

1 Depoe Bay City Council
2 Regular Meeting
3 Tuesday, January 17, 2017 - 7:00 PM
4 Depoe Bay City Hall

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7 PRESENT: Mayor B. Leff, C. Bates, D. Callender, L. Goddard, J. Grant, J. Wiseman

8

9 VACANT: 1 vacant seat

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11 STAFF: City Recorder P. Murray, City Superintendent B. Weidner, Recording Secretary
12 E. LuMaye, City Planner L. Lewis

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15 I. PLEDGE OF ALLEGIANCE

16 Mayor Leff called for all to stand for the Pledge of Allegiance.

17

18 II. CALL TO ORDER

19 Mayor Leff called the meeting to order at 7:00 PM and established a quorum.

20

21 III. APPROVE MINUTES: January 3, 2017 Executive Session and Regular Meeting

22 Mayor Leff asked for a motion to approve the minutes of the Executive Session and Regular Council
23 meeting for January 3, 2017.

24

25 Motion 1: Grant so made. Wiseman seconded the motion.

26

27 Mayor Leff called for the question.

28

29 Vote: Motion 1 passed.

30 Ayes: Bates, Callender, Goddard, Grant, Leff, Wiseman

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32 IV. ACCOUNTS PAYABLE

33 Mayor Leff said in the absence of having someone appointed to review the Accounts Payable, she
34 reviewed them prior to the meeting and they looked fine; and she would entertain a motion to approve.

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36 Motion 2: Grant so made. Wiseman seconded the motion.

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38 Mayor Leff said it was moved and seconded, and called for discussion. There was none.

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40 Vote: Motion 2 passed.

41 Ayes: Bates, Callender, Goddard, Grant, Leff, Wiseman

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43 VIII. SPECIAL ORDERS

44 A. 2015-16 Audit Report Presentation – Signe Grimstad, Grimstad and Associates

45 Signe Grimstad discussed the 2015-16 Audit with the Council. She said the City had a quiet year, and
46 reviewed several pages of the report. There was discussion about PERS; Ms. Grimstad suggested having
47 a PERS representative attend a Council meeting.

48

49 B. Jenna Berman, ODOT Region 2, Active Transportation Liaison and Larry Lewis, City Planner –

1 Bicycle and Pedestrian Improvements – West Side of Hwy 101 from Boiler Bay to Whale Park
2 Jenna Berman discussed ODOT’s Sidewalk Improvement Program and talked about active
3 transportation, which is people on bicycles and pedestrians. She said 6,000 bicyclists come through
4 Depoe Bay annually. She said the transportation network of streets for bicycles and pedestrians is
5 lacking, and ODOT is in the process of identifying the missing links for improvement. One such area is
6 between Thundering Shores and Boiler Bay; after a preliminary evaluation, ODOT estimates a sidewalk
7 could be installed for around \$200,000. The next step would be to design the sidewalk, and the project
8 could be complete in as little as 1½ - 2 years. Lewis distributed some pictures of the area. He said he and
9 Ms. Berman met with other ODOT personnel last week to discuss this project. He said completion of
10 this project would provide contiguous sidewalk from Boiler Bay all the way to south of the bridge.
11 (Copy of Lewis’s handout, *Bicycle and Pedestrian Improvements West Side of Hwy 101 from Boiler Bay*
12 *State Park to Whale Park Summary of Existing Conditions and Potential Improvements* attached to
13 original of these minutes.)

14
15 C. Interview/Appoint Applicants to fill Vacancy – City Council Position #6
16 Robert Gambino came forward to tell about himself and why he was interested in participating, and
17 answered questions from Councilors.

18
19 Ballots were filled out, signed, and handed in. Murray tallied the votes (copy of ballot and application
20 attached to original of these minutes) and announced the results. The vote to appoint Robert Gambino to
21 City Council Position #6 was unanimous.

22
23 Mayor Leff swore in Mr. Gambino, and he took his seat.

24
25 Murray noted the Council needed to accept the tally of votes. Mayor Leff asked for a motion to accept
26 the tally of votes.

27
28 Motion 3: Goddard so moved. Grant seconded the motion.

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30 Mayor Leff said it was moved and seconded, and called for discussion. There was none.

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32 Vote: Motion 3 passed.

