

Depoe Bay Parks Commission Regular Meeting

Wednesday, April 20, 2011 - 5:30 p.m.

Depoe Bay City Hall

PRESENT: Chairman B. Spores, J. Hayes, K. White, G. Engleman

OTHERS: L. Lewis, City Planner; P. Murray, City Recorder; S. Hoitink, City Councilor

I. CALL TO ORDER

Spores called the meeting to order and established a quorum at 5:45 p.m.

II. APPROVE MINUTES – March 23, 2011 Meeting

Motion: J. Hayes moved to approve the minutes as presented. K. White seconded.

Vote: Motion passed.

Ayes: J. Hayes, B. Spores, K. White, G. Engleman

V. UNFINISHED BUSINESS

C. PARKS MASTER PLAN

City Planner Lewis began discussion of the Scenic View Area (SVA); areas discussed were Floral Avenue, where there is an existing bench and plans for a picnic table; Hwy 101 south of Sunset & north of Tidal Raves, where no improvements are proposed but there was discussion about possibly adding an additional trail or improving the existing trail; three lots south of Tidal Raves, where there are no existing improvements and proposed improvements include a looped trail system with steps, and picnic tables and benches in the flat area. The property owner has an easement for the existing driveway, which crosses City property. Also discussed was the need for surveying at some sites, and contracted labor vs. City crew. Lewis said the draft SVA plans are about half done, and the Commission needs to think about how and when to present it to the public; e.g. via Powerpoint presentation. Lewis will continue to work on the draft SVAs, continuing south along Hwy 101. The plans will go to the Council for approval after being presented to the public for comment. . It was the consensus of the Commission to get everything done and apply the goals and objectives, and then presenting the information all at once.

V. UNFINISHED BUSINESS

B. EMERGENCY ROAD HISTORY

Chairman Spores reported he spoke with Lewis, City Superintendent Owings, White, and Phil Taunton, who knows all the back roads and logging roads. The logging road maps will be enlarged and reviewed in preparation for developing a proposal. It was thought that PUD must have right-of-way rights back there, as the power line goes from the substation to Collins Street, and that PUD should participate in a planning meeting. Lewis was excused and left the meeting at 6:20 PM. A meeting will be scheduled to discuss an emergency road. Owings is to invite PUD; other attendees will be Spores, White, Lewis, Owings, Phil Taunton, and any other interested parties.

V. UNFINISHED BUSINESS

A. NATURE TRAIL

Spores reviewed notes from a conversation with Owings. Work on the nature trail cannot continue until we have some dry weather. Owings has been exploring ways to move bridge logs up creek. This cannot be done by hand. Options explored for getting the bridge logs to the site were: 1) Sliding the logs down from a specific lot on Indian Trail; Owings has written to the property owner asking for consideration. 2) Using a helicopter; PUD will have one in the area soon. It would cost \$4-5,000 for a helicopter, but perhaps this could be reduced by working together with PUD. 3) Cutting the logs in half and then putting them back together on site. 4) Horses.

VI. NEW BUSINESS - DOG PARK

Spores asked Hoitink about the Council's request for the Parks Commission to discuss establishing a dog park; Hoitink said it was brought up at the Council meeting last night. A Commissioner said that Little Whale Cove has been discussing dog parks, and that insurance companies don't want anything to do with dog parks due to liability issues. Typically dog parks are fenced areas where dogs are allowed off-leash. There was a question whether a dog park "fits" Depoe Bay. The Commission would like additional guidance from the Council, including insurance information, where a dog park would be located, and how it would work. Staff will gather general

information on “what is a dog park”, and will contact the City’s insurance company for additional information, and report at the next meeting.

IV. CITY SUPERINTENDENT REPORT

Spores reported he asked Owings about the springy whales; Owings was 90% sure they were back in.

VI. NEW BUSINESS

B. City Planters

Spores said the planters are looking bad and need attention. Murray said City Hall now has the list of who is assigned to which planters. He thought some money should be put into the planters, and that Karen Rose should be reimbursed for flowers she recently planted in the Community Hall planters.

MOTION: J. Hayes moved to approve \$400 for plants and flowers to plant and maintain City planters and the front area at City Hall (Adopt-A-Planter Program), and reimburse people who have planted flowers. G. Engleman seconded.

VOTE: Motion passed.

AYES: J. Hayes, B. Spores, K. White, G. Engleman

VI. NEW BUSINESS

A. Upcoming Budget FY 2011-12

The proposed budget was reviewed. Murray noted the amount of Professional Services (Page 22 Line 12) included \$15,000 for the Master Plan update, plus \$5,000 for the possibility of hiring a surveyor for the SVAs. The proposed budget for Parks Maintenance (Line 5) was mostly for drainage work in City Park. The Restroom Lease (Line 15) for the downtown restrooms (\$1,200 per year) expired last February, and Council members negotiated a new five-year lease; the new amount of \$3,672 for the upcoming year is reflected in the proposed budget, and there will be a 2% per year increase. It was noted that maintenance of the downtown restrooms was a separate line item (Line 16) of \$3,000. It was also noted that if anything inside the restrooms (except electrical) breaks, it is the City’s responsibility to repair it. Motor vehicle and electrical expenses were increased to keep pace with actual costs. On Page 21 of the proposed budget under Capital Outlay, Park Improvements (Line 1) carried over expense for two gazebos and benches. Building Improvements/Construction (Line 2) included \$6,000 to replace the heating system in the Community Hall and a carryover of \$10,000 for paving the Community Hall parking lot, and \$10,000 for paving the City Hall parking lot. There was discussion on the expected cost (\$30-40,000) of paving the parking lots vs. the proposed budgeted amount; if the cost is as much as expected, the lots could be regraded instead of repaved. There was also discussion on the swampy area by the Community Hall and how to correct the drainage issue. Other potential items for the upcoming budget year were \$1,000 for more park playground equipment, and a wrap-around deck at the Community Hall (using previously-budgeted money with a 20% increase). It was the consensus of the Commission to accept the proposed budget figures, with an increase of \$12,000 to Page 21 Capital Outlay Line 1, Park Improvements for implementation of the updated Master Plan (specifically SVAs).

III. PUBLIC INPUT

There was no public input.

VII. PARK COMMISSIONERS’ CONCERNS

J. Hayes suggested the following people might be interested in serving on the Parks Commission: Karen Rose, Penny Thompson, Mary Gilliam, Ken’s wife. It was noted that with Hayes being unavailable for the next meeting, there will be no quorum unless a new member is found.

VIII. ADJOURN

The meeting was adjourned at 7:43 PM.

Bill Spores, Chairman

Emma LuMaye, Recording Secretary