay  
19 from all over the country. The general feeling of the Council was that any advertising is good. The  
20 Council discussed having a three-to-four person committee to include one Councilor, one Chamber  
21 member, one EDC member, and possibly one ad-hoc citizen to work out the script with Mr.  
22 Shippey. (Copies of Keifer's memo dated 3/31/14 and attachments are attached to original of these  
23 minutes.)

24  
25 Motion 6: Olsen moved for a video of three minutes or up to \$3,000 with Shippey, providing he is  
26 amenable to a committee of three or four people to deal with.

27  
28 There was brief discussion, then Olsen retracted his motion.

29  
30 Motion 7: Olsen moved to approve \$4,000 for this project to start with Mr. Shippey, provided he  
31 will work with a committee of three or four people we appoint. Gambino seconded the motion.

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33 Mayor Mattila said it was moved and seconded, and called for discussion. Mayor Mattila said 30  
34 seconds buys a lot at the Superbowl and you can say a lot in 30 seconds. A Councilor expressed  
35 some concern over the actual length of what "several minutes" of edited video might be, as it could  
36 be only two minutes.

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38 Vote: Motion 7 passed.

39 Ayes: Leff, Olsen, Mattila, Goddard, Gambino, Berry

40 Noes: Hoitink

41  
42 The Council discussed who should be on the committee to work with Mr. Shippey: Leff will  
43 represent the Council, Goddard will take the question to the Chamber Board at their meeting on  
44 Thursday, and Kiefer will represent the EDC and take the lead in contacting Mr. Shippey.

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46 IX. NEW BUSINESS

47 A. Bid Award – North Depoe Bay Sewer Main TV and Clean

48 Weidner recommended accepting the low bid of \$12,293 from TSR Corporation. (Copy of bid  
49 results attached to original of these minutes.)

50  
51 Motion 8: Olsen moved to approve the TSR Corporation bid to jet out the sewer and camera it from  
52 manhole cover 16 all the way down to the Vista pump station, in the amount of \$12,293. Hoitink  
53 seconded the motion.

54  
55 Mayor Mattila said it was moved and seconded, and called for discussion.

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2 Vote: Motion 8 passed.  
3 Ayes: Leff, Hoitink, Olsen, Mattila, Goddard, Gambino, Berry  
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5 B. Central Lincoln PUD Franchise Agreement

6 Murray reviewed her memo dated 4/1/14 (copy attached to original of these minutes). She said the  
7 franchise is 20 years old, and she requested permission to work directly with the City Attorney to  
8 develop a new agreement to bring to the Council. A Councilor suggested adding a late fee clause.  
9 Another Councilor said all franchise fees should be consistent. There was no objection to Murray  
10 working with the City Attorney. As a side note, the City Attorney plans to finalize discussions with  
11 Wave on their franchise renewal this week.  
12

13 C. Authorization of Expenses – League of Oregon Cities Marijuana Workshop, May 1, 2014  
14 Mayor Mattila and Councilor Olsen were interested in attending the League of Oregon Cities  
15 Marijuana Workshop on May 1. It was noted if the City is to declare a moratorium on marijuana  
16 dispensaries, action would need to be taken at the April 15 meeting. Murray reviewed projected  
17 expenses for the workshop, registration fees, mileage and meal reimbursement.  
18

19 Motion 9: Leff moved to authorize expenses not to exceed \$400 for the Mayor and Council  
20 President to attend the May 1 workshop. Gambino seconded the motion.  
21

22 Mayor Mattila said it was moved and seconded, and called for discussion. A Councilor wanted the  
23 Mayor and President to ask about the timing of the meeting and the deadline for establishing a  
24 moratorium, both May 1.  
25

26 Vote: Motion 9 passed.  
27 Ayes: Leff, Hoitink, Olsen, Mattila, Goddard, Gambino, Berry  
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29 D. Proclamations

- 30 • National Public Health Week – April 7-13, 2014
- 31 • National Service Recognition Day – April 1, 2014
- 32 • April 2014 Child Abuse Awareness and Prevention Month  
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34 Motion 10: Leff moved to authorize the Mayor to sign the proclamations for National Public Health  
35 Week April 7-13, 2014, April 2014 Child Abuse Awareness and Prevention Month in Depoe Bay, and  
36 Mayor’s Day of Recognition for National Services on April 1, 2014. Goddard seconded the motion.  
37 (Copies of Proclamations attached to original of these minutes.)  
38