33 Ayes: Bates, Callender, Goddard, Grant, Leff, Wiseman

34 35 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

36 There were no reports.

37 38 VII. PUBLIC COMMENTS

39 Joe Steer, 3870 South Immonen Road, said he is with a group that sends out a brochure he displayd,
40 asking if the Council had received it. He said it was an invitation, and hoped a couple of Councilors
41 would show up. There was brief discussion. Murray asked Mr. Steer for a copy of the brochure (attached
42 to original of these minutes), which was for a Lincoln County Farm to Forest Tour on January 20 from 9
43 AM to 2 PM in Toledo.

44 45 VIII. UNFINISHED BUSINESS

46 A. Elect Council President

47 Callender nominated Gambino; Goddard seconded the nomination. Grant nominated Goddard, who
48 declined the nomination; Grant withdrew the nomination. Mayor Leff called for any other nominations;
49 there were none.

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Vote: Passed.
Ayes: Bates, Callender, Gambino, Goddard, Grant, Leff, Wiseman

B. Councilor Assignments

The following assignments to State and County Agencies were made (copy of Murray’s Councilor Assignments memo dated 1/3/17 attached to original of these minutes):

- Cascades West Council of Governments (COG):
Wiseman primary, Grant alternate
- Cascades West Area Commission on Transportation (CWACT):
Gambino primary, Mayor Leff alternate
- Lincoln County Local Public Safety Coordinating Council (LPSCC):
Gambino primary, Callender alternate
- Lincoln County Solid Waste Consortium (Agate Beach Landfill Closure):
Gambino primary, Grant alternate
- Lincoln County Solid Waste District (SWAC):
Weidner primary, Leff alternate
- Oregon Coastal Zone Management Association (OCZMA):
Goddard primary, Grant alternate

Mayor Leff asked for a motion to approve the appointments.

Motion 4: Goddard so moved. Grant seconded the motion.

Mayor Leff said it was moved and seconded, and called for discussion. There was none.

Vote: Motion 4 passed.
Ayes: Bates, Callender, Gambino, Goddard, Grant, Leff, Wiseman

The following assignments to City Committees were made:

- Audit Review Committee:
Grant and Wiseman (no alternate)
- Safety Committee:
Callender primary, Mayor Leff alternate
- Wastewater Advisory Committee:
Grant, Wiseman, and Mayor Leff (no alternate)
- Accounts Payable:
Gambino primary, Mayor Leff alternate

Mayor Leff asked for a motion.

Motion 5: Goddard so moved. Bates seconded the motion.

Mayor Leff said it was moved and seconded, and called for discussion. There was none.

Vote: Motion 5 passed.
Ayes: Bates, Callender, Gambino, Goddard, Grant, Leff, Wiseman

C. City Recorder Recruitment – Next Steps (Continued)

1 Mayor Leff asked Wiseman to recuse himself; and Wiseman left the Council Chambers. Mayor Leff
2 said she wanted all reviews turned in by mid-day tomorrow. She said two important items were missed:
3 indication of veteran's preference, and listing of computer skills; and this should at the very least be
4 remembered for next time this kind of a search is necessary, but the Council should also consider how to
5 handle this before the interview process is started. She reviewed her timeline (copy attached to original
6 of these minutes), and Councilors were asked to indicate their availability for setting up interviews (copy
7 of Mayor Leff's calendar form attached to original of these minutes) and turn them in as soon as
8 possible. She asked for the Council's feedback on the final list of interview questions, yet to be
9 distributed. An Executive Session to review applications was scheduled for Friday, January 20, 2017 at
10 6 PM. Discussion ended, and Wiseman returned to his seat.

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12 IX. NEW BUSINESS

13 A. August 21 Solar Eclipse Planning

14 Mayor Leff stated she had asked audience member Jaci McKim to attend tonight's meeting. Ms. McKim
15 distributed copies of an informational pamphlet about the eclipse (copy attached to original of these
16 minutes), which had been distributed at a meeting of the Lincoln City, Newport, and Depoe Bay
17 Chambers of Commerce about two years ago, where the Coast Guard and Sheriff's office were also in
18 attendance and attendees had come to realize how big this event will be. Mayor Leff proposed the
19 Council form a Committee with one or two Councilors. She asked the Council to approve asking Ms.
20 McKim to serve on the Committee because of her raw knowledge of the event, as well as an unnamed
21 resident who lived in Honolulu when they had a total eclipse in 1991 and was very involved with the
22 city's planning, and has volunteered to help Depoe Bay in any way possible. She brought up several
23 questions the Committee will need to consider: Are we going to allow people to camp in our parks? Are
24 we going to try to get portapottys? Does the City want to do any special events, and who would be
25 responsible for them? Should the City do anything to support visitors and residents? She distributed
26 samples of eclipse glasses and asked if the City will want to get several thousand for our citizens – she
27 will be recommending to the Chamber that they get some to have available for visitors. Mayor Leff
28 suggested the Committee also contact Lincoln County to find out what the Sheriff's Office and
29 Emergency Services are doing. She said it's an important job and she would appreciate it if the Council
30 would move to form a Committee of a couple of Councilors and citizens to work on this.

31

32 Motion 6: Grant made that motion. Gambino seconded the motion.

33

34 Mayor Leff called for discussion. There was brief discussion.

35

36 Vote: Motion 6 passed.

37 Ayes: Bates, Callender, Gambino, Goddard, Grant, Leff, Wiseman

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39 Grant and Goddard volunteered to be on the Committee, and Mayor Leff will serve in an ex-officio
40 capacity. Grant will coordinate the initial Committee meeting.

41

42 B. Proposed Amendment #1 Coast Avenue Infrastructure Improvements Contract – Century West 43 Engineering

44 Weidner provided an update on the project, which is about ¾ complete. (Copy of Amendment #1
45 attached to original of these minutes.)

46

47 Motion 7: Gambino moved that we approve Amendment #1 to Century West Engineering, in the amount
48 of \$3,345. Wiseman seconded the motion.

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1 Mayor Leff said it was moved and seconded, and called for discussion. There was none.

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3 Vote: Motion 7 passed.

4 Ayes: Bates, Callender, Gambino, Goddard, Grant, Leff, Wiseman

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6 X. CORRESPONDENCE

7 There were two items of Correspondence (copies attached to original of these minutes): 1) A letter from
8 Harbor Consulting Engineers, who were one of the proposing firms on the dilapidated wharf, regarding
9 their quote. 2) An announcement from the American Red Cross regarding a blood drive this Friday in
10 Depoe Bay. Donations are urgently needed.

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12 XI. CITY STAFF REPORT

13 Murray asked the Council if they wanted to take action on the recommendation made at tonight's Urban
14 Renewal Agency meeting, to direct Weidner to come up with a plan for the dilapidated wharf and bring
15 it back to the Council for review and approval, and have Lewis look into the re-building question.

16

17 Motion 8: Grant made the motion. Bates seconded the motion.

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19 Mayor Leff said the motion was made and seconded, and called for discussion. There was brief
20 discussion.

21

22 Vote: Motion 8 passed.

23 Ayes: Bates, Callender, Goddard, Grant, Leff, Wiseman

24 Abstain: Gambino

25

26 Weidner 1) He gets a lot of questions and complaints about the glass recycle bin being removed last
27 year. He asked the Council to authorize bringing it back.

28

29 Motion 9: Callender moved to return it to the same place it was before. Gambino seconded the motion.

30

31 Mayor Leff said it was moved and seconded, and called for discussion. There was brief discussion
32 regarding why it was removed and Weidner's assurance that no parking spaces would be lost upon its
33 return.

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35 Vote: Motion 9 passed.

36 Ayes: Bates, Callender, Gambino, Goddard, Grant, Leff, Wiseman

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38 Weidner continued his Staff Report: 2) City Crew has been busy in Little Whale Cove locating water
39 mains. The as-builts from the early 1980s are 17-20 feet off from where the lines actually are. They are
40 measuring and updating the as-builts. 3) Paving of Point Street is done.

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42 XII. COUNCIL COMMENTS

43 Goddard said Depoe Bay doesn't have any accommodation for people using the County bus system, and
44 we owe it to our citizens who use public transportation to provide some sort of shelter. Weidner said
45 TriMet has surplus bus stop shelters. Wiseman said the County is looking for input on their transit
46 system, and he will call and talk to them.

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48 Gambino said thank you all for your confidence in him; he appreciates it, and hopefully he can do some
49 more good.

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XIII. ADJOURN

There being no further business, the meeting was adjourned at 8:52 PM.

Barbara Leff, Mayor

Emma LuMaye, Recording Secretary