

Depoe Bay Harbor Commission
Regular Meeting September 27, 2006
Depoe Bay City Hall

Present: Chair J. Wahl, R. Newton, L. Goddard, F. Robison, R. Davilla, L. Robison

Absent: F. Button

Staff: Harbormaster Phil Shane, Accounting Clerk F. Dreamingtime, Port Clerk K. Vinson

Meeting was called to order by Chairman Wahl at 7:04 p.m. and a quorum was established.

Approve Minutes of August 30, 2006 Regular Meeting -

Chair Wahl called for corrections or changes to the August 30, 2006 minutes.

MOTION: L. Goddard moved to approve the minutes of August 30, 2006. R. Davilla seconded the motion. Wahl said it moved and seconded and called for discussion.

Discussion: R. Davilla stated that the "discussion on Page 2" needs to be amended to clarify that the "committee" is the "Economic Business Development Committee".

VOTE: Motion passed.

AYES: R. Newton, L. Goddard, F. Robinson, R. Davilla, L. Robinson, J. Wahl

Correspondence - None

Public Input -

Phil Shane introduced Mr. Steve Hausotter, 120 NE Williams, Depoe Bay. S. Hausotter distributed information booklets he put together for the Commissioners regarding "Spill Prevention, Control and Countermeasure (SPCC) Regulations". This pertains to the new fuel station at the harbor.

Mr. Hausotter stated for the record he is not an engineer and any plan would need to be "stamped" by an engineer. S. Hausotter is offering his services, at no cost, to put a plan together. S. Hausotter gave an estimate of \$30,000 to \$40,000 normally for writing SPCC plans. S. Hausotter finished his presentation. A Commissioner noted that the Oregon State Marine Board has an engineer on staff. The City may be able to utilize the Marine Board's engineer at a reasonable fee.

J. Wahl noted the Commission appreciated Mr. Hausotter's offer, and said his assistance would help immensely. J. Wahl asked S. Hausotter to put something together to present to City Council. S. Hausotter said he would lay out the elements with sample language, and certain information to be provided by the Harbor Commission. The Commission suggested he work with Terry Owings and Phil Shane.

MOTION: L. Goddard moved to have Mr. Hausotter prepare the SPCC Plan to get the system up and running. R. Newton seconded the motion.

J. Wahl said the motion was moved and seconded and called for discussion. A Commissioner noted he was glad Mr. Hausotter was here.

VOTE: Motion passed.

AYES: R. Newton, L. Goddard, F. Robinson, R. Davilla, L. Robinson, J. Wahl

Harbormaster's Report -

P. Shane reported: 1) Rearranging in the harbor is close to completion, only one or two more boats left to move, he is waiting for the owners to come in. 2) Regarding the repairs for the public dock, he has received one estimate. At this time the dock is secured with chains so it won't come apart. 3) P. Shane referred to Terry Owings, City Superintendent, to update the Commission on the status of the fuel station.

T. Owings reported: 1) Tomorrow (9/28/06) is the final inspection. The Fire Marshal and the State Marine Board will be in attendance. The tank will be filled to 85% and the alarms will be tested.

The insurance needs to be renewed every 30 days. We do not have insurance at this time. The contract for the credit card machine will be signed on Friday (9/29/06). The City has a one-year contract with A.M. Hatton for fuel, after that it will be put out for bid. 2) The Corps of Engineers paving project contracts are signed. There will be a pre-construction meeting on October 2nd. Pro Landscaping bonding should occur soon. The project should start the 2nd week of October. Signs will be put in the parking lot up the hill. If parking around Community Hall, City Hall needs to be notified, and staff will let the Harbor Commission know if the Community Hall has been rented out.

Discussion -

A Commissioner asked who would be responsible for setting the fueling schedule. T. Owings said it would be a good idea to hold a meeting, with Harbor Commission input, to discuss this issue. J. Wahl suggested the Commissioners who own charter services put in writing their needs and present them at a public meeting.

A Commissioner asked about the Harbormaster going full time when the fuel station comes online. T. Owings said he and the City Recorder are currently working on the job description.

A Commissioner asked about a dock that is listing, T. Owings said an engineer looked at it and said it was OK. Counter balancing may resolve the problem.

Unfinished Business -

A. S. Pearl – Annual Moorage Extension

Lincoln County Salmon Fishers Aid approved Mr. Pearl's application. We should receive their check by Friday (9/29/06).

B. Member Attendance at Meetings

Port Secretary reported: Frank Button called Wednesday, (9/26/06), stated he would not be able to attend tonight's meeting, but he would be tendering his resignation in writing by Friday (9/29/06).

C. New Pier Construction

P. Shane's time has been spent rearranging boats in the Harbor and working on the new fuel station. This item was tabled.

New Business -

A. Proposed Joint Meeting with City Council

T. Owings said this was in regards to the Fish Plant. The question was raised about what the Harbor Commission would like the building to be used for. Example: lease vs non-lease, such as Harbormaster office, storage for dry materials, for repairing boats; also there is an ice machine in the building.

Discussion: J. Wahl stated the Harbor Commission was open to any date/ time the City Council decided upon for the meeting.

Commissioner Concerns - None

There being no further business, the meeting was adjourned at 8:13 PM.

Jim Wahl, Chairman

Kathy J Vinson, Port Clerk