39 Mayor Mattila said it was moved and seconded, and called for discussion.  
40

41 Vote: Motion 10 passed.  
42 Ayes: Leff, Hoitink, Olsen, Mattila, Goddard, Gambino, Berry  
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44 X. CORRESPONDENCE

45 There was one item of correspondence (copy attached to original of these minutes): An application  
46 to schedule an event in City Park submitted by Neighbors For Kids for Saturday, April 19 for an  
47 Easter Egg Hunt. Murray read a portion of the flyer attached to the application, noting it’s the  
48 Easter Egg Hunt as usual.  
49

50 Motion 11: Goddard moved so. Leff seconded the motion.  
51

52 Mayor Mattila said it was moved and seconded, and called for discussion. There was none.  
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54 Vote: Motion 11 passed.  
55 Ayes: Leff, Hoitink, Olsen, Mattila, Goddard, Gambino, Berry

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XI. CITY STAFF REPORT

Weidner reported 1) The County inspector said there is not an ADA issue with the City Park bridge and as long as there is plenty of backfill there is no need for handrails to extend past the bridge itself. He got two bids for rebar-reinforced concrete to be integrated into the existing sidewalk on the gazebo side of the bridge, and recommended accepting the low bid of \$2,000 from Ray Clarke.

Motion 12: Olsen moved to authorize \$2,000 for Mr. Clarke to finish off the sidewalk on the south side of the bridge. Gambino seconded the motion.

Mayor Mattila said it was moved and seconded, and called for discussion. There was none.

Vote: Motion 12 passed.  
Ayes: Leff, Hoytink, Olsen, Mattila, Goddard, Gambino, Berry

Weidner continued his report: 2) Has set up a meeting with Kate from the Corps of Engineers to discuss dredging. He said Depoe Bay is first in line for small harbor dredging, ahead of Garibaldi. He is working on getting a disposal permit for dredging behind the check dam. 3) He got a quote of \$11,000 for a retractable jib plus up to \$5,900 for installation from US Crane & Hoist. Due to the cost, he recommended postponing this purchase to the next fiscal year. Murray said Dave Crimp should have his fish plant assessment done later this month and is close to presenting his study to the Council. She said in Crimp's draft he had addressed the hoist and suggested getting Crimp's input. A Councilor did not want to postpone purchase of a new jib because it's critically important for the charter boats and the harbor in general because the harbor drives the economic engine of the town. A Councilor noted the City is required to get multiple bids. Weidner will get more information before the next meeting; a Councilor asked Weidner to get Harbor Commission input as well. 4) The Harbormaster is building new finger docks, and the poly-filled floats are working great. The finger docks should be ready to go in the water after the crab feed. 5) The Community Hall sewer line has been jetted. A Councilor requested that the line be TV'd.

Murray reported 1) The Ethics Commission would like to schedule the training session after April 15 and not on a weekend. After brief discussion, Murray was directed to schedule the training for a weeknight evening at 6:00 at the Community Hall, with the City providing pizza. All Commissions will be invited, in addition to the Council. 2) Tomorrow night at 6:00 is the joint meeting with the Board of Commissioners. 3) The Central Lincoln PUD Board meets in the Depoe Bay Council Chambers once a year. This year's meeting will take place on April 16 from 9 AM to 3 PM. The public is welcome to attend.

XII. COUNCIL COMMENTS

Olsen said how nice the City Park nature trail is. Weidner mentioned an interesting natural feature, a "bowl" tree, which he had the County crew develop a one-way trail to.

Hoytink said perhaps the City might want to find out how old the "bowl" tree on the nature trail is, and put a sign by it like the one by Big Creek.

Berry will be 10 minutes late for tomorrow night's meeting.

XIII. ADJOURN

There being no further business, the meeting was adjourned at 9:20 PM.

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A.J. Mattila, Mayor

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Emma LuMaye, Recording Secretary