

1 Depoe Bay City Council  
2 Regular Meeting  
3 Tuesday, February 7, 2017 - 7:00 PM  
4 Depoe Bay City Hall

5  
6

7 PRESENT: Mayor B. Leff, D. Callender, R. Gambino, J. Grant, J. Wiseman

8

9 ABSENT: C. Bates, L. Goddard

10

11 STAFF: City Superintendent B. Weidner, Recording Secretary E. LuMaye

12

13

#### 14 I. PLEDGE OF ALLEGIANCE

15 Mayor Leff called for all to stand for the Pledge of Allegiance.

16

#### 17 II. CALL TO ORDER

18 Mayor Leff called the meeting to order at 7:00 PM and established a quorum.

19

#### 20 III. APPROVE MINUTES: January 17, 2017 Regular Meeting

21 Mayor Leff asked for a motion to approve the minutes of the January 20 Executive Session and Regular  
22 Council meeting.

23

24 Motion 1: Wiseman moved to approve those meetings of January 20. Callender seconded the motion.

25

26 Mayor Leff said it was moved and seconded and called for discussion. There was none.

27

28 Vote: Motion 1 passed.

29 Ayes: Callender, Grant, Leff, Wiseman

30

Abstain: Gambino

31

#### 32 IV. ACCOUNTS PAYABLE

33 Motion 2: Gambino moved to approve Accounts Payable as presented, with one late addition for \$24.98  
34 reimbursement to Terry Tompkins for fuel because the credit card didn't work. Wiseman seconded the  
35 motion.

36

37 Mayor Leff said it was moved and seconded, and called for discussion. There was none.

38

39 Vote: Motion 2 passed.

40 Ayes: Callender, Gambino, Grant, Leff, Wiseman

41

#### 42 V. SPECIAL ORDERS

##### 43 A. Cynda Bruce, Lincoln County Transit – Bus Shelters

44 Cynda Bruce Program Director for Lincoln County Transit, addressed the Council regarding getting bus  
45 shelters for Depoe Bay, and said she has the ability to submit a grant for bus shelters. She said the City  
46 of Lincoln City has agreed to install the shelters if she can get the grant. There are different types of  
47 shelters, and she would work with the City to select the best match for our needs and to select the best  
48 locations. She said she understands how important Depoe Bay's downtown parking spaces are and she  
49 believed locations could be identified that the City would be in favor of for the shelters. She said she

1 needed the City's blessing before she can proceed with a grant application. There was brief discussion  
2 about possible locations, including Samaritan, the fire department, and Kids Zone. (Copy of handout  
3 from the December 2016 Transportation System Plan Summary attached to original of these minutes.)  
4 Mayor Leff asked for a motion saying we appreciate the opportunity to work with County Transit and  
5 ODOT, and the appropriate people from Depoe Bay City Staff to put a recommendation together to  
6 bring back, and part of the recommendation would be that the City would help with the installation.

7  
8 Motion 3: Gambino so moved. Grant seconded the motion and asked for it to be articulated. Mayor Leff  
9 restated the motion: To approve a working partnership between Lincoln County Transit, the City of  
10 Depoe Bay, and ODOT to put together a recommendation for the location for several bus shelters – with  
11 the final number to be decided by the group – which would be purchased by Lincoln County Transit and  
12 installed by Depoe Bay Staff. Grant asked if there was any way to make it simpler. There was brief  
13 discussion, then Mayor Leff asked if there was a second to the motion she made. Wiseman seconded the  
14 motion as re-stated by Mayor Leff.

15  
16 Discussion: There was brief discussion regarding a timeline and how many shelters to request in the  
17 grant. Mayor Leff said the group should make that decision and bring back a recommendation.

18  
19 Vote: Motion 3, as re-stated, passed.

20 Ayes: Callender, Gambino, Grant, Leff, Wiseman

## 21 22 B. Interview/Appoint

23 Parks Commission applicant Janet Speer and Traffic Safety Commission applicant Beanie Robison were  
24 present and came forward to tell about themselves and why they were interested in participating, and  
25 answered questions from Councilors regarding their qualifications and applications.

26  
27 Ballots were filled out, signed, and handed in. LuMaye tallied the votes (copies of applications and  
28 ballot attached to original of these minutes) and announced the results. The vote to appoint Janet Speer  
29 to Parks Commission Position #4 and Beanie Robison to Traffic Safety Commission Position #4 was  
30 unanimous.

