

**Depoