

1 Depoe Bay City Council
2 Regular Meeting
3 Tuesday, February 16, 2016 - 7:00 PM
4 Depoe Bay City Hall

5
6 PRESENT: Mayor A.J. Mattila, J. Fisher-Brown, R. Gambino, J. Grant, C. Teem

7
8 VACANCY: 2 vacant seats

9
10 STAFF: City Recorder P. Murray, City Superintendent B. Weidner, Recording Secretary
11 E. LuMaye

12
13 I. PLEDGE OF ALLEGIANCE

14 Mayor Mattila called for all to stand for the Pledge of Allegiance.

15
16 II. CALL TO ORDER

17 Mayor Mattila called the meeting to order at 7:05 PM and established a quorum.

18
19 III. APPROVE MINUTES: February 2, 2016 Regular Meeting

20 Motion 1: Gambino moved to approve the minutes of the Regular Meeting of the Depoe Bay City
21 Council of February 2, 2016. Fisher-Brown seconded the motion.

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23 Mayor Mattila called for comments; there were none.

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25 Vote: Motion 1 passed.

26 Ayes: Fisher-Brown, Gambino, Grant, Mattila, Teem

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28 IV. ACCOUNTS PAYABLE

29 Motion 2: Gambino moved to approve Accounts Payable as presented, with two additions late to the
30 Accounts Payable ledger: Wiggins Tug & Haul for \$1,672, and a Union 76 bill of \$197.96. Weidner
31 offered additional information on the two late bills. Fisher-Brown seconded the motion.

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33 There was no discussion.

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35 Vote: Motion 2 passed.

36 Ayes: Fisher-Brown, Gambino, Grant, Mattila, Teem

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38 V. SPECIAL ORDERS

39 There were no special orders.

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41 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

42 There were no reports.

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44 VII. PUBLIC COMMENTS

45 There were no public comments.

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47 VIII. UNFINISHED BUSINESS

48 A. Cost Estimates – Cleanup Trollers Island

1 Weidner reported he contacted several companies and the Lincoln County work crew. There was
2 discussion regarding the best approach for getting the cleanup done. Weidner will continue gathering
3 information and report at the next meeting.

4
5 B. Complaint – WAVE Broadband

6 Discussion included 1) WAVE has been working on upgrading their system, 2) recent double-billing
7 issues, 3) a sense that the company is becoming problematic, 4) review of an email from Jim Penney at
8 WAVE (copy attached to original of these minutes), 4) a desire for a WAVE representative to come to a
9 Council meeting and address the Council, and 5) stalled franchise negotiations. Mayor Mattila directed
10 Staff to ask the City Attorney to contact WAVE’s attorney so the matter can be settled.

11
12 IX. NEW BUSINESS

13 A. Proposed Amendment #1 – Contract with GSI Water Solutions, Inc. – Water Management and
14 Conservation Plan

15 Weidner said there are two ground wells that were gifted to the City in the 1970s, and he wants to work
16 with GSI to secure the water rights to those wells. The Amendment is to complete the Water
17 Management and Conservation Plan for Rocky Creek and South Depoe Bay Creek (copy of Amendment
18 attached to original of these minutes).

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20 Motion 3: Gambino moved to approve Amendment #1, addressing the increase in the budget for Task 2
21 extensions of time with GSI. Teem seconded the motion.

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23 Mayor Mattila called for comments. There was brief discussion.

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25 Vote: Motion 3 passed.

26 Ayes: Fisher-Brown, Gambino, Grant, Mattila, Teem

27
28 B. Agreement for Services – PND Engineers, Inc. – Harbor Master Plan

29 Weidner asked the Council to authorize this Agreement for engineering services (copy attached to
30 original of these minutes) for the Harbor Master Plan.

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32 Motion 4: Grant moved that we agree to the Agreement for Services for the Harbor Master
33 Plan. Weidner said the Agreement is for engineering. Gambino seconded the motion.

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35 There was no discussion.

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37 Vote: Motion 4 passed.

38 Ayes: Fisher-Brown, Gambino, Grant, Mattila, Teem

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40 C. Proposed Resolution #446 – A Resolution Exempting a Contract for Salmon Enhancement STEP
41 Facility Rehabilitation Project from Formal Competitive Bid

42 Beanie Robison, Salmon Enhancement Chairperson, provided background information on this project,
43 noting the grant was approved in early December. Murray added ODFW awarded funding in December
44 and it was brought to the Council in early January. She said ODFW has conditions of approval, one of
45 which is compliance with public contracting law. Robison said he conducted an informal search, and
46 wants to contract with Ken’s Flotation Service, Inc. (KFS), without going out to bid, and the Salmon
47 Enhancement Commission agrees with his choice. He noted that ODFW doesn’t require the lowest bid
48 be accepted. He said it was expected that the docks would be installed and in use by now, and the time

1 delay may result in increased costs, and KFS has other obligations so we don't know when they might
2 be able to reschedule this project. (Copy of proposed Res. #446 attached to original of these minutes.)

3
4 Motion 5: Gambino moved to approve Res. #446 for the benefit of the STEP program. Fisher-Brown
5 seconded the motion.

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7 Discussion: Gambino asked how we are legally able to do this; Murray replied that sole sourcing is
8 allowable in certain circumstances, and this is the first time Depoe Bay has done this. The City Attorney
9 is confident the project meets the requirements for sole sourcing.

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11 Vote: Motion 5 passed.

12 Ayes: Fisher-Brown, Gambino, Grant, Mattila, Teem

13
14 D. Lincoln County Emergency Preparedness Matching Grant Program 2015-16

15 Murray reviewed a letter dated 1/20/16 from the Lincoln County Board of Commissioners regarding the
16 Emergency Preparedness Matching Grant Program for Fiscal Year 2015-16 (copy attached to original of
17 these minutes), noting the maximum grant is for \$2,500. She said previous years' grant money was used
18 for outfitting the emergency trailer, water purification kits, and food buckets. Weidner suggested this
19 year's grant could be used for emergency trailer partitions and to upgrade the area where the operators
20 sit, or to get an antenna for City Hall that would be installed outside the bus barn and wired inside the
21 trailer. There was brief discussion about whether such an antenna would be able to connect with
22 FEMA. Teem suggested securing an emergency backup water source as a potential project for grant
23 funding.

24
25 Motion 6: Gambino moved to apply for the Emergency Preparedness Matching Grant program with
26 Lincoln County, with any upgrades necessary to the emergency trailer and if feasible, an addition of a
27 bigger antenna. Fisher-Brown seconded the motion.

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29 There was no discussion.

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31 Vote: Motion 6 passed.

32 Ayes: Fisher-Brown, Gambino, Grant, Mattila, Teem

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34 X. CORRESPONDENCE

35 There was no correspondence. Fisher-Brown asked Murray about a business license grant letter. Mr.
36 Robison asked if there was any spraying expected in the area where they're logging by the
37 watershed; Weidner responded that they will not be doing any spraying.

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39 XI. CITY STAFF REPORT

40 Weidner reported 1) Road & Driveway has finished the Vista Street overlay. This was Phase 2 of the
41 overlay project behind Mall 101. The company contracted to do Phase 1 has not started the work that
42 was approved in October. A resident has expressed concern over the runoff, and the City needs to get
43 berms installed to direct the runoff. Weidner said the work was supposed to be done in 30 days, but the
44 agreement was only verbal. There was brief discussion. Weidner will contact Road & Driveway
45 tomorrow to see if they can do this project. 2) Two variable speed drives were installed with the new
46 force main last summer, so we can control the speed of the sewage coming from Gleneden Beach so we
47 don't have any overflows, and it works great. 3) Fire hydrant blow offs were done last week. A couple
48 of hydrants were identified as needing to be replaced. 4) Mayor Mattila asked Weidner about two phone
49 messages he received from a Joe Voelker regarding South Point Street. Weidner said it's regarding the

1 overlay on South Point, and extending the water main on Point Street. Mayor Mattila asked Weidner to
2 call Mr. Voelker and tell him the problem will be handled.

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4 Murray was not asked for a report.

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6 XII. COUNCIL COMMENTS

7 Teem 1) Asked who is performing the duties of the Field Supervisor position, which has been vacant for
8 two years. Weidner said he is covering that position. Teem asked Weidner if he goes on after-hours call
9 outs; Weidner said he does. Teem asked for an agenda item to discuss this further. It was noted the
10 discussion might be held in Executive Session.

11
12 Fisher-Brown continues to hear issues and problems with the postal delivery and the postmistress, who
13 continues to direct people to call ODOT to find out where they can erect a mailbox on Hwy 101. Fisher-
14 Brown wants the situation resolved. There was discussion about sending another letter to a person in
15 authority at the postal service. Fisher-Brown agreed to draft a letter for the Council's signature and bring
16 it to the next meeting for approval.

17
18 Grant said he knows a couple of people who are interested in serving on the Harbor Commission; one
19 lives in Portland and would require mileage money if he were to drive to Depoe Bay for meetings.

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21 Mayor Mattila thanked everyone for their participation.

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23 XIII. ADJOURN

24 There being no further business, the meeting was adjourned at 8:55 PM.

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A. J. Mattila, Mayor