31  
32 Motion 4: Gambino moved to accept the tally of votes. Grant seconded the motion.

33  
34 Mayor Leff said it was moved and seconded, and called for discussion. There was none.

35  
36 Vote: Motion 4 passed.

37 Ayes: Callender, Gambino, Grant, Leff, Wiseman

## 38 39 VI. REPORTS OF OFFICERS, BOARDS, OR STANDING COMMITTEES

### 40 A. August 21 Solar Eclipse Planning Committee

41 • Budget

42 • Oregon Emergency Management February 23<sup>rd</sup> Meeting, Waldport

43 Jaci McKim said the Committee held their first meeting on January 27, and they discussed areas of  
44 concern including water/sewer and solid waste problems, portapottys, ice water, trash cans, dumpsters,  
45 cellular phone service, internet availability, parking issues, safety issues, the potential need for a  
46 discharge overflow permit, and getting in touch with purveyors of water, food, gasoline, and ice. They  
47 also discussed the media, first responders, locations for services that aren't normally available here. She  
48 said OMSI has rented Boiler Bay Park for that weekend so that location will not be available for  
49 overflow parking or overnight stays. She hoped they would bring their own security and their own plan

1 for disposing of their solid waste. They assigned tasks to Committee members and will hold their next  
2 meeting on February 9 at 9:00 AM at City Hall. She put together a very preliminary budget which she  
3 distributed to the Council (copy attached to original of these minutes). She focused on Gambino as she  
4 said they could really use someone on the Committee who has real knowledge and ties to the areas of  
5 water, safety, and solid waste. Mayor Leff reported City Staff and Crew met and put together a similar  
6 list of areas of concern, and the Committee would have that list before their meeting on Thursday. One  
7 of the items Staff listed was a concern that residents are unaware of the coming eclipse and its potential  
8 impact; and suggested putting together a simple flyer to send to every household in Depoe Bay, and to  
9 perhaps expand the coverage to include Gleneden Beach because water use will be a key factor. There  
10 was brief discussion regarding where in the Budget funding is available (copy of Budget General Fund  
11 pages 2-4 attached to original of these minutes). Mayor Leff asked Ms. McKim what the Council could  
12 do in support; Ms. McKim said to make Gambino attend the meetings. She also said there will be a  
13 public presentation regarding the eclipse at the Hatfield Marine Science Center Thursday at 5:00 PM,  
14 which is open to the public. Mayor Leff said we will need huge numbers of volunteers/good will  
15 ambassadors on August 21, and our goal should be to make it as positive an experience as possible for  
16 our visitors.

17

#### 18 B. Parks Commission Recommendation – Piano Removal, Community Hall

19 Weidner said the Parks Commission made a motion to remove the piano. It has become a safety hazard  
20 because one its legs snapped off and even though we tried to repair it, it has become tipsy and unsafe to  
21 be moved. We don't want people moving it, and the only other option would be to fasten it to the wall.

22

23 Motion 5: Gambino moved to remove the piano, mostly for liability issues but also with an explanation  
24 to the donors. Wiseman seconded the motion.

25

26 Mayor Leff said it was moved and seconded, and called for discussion. There was none.

27

28 Vote: Motion 5 passed.

29 Ayes: Callender, Gambino, Grant, Leff, Wiseman

30

31 Gambino reported he attended meetings of the Local Public Safety Coordinating Council and Cascades  
32 West Area Committee on Transportation, and had handouts available if the Council was interested.

33

#### 34 VII. PUBLIC COMMENTS

35 John O'Brien 270 Bensell Avenue and Traffic Safety Commissioner, suggested four locations for bus  
36 shelters: Mall 101, Kids Zone, south of the 76 station, and the fire station.

37

38 Ruth Moreland 445 SW Coast Avenue and a Registered Nurse at the Depoe Bay Samaritan Clinic,  
39 requested the Committee consider putting a bus shelter at the clinic at 531 NW Hwy 101 (Mall 101), and  
40 one across the street. Mayor Leff asked Ms. Moreland if Samaritan has made any plans for the eclipse;  
41 Ms. Moreland responded that they have not held any meetings or discussions, but she would take it back  
42 to them for discussion.

43

#### 44 VIII. UNFINISHED BUSINESS

##### 45 A. City Recorder recruitment – Interviewee Travel Expenses

46 Mayor Leff broached the question of whether travel expenses for out-of-town applicants for City  
47 Recorder should be paid. There was brief discussion about offering transportation costs at current  
48 Federal guidelines for mileage and meals.

49

1 Motion 6: Grant moved to offer reimbursement for travel, both mileage and meals, for the second round.  
2 Gambino seconded the motion.

3  
4 Mayor Leff said it was moved and seconded, and called for discussion. There was none.

5  
6 Vote: Motion 6 passed.

7 Ayes: Callender, Gambino, Grant, Leff

8 Abstain: Wiseman  
9

10 B. Executive Session Action

11 Mayor Leff said the Council needed to move on setting up public hearings.

12  
13 Motion 7: Grant moved that we, as discussed in Executive Session, on Lot A and Lot B, so called, that  
14 we set up hearings. Gambino seconded the motion.

15  
16 Mayor Leff said it was moved and seconded, and called for discussion. There was brief discussion.

17  
18 Amendment: Grant amended the motion to include that we follow our attorney's advice. Mayor Leff  
19 clarified that the advice was to set up the hearing at the earliest convenience possible. Gambino accepted  
20 the amendment.

21  
22 Mayor Leff called for the question.

23  
24 Vote: Motion 7, as amended, passed.

25 Ayes: Callender, Gambino, Grant, Leff, Wiseman  
26

27 IX. NEW BUSINESS

28 A. 2017 Special City Allotment (SCA) Agreement #31753 – Schoolhouse Street and Shell Avenue  
29 Improvements

30 Weidner said he has gotten his first SCA grant, and the project will begin with upgrading the  
31 intersection of Schoolhouse Street and Shell Avenue. (Copy of Agreement attached to original of these  
32 minutes.)

33  
34 Motion 8: Gambino moved that we sign the Agreement between the City of Depoe Bay and the State of  
35 Oregon Department of Transportation Agreement #31753. Callender seconded the motion.

36  
37 Mayor Leff said it was moved and seconded, and called for discussion. There was brief discussion and  
38 review of the project.

39  
40 Vote: Motion 8 passed.

41 Ayes: Callender, Gambino, Grant, Leff, Wiseman  
42

43 B. Three Mayors Request – Central Oregon Coast Association (COCA) Funding for Chambers of  
44 Commerce

45 Mayor Leff said she was approached by the Mayors of Waldport and Toledo to discuss the possibility of  
46 the Mayors of our three Cities requesting of the Lincoln County Commissioners a piece of the funds that  
47 were formerly allocated for COCA, which has gone out of business because they met their goals. A  
48 portion of the funds would go to each of the three Chambers of Commerce to forward tourism goals. She

1 asked the Council’s authorization to move forward with that negotiation. (Copy of Mayor Leff’s email  
2 to William Johnson at the Chamber of Commerce attached to original of these minutes.)

3  
4 Motion 9: Grant moved that the Mayor has the Council’s support to pursue these formerly allocated  
5 funds with the two other Mayors of Waldport and Toledo, to see if those funds might be available.  
6 Gambino seconded the motion.

7  
8 Mayor Leff said it was moved and seconded, and called for discussion. There was none.

9  
10 Vote: Motion 9 passed.

11 Ayes: Callender, Gambino, Grant, Leff, Wiseman

12  
13 C. Oregon Parks and Recreation Department Local Government Opportunity – Land Acquisition/  
14 Parks

15 Mayor Leff referred to Murray’s memo dated 2/7/17 (copy attached to original of these minutes) as she  
16 reviewed the history of the City’s attempts to acquire this property, and how its acquisition would  
17 complete the Scenic Park. She said Murray has asked the owner for a letter of intent, without which the  
18 City will not move forward with a grant application. Gambino suggested if the existing house on the  
19 property does not need to be demolished, it might be large enough to house a City Museum.

20  
21 Motion 10: Gambino moved to authorize Murray to send the purchase option agreement for such said  
22 property. Wiseman seconded the motion.

23  
24 Mayor Leff said it was moved and seconded, and called for discussion. There was brief discussion.

25  
26 Vote: Motion 10 passed.

27 Ayes: Callender, Gambino, Grant, Leff, Wiseman

28  
29 D. City Day at the Capitol February 8 – Authorize Expenses  
30 No one had registered or was available to attend City Day at the Capitol.

