

1 Depoe Bay City Council
2 Regular Meeting
3 Tuesday, July 15, 2014 - 7:00 PM
4 Depoe Bay City Hall

5
6 PRESENT: Mayor A.J. Mattila, D. Goddard, B. Leff, S. Hoitink, S. Olsen, R. Gambino

7
8 ABSENT: B. Berry

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10 STAFF: City Superintendent B. Weidner, Recording Secretary E. LuMaye

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12 I. PLEDGE OF ALLEGIANCE

13 Mayor Mattila called for all to stand for the Pledge of Allegiance.

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15 II. CALL TO ORDER

16 Mayor Mattila called the meeting to order and established a quorum at 7:00 PM.

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18 III. APPROVE MINUTES: July 1, 2014 Regular Meeting

19 Motion 1: Leff moved to approve the minutes of the July 1 meeting. Olsen seconded the motion.

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21 Mayor Mattila said it was moved and seconded, and called for the question.

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23 Vote: Motion 1 passed.

24 Ayes: Leff, Hoitink, Olsen, Mattila, Gambino

25 Abstain: Goddard

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27 IV. ACCOUNTS PAYABLE

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29 Motion 2: Hoitink moved to pay Accounts Payable as presented by Staff. Leff seconded the motion.

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31 Mayor Mattila called for the question.

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33 Vote: Motion 2 passed.

34 Ayes: Goddard, Leff, Hoitink, Olsen, Mattila, Gambino

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36 V. SPECIAL ORDERS

37 There were no special orders.

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39 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

40 There were no reports.

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42 VII. PUBLIC COMMENTS

43 There were no public comments.

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45 VIII. UNFINISHED BUSINESS

46 A. Street Light Request – Hour Lane

47 Weidner reported the PUD engineer, Troy, did a site visit on Hour Lane. There is an underground
48 conductor next to the Hickerson's driveway. If a pole is placed there, the City's trenching would be
49 about one foot; if a pole is placed on the other side of the driveway toward the south, the City's

1 trenching would be about 25 feet. The City would pay for the trenching and PUD would supply the
2 conduit and the pole; the City would pay the flat rate for the light. In response to Olsen's question about
3 how much trenching would cost, Weidner responded that the City Crew could do it at no cost, and he
4 felt Crew should do it rather than hiring a contractor. When Hoitink noted the near (one foot) placement
5 would be about 70 feet from the nearest light, Weidner said the homeowners would prefer the far (25
6 foot) placement, so it would light up the back of their property. Olsen asked if the City has supplied
7 security lights in the past and whether the City paid to have the pole placed and trenching. Weidner said
8 PUD has installed lights on existing poles in the past. Goddard wondered if anyone had talked to PUD
9 about putting a stronger light on the existing pole. There was brief discussion about the Hickersons'
10 request. Olsen expressed concern over setting a precedent by trenching a 25-foot line. Mayor Mattila
11 asked Weidner his opinion on the matter; Weidner said because of the trenching and the red tape
12 involved, he thought he should speak with the Hickersons to find out more about their request, and to
13 Troy at PUD about a sodium parking lot light bulb on the pole that's already there. He said the existing
14 light would remain, and the parking lot bulb would point the other way. Goddard said if the Hickersons
15 want to light up the back of their property, maybe this is a personal security light system that they need
16 to put in themselves, and that street lights are supposed to light up streets, not properties. Gambino
17 wondered if the sodium light costs more to operate than the regular street light. Weidner said the flat rate
18 for the sodium light at the water plant is \$30 per month, and he thought regular street lights cost the
19 same. Leff asked Weidner to invite the Hickersons to the next meeting, because the Council is spending
20 a lot of time on this, and it would simplify things if they would come to a meeting and answer questions
21 directly; Weidner said he would ask them, would talk to Troy, and would take photos of the area. Mayor
22 Mattila tabled this item to the next meeting.

