

**Depoe Bay Parks Commission Regular Meeting
Wednesday, February 16, 2011 - 5:30 p.m.
Depoe Bay City Hall**

PRESENT: Chairman B. Spores, J. Hayes, K. White, G. Engleman
OTHERS: L. Lewis, City Planner

I. CALL TO ORDER

Spores called the meeting to order and established a quorum at 5:35 p.m.

II. APPROVE MINUTES

Motion 1: K. White moved to approve the minutes of the November 17, 2010 meeting. Motion was seconded by J. Hayes.

Vote: Motion 1 passed.

Ayes: J. Hayes, B. Spores, K. White, G. Engleman

III. PUBLIC INPUT

Skip Hoitink, 195 Whalesong Dr., talked about how good the South Depoe Bay Creek Nature Trail is looking. The Commission acknowledged the correspondence received from Dr. Grant & Irene Clark, a thank you to the city for the nature trail. It was mentioned that wood chips will be placed along the trail for trail surface and Central Lincoln PUD may be providing wood chips. Hayes asked about the possibility of getting a wood chipper into the area with the Kubota tractor in order to dispose of some of the downed trees for the trail surface. It was noted that the logs for the nature trail bridges have been delivered.

IV. CITY SUPERINTENDENT REPORT

Terry Owings' report dated 2/16/2011 (copy attached to the original of these minutes) was read and discussed. In addition, Owings requested the Commission give an opinion on discontinuing rental of Community Hall tables and chairs. Discussion followed on ownership of the tables and chairs, some believe the Chamber of Commerce owns them and it was mentioned that the US Coast Guard had donated chairs. Engleman feels there needs to be a clear understanding of ownership of the tables and chairs. Spores said it is the city's understanding that they are owned by the city, those purchased by the Chamber were purchased for the Community Hall. Hayes asked about the Chamber's picnic tables which are stored on city property. The Commission decided to continue the discussion near the end of the meeting.

V. NEW BUSINESS

A. Review Site Visit Summary – January 19, 2011 The South Depoe Bay Creek Nature Trail was discussed during public input. It was noted that a summary of the January 19th city park site visit (regular meeting cancelled) had been distributed. There was no further discussion on the January 19, 2011 site visit.

VI. UNFINISHED BUSINESS

A. Nature Trail – previously discussed under Public Input and Superintendent's Report.

B. Bridge at Gazebo – previously read that portion of Superintendent's Report.

C. Parks Master Plan - Larry Lewis presented four conceptual plans for Scenic View Areas (SVA) – the North Vista SVA, Siletz SVA, Vista Street SVA, and Lee Street SVA (copies attached to the original of these minutes). Discussion ensued, recommendations included 1) adding warning signs near the top of the bank at the North Vista and Siletz SVAs, 2) adding a parking barrier (log) in front of the existing bench at the Lee Street SVA, and 3) replacing the picnic table on the Vista Trail near the Lee Street SVA. There was also a recommendation to identify priority improvements that could be made in the near future at SVAs in order to improve safety and accessibility, e.g. existing steps, new parking barriers, and signs. Lewis will continue drafting conceptual plans for SVAs, parks, and trails for the Commission's review.

White asked Lewis about the cleared parcel of land adjacent to Hwy 101 and north of Singing Tree, Little Whale Cove (LWC) entrance. He feels something should be done with the property as it is an eyesore and suggested the city and LWC HOA work together on potential uses of the property. Lewis provided background, noting it is

referred to as "Tract D" and the owner, Halvorson-Mason Corp., has obtained approval for 12 housing units and has obtained an ODOT access permit for the property. It lies adjacent to, but would not be a part of, the state's Oregon Coast Trail project. White will ask LWC HOA to contact Lewis on this matter. Lewis thanked the Commission for providing letters of support for the state's grant application for funding the Oregon Coast Trail project. Grant awards should be announced in the near future.

VII. PARK COMMISSIONERS' CONCERNS

Spores noted the need to recruit applicants for the Commission to fill the three vacant positions.

He reported that at the last City Council meeting there was discussion about the Community Hall heating system and complaints about the noise level of the existing furnace. One suggestion was to replace the furnace with a gas fireplace, he has safety concerns for use in a public building. Heating efficiency was also questioned by Commissioners. Another idea is to install a new furnace in the new storage room with heat ducts to the main part of the building. Discussion followed on use of the storage room for Salmon Bake and Fleet of Flowers items, and shelving which has been purchased by the Chamber but not yet installed. It was agreed that installation of a furnace in the storage room shouldn't be a problem, suggesting it be located in the southeast corner, and investigate installing the heat ducts under the building opposed to in the ceiling areas. It was also suggested to investigate just replacing the existing furnace's blower motor with a quieter one. Spores will follow-up with Owings.

Spores asked if the Commission wants to make a recommendation on the question of discontinuing loan (rental) of Community Hall tables and chairs. Hayes said the Chamber had last purchased ten tables, someone labeled them "Chamber of Commerce", so those are the Chamber's tables. Spores said anything purchased by the Chamber with Salmon Bake money is for the good of the city and belongs to the city. Discussion followed on identifying ownership of the tables and chairs. It was agreed that if the city decides to discontinue loaning (renting) out the tables and chairs that they would still be available for the Chamber's use for events.

White has voiced his concern relating to the LWC property along the highway.

Hayes would like the Commission to be notified when the logs for the Nature Trail bridges are placed. He shares Spores' concern relating to the Commission's vacant seats.

Spores said there are times when the Commission is not kept in the loop, he will speak to Pery about this. Brief discussion followed on the status of the grant for replacing the City Park bridge. The city has been awarded the grant (Oregon Parks & Recreation Dept.- Recreational Trails Program), the state is waiting for the federal government to fund the program in its budget.

VIII. ADJOURN

The meeting was adjourned at 6:40 p.m. (estimated)

Bill Spores, Chairman

Transcribed from Lewis' notes and audio tape.
Pery Murray