31  
32 E. Lincoln County Emergency Preparedness Matching Grant Program 2016-2017  
33 Weidner said this matching grant opportunity can provide up to \$2,500 in emergency preparedness  
34 funding, and potential projects that would fit included supplies, an antenna, and a backup radio for the  
35 emergency trailer, and vests for eclipse staff and emergency operations. Mayor Leff noted the grant is on  
36 a first come first served basis. The application deadline is March 3, 2017. (Copy of letter from Lincoln  
37 County Board of Commissioners attached to original of these minutes.) Mayor Leff asked for a motion  
38 to authorize Weidner to move forward with the grant proposal not to exceed the maximum amount  
39 permitted in the grant, which is \$2,500.

40  
41 Motion 11: Grant so moved. Gambino seconded the motion.

42  
43 Mayor Leff said it was moved and seconded, and called for discussion. There was none.

44  
45 Vote: Motion 11 passed.

46 Ayes: Callender, Gambino, Grant, Leff, Wiseman

47  
48 F. Pickup Purchase

1 Weidner said there was money in the Budget for a public works pickup truck, and one of the utility  
2 vehicles needs a lot of work, is becoming unsafe to drive, and needs to be surplussed off. He suggested  
3 replacing the utility truck with his truck, and he or an operator could drive the new truck. He had quotes  
4 from four dealers: \$28,500 from Chuck Colvin in McMinnville, \$28,563 from Sky Ford in Salem,  
5 \$28,724 from Power, and \$31,485 from Landmark in Tigard. He recommended accepting the low quote  
6 from Chuck Colvin. Mayor Leff asked for a motion.

7  
8 Motion 12: Grant nodded to indicate he moved. Gambino seconded the motion.

9  
10 Mayor Leff said it was moved and seconded, and called for discussion. There was none.

11  
12 Vote: Motion 12 passed.

13 Ayes: Callender, Gambino, Grant, Leff, Wiseman

#### 14 15 X. CORRESPONDENCE

16 There was one item of correspondence (copy attached to original of these minutes) which was postponed  
17 to the first meeting in March at the request of the complainant.

18  
19 Mayor Leff displayed a paper with a drawing of a blue whale, and said the whale has been trademarked  
20 by the Chamber of Commerce, who has given the City permission to use it, and is encouraging its use in  
21 any way the City wants to use it. Mayor Leff stated her intention to write a Proclamation declaring the  
22 whale Depoe Bay's mascot, and asked the Council if that was something they wanted to do.

23  
24 Motion 13: Callender moved that we do that. Gambino seconded the motion.

25  
26 Mayor Leff said it was moved and seconded, and called for discussion. There was brief discussion.

27  
28 Vote: Motion 13 passed.

29 Ayes: Callender, Gambino, Grant, Leff, Wiseman

#### 30 31 XI. STAFF REPORT

32 Weidner reported 1) Reservoir docks will be installed tomorrow. He will set up tours for Councilors  
33 when the weather is better. 2) Flooding on Vista Street almost entered a house; City Crew installed two  
34 catch basins to deal with it. 3) He will be calling a minimum of three local roofers to get quotes for the  
35 budgeted re-roofing of the gazebo and the wastewater plant. 4) Requested authorization to purchase  
36 candlestick barricade markers at \$14 each and barricades at \$24 each.

37  
38 Motion 14: Gambino moved to authorize Weidner to purchase 100 cones with bases and 20 barricades,  
39 not to exceed \$2,000. Wiseman seconded the motion.

40  
41 Mayor Leff said it was moved and seconded, and called for discussion. There was none.

42  
43 Vote: Motion 14 passed.

44 Ayes: Callender, Gambino, Grant, Leff, Wiseman

45  
46 Weidner continued his Staff Report:

47 5) He will be purchasing two cases of caution tape in preparation for the eclipse. He will also be looking  
48 into ordering portapottys from Corvallis, and a large dumpster.

49

1 LuMaye had no report.

2

3 XII. COUNCIL COMMENTS

4 Wiseman said Point Street looks great.

5

6 Grant asked for the future, to discuss the lack of lighting on the walkway under the bridge, as it is  
7 dangerous and uninviting. He would like to see the State provide lighting. Mayor Leff asked Weidner to  
8 make a phone call.

9

10 Mayor Leff said she appreciates the members of the Council and Staff who have really helped her not  
11 get into too much trouble and to be able to move forward in a really good way.

12

13 XIII. ADJOURN

14 There being no further business, the meeting was adjourned at 8:38 PM.

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Barbara Leff, Mayor

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Emma LuMaye, Recording Secretary