23

24 IX. NEW BUSINESS

25 A. Bid Award – Fish Plant Jib Crane

26 Weidner reported he put out an RFP (copy attached to original of these minutes), but no bids were
27 received. He noted that the previous jib crane was fabricated by Jim Wahl, and a backhoe or forklift was
28 needed to hook the hoist up, and it was dangerous because it had to be lifted 12 feet to be hooked on.
29 Referring to a drawing from US Crane & Hoist, he said this way it could be lowered. He said the RFP
30 would need to be re-advertised. He said the timing was bad for the gentleman he was working with from
31 US Crane, and he wasn't able to get a current bid in. He said the price would be the same as their old
32 bid, but he'd have to put out another RFP so they could submit their bid during the right time frame.
33 Olsen said they'd re-bid the same thing. Weidner said it had to fall within a legal parameter for the City,
34 and he wanted to ensure it was legal-eagle. He said a lot of fisherman told him to check into what
35 Newport has, and he did. They have a hydraulic system, and these systems start at about \$50,000. He
36 said hydraulic systems are for high-use environments, and ours gets used maybe six times a year, or less.
37 Goddard said that since the City is in the process of looking for a tenant for the fish plant, it might be
38 prudent for the Council to hang tight for a little longer and see what requirements the new tenant will
39 have. Weidner said he was worried, because as the Council brought up a month or so ago, the hoist is
40 vital, and it's currently locked out and tagged out, and a tenant could put their own high-speed hoist on
41 the jib. Goddard wanted to put out a new RFP and see what we get back. Mayor Mattila really wanted to
42 see a galvanized unit; Weidner said he called Mike Polly Welding several times, because he does
43 galvanized work. He said we could get Polly's opinion, or change the RFP. Mayor Mattila wanted to
44 change the RFP to include getting bids for a galvanized jib. It was the general consensus of the Council
45 to get bids on both a galvanized and a non-galvanized jib; there was no objection to Weidner's offer to
46 write the RFP to include two options.

47

48 B. Proposed Res. #436 – A Resolution Setting Solid Waste Removal Fees Pursuant to Ord. #277, as 49 Amended; Superseding Res. #432

1 Motion 3: Leff moved to approve Res. #436 Setting Solid Waste Removal Fees, etc. Gambino seconded
2 the motion. (Copy of resolution attached to original of these minutes.)

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4 Mayor Mattila called for the question.

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6 Vote: Motion 3 passed.

7 Ayes: Goddard, Leff, Hoitink, Olsen, Mattila, Gambino

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9 C. Proposed Res. #437 – A Resolution for 2015 Oregon Department of Transportation (ODOT)
10 Special City Allotment (SCA) Grant – Schoolhouse Street from Hwy 101 to Shell Avenue, and
11 Shell Avenue Improvements

12 Weidner said he worked diligently on this, one of his first grant packets, and that it contains all the
13 information Mr. Johnson needs. He said it's important to get this done and to continue for the next few
14 years to get sidewalks all the way down Shell Avenue. Then we can integrate with south of the bridge
15 and the Transportation System Plan, and the sidewalks will all tie together. He said this project takes
16 care of dangerous things, and every day kids cross without a crosswalk. This is one of his key issues –
17 creating safe areas for children and providing more information to drivers turning off the highway.
18 Because it tends to flood, there would be a storm sewer area to collect runoff. Leff asked if a motion was
19 needed to approve Res. #437 and empower Staff to forward the grant request. Weidner said yes, with the
20 Mayor's signature. Mayor Mattila added as per Weidner's investigation; Weidner said what that would
21 entail would be engineering and construction, and ODOT would match up to \$50,000 of the project.
22 (Copy of resolution and grant application materials attached to original of these minutes.)

23
24 Motion 4: Leff so moved. Goddard seconded the motion.

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26 There was brief discussion, then Mayor Mattila called for the question.

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28 Vote: Motion 4 passed.

29 Ayes: Goddard, Leff, Hoitink, Olsen, Mattila, Gambino

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31 X. CORRESPONDENCE

32 There was one item of correspondence (copy attached to original of these minutes): an email from
33 George Crandell regarding tax lot 8400 possibly being available to the City if the current tenant does
34 not purchase it when the lease expires. There was brief discussion.

35
36 XI. CITY STAFF REPORT

37 Weidner 1) Requested authorization to move forward with an engineering RFP for the Vista pump
38 station pressure main, which is in the budget. There are several ideas on how to attempt the crossing
39 under the highway with directional boring or if there's a current bore sleeve. He said the engineering
40 would be very helpful. He would like, by the next Council meeting, for the Council to pick an engineer
41 that is wanting to do the project.

42
43 Motion 5: Leff moved to authorize Weidner to put out an RFP for that engineering work. Goddard
44 seconded the motion.

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46 Mayor Mattila said he had been in touch with the Gleneden Beach bunch, and after the next wastewater
47 meeting, they really want to move ahead with this as well, as they don't want a problem with the
48 concrete asbestos breaking up. Olsen asked Weidner to send a copy of the RFP to Mark Snyder as a
49 courtesy. Mayor Mattila called for other comments; there were none, and he called for the question.

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2 Vote: Motion 5 passed.

3 Ayes: Goddard, Leff, Hoitink, Olsen, Mattila, Gambino
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5 Weidner continued his report: 2) The City Park projects are about 90% complete. The “waffle cone” is a
6 big stump at the trailhead at the east end of the park that’s going to have a conifer planted in it. He
7 expects this will attract people to the nature trail, which has been chipped all the way now. The
8 playground boat is installed, the new sign is up, there’s 30 yards of sand in the playground, and we’re
9 about ready for the ribbon cutting, which is scheduled for August 16. Goddard said the Community
10 Picnic is August 11. Gambino said the Pirate Treasure Hunt is August 16. There was discussion about
11 changing the date of the dedication; there was no objection to changing the dedication date to Monday,
12 August 11 to combine the event with the Coast Guard Appreciation/Community Picnic. Weidner said
13 Oregon State Parks will be invited; signage is in place for park projects which received State Parks
14 funding, as required. Olsen asked whether there had previously been discussion about the City providing
15 hot dogs for the dedication. Hoitink responded that the Parks Commission set up a committee to run it,
16 and they were going to take the barbeque down and cook hot dogs; Goddard said the Chamber of
17 Commerce would love to work with the Parks Commission, and there was no objection to her offer of
18 the Chamber taking care of everything else if the Parks Commission would provide hamburgers and hot
19 dogs. Weidner said Dan Price is just about done working on the trail to the fire line on the north side of
20 the park; he’s putting in a drain system to keep the area from getting mushy in the winter. 3) Western
21 States Electric has replaced all the electric panels at the fish plant, and they are currently running a line
22 down for a heater in the utility room area downstairs. There is room on the panel for breakers. It is 200
23 amp, as the Mayor requested. They just need the permit to be signed off by Lincoln County. Weidner
24 has picked a contractor to replace the man door downstairs and the kick board along the front. He said
25 up front has been totally cleaned up by Lincoln County Consortium teenagers with job skills, at no cost
26 to the City. He said it’s a great program that allows small jobs like that to be done without taking Crew
27 time off other jobs. Olsen pointed out that the Crew would be doing the plumbing; Weidner said the bids
28 had come in around \$5,000, so he’s purchased the materials that we didn’t have in stock, and Crew will
29 be replacing the four-inch sewer main under the building. We have galvanized hangers, and have
30 fabricated brackets to mount into the floor joist. It will save the City a lot of money having the Crew do
31 this, but it’s taking them off other big projects. He said we’re in the middle of the fish plant projects, and
32 next will be getting the bathroom in order and running a new water line down the hill; he’s waiting on
33 Radar Plumbing to do that. He said he hasn’t needed to utilize Dave Crimp so far. He’s been keeping
34 track of the permits and making sure everything is done right. 3) The Community Hall bathrooms didn’t
35 get addressed during the remodel, and when bad drainage in the bathroom sinks was reported, it was
36 discovered that none of the service lines or drain pipes are to code, and that the toilet in the ADA
37 bathroom isn’t ADA compliant. These things are on his list to repair and replace.

38
39 LuMaye reported Murray had left a memo regarding the directive to shop health insurance, and it had
40 been distributed prior to the meeting (copy attached to original of these minutes). Leff said she had a
41 question about this to ask Murray when she returns, because she found the response memo was very
42 unsatisfactory. It didn’t give any information on what the rates were or how they compared. Olsen said it
43 didn’t sound like somebody trying to sell a product; Leff added unless the product we have now is their
44 product. She said this happened the last time the Council looked at rates, and they ended up coming to a
45 meeting. She asked to have this on the agenda when Murray returns.

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47 Olsen asked if the RFP for the fish plant had gone out; LuMaye said it had. Olsen asked if there had
48 been any response; LuMaye said there had not. Indicating an audience member, Olsen introduced Mark
49 Lewis, a potential bidder; Mr. Lewis asked to address the Council, came to the podium, and introduced

1 himself as the person who opened the Sea Treats Restaurant and Seafood Market. He said he is very
2 interested in trying to get on at the fish plant. He has been a commercial fisherman for 14 years and is a
3 wholesale fish dealer who buys and sells crab. He is very interested in leasing the facility not only to
4 accommodate the local fishermen and charter fleet, but also to try to start a co-op comprised of
5 fishermen from the entire Oregon coast. He has a partner knowledgeable in setting up processing
6 facilities, and named Pacific Seafood/Frank Dulcich as possibly the largest seafood processor on the
7 west coast. Together they have extensive knowledge in the setup and processing of seafood. Whether or
8 not he's the successful bidder, he'll have to have a processing facility somewhere before the start of crab
9 season. He is very interested in putting together a good-quality bid for the City, but has been too busy
10 with his restaurant and market. He was advised to refer to the RFP. He said the main thing that would
11 separate him from most of the other people who are going to be interested is that he's trying to set up a
12 company that will be 49% owned by commercial fishermen. It was noted the deadline for proposals is
13 August 15.

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15 XII. COUNCIL COMMENTS

16 Hoitink 1) Attended the fin clipping which had beautiful weather, a good turnout, and they were done
17 by 11:30. He expressed concern over the walkway at the reservoir that goes out to the barge where the
18 fish are. He said it's rotten and sinking, with a sag in the middle. 2) Volunteers cleaned out the back
19 shed on Sunday. All the Chamber of Commerce things are inside the barn. The shed is ready to be torn
20 down. 3) The people who bought the home on North Point at the corner of Alsea and Sunset have put up
21 a fence in the City's 30-foot right-of-way. Weidner responded to Hoitink's concerns: 1) He and the City
22 Planner went out and looked at the fence on North Point, which does follow the property line, but some
23 areas were in question. The only way to really know where the property lines are would be to have a
24 survey done or have City Crew look for property pins. Leff asked why the City should do the survey,
25 and said the people just bought the property and should have legal papers that say where the property
26 lines are, and she thought the City should formally request those. There was brief discussion about the
27 fence being new. Hoitink said the right-of-way is down to about eight feet, and if the City doesn't stop
28 this sort of thing, anybody could do it on any of the right-of-ways. Mayor Mattila asked if the City
29 Planner has easement specs; Weidner replied that he does. It was again stated that it is on the property
30 owner to prove where their property lines are. Weidner said he would write a letter to the property
31 owner requesting that information, and will also meet with the City Planner to let him know the
32 Council's concerns. 2) The lean-to is going to be torn down because it's pretty dangerous, and Dan Price
33 Construction can take it down. The debris can go in a woody-debris pile to North Lincoln Sanitary. He
34 said a retaining wall to control erosion has been budgeted. 3) The dock at the reservoir has a sluice gate.
35 The reason it is bowed is because it was vandalized in the past when somebody dropped a blasting cap
36 into the hole, resulting in rotting pipes the following year. It's all been re-lined with black poly and was
37 backfilled, but over the years it has settled. He said he doubts it's rotting because it's underwater, and
38 anaerobic. He offered to drain it down and take a look at it. Mayor Mattila said this would be the time of
39 year to do it. Weidner said he would move forward with that.

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41 XIII. ADJOURN

42 There being no further business, the meeting was adjourned at 7:52 PM.

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A.J. Mattila, Mayor

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49 Emma LuMaye, Recording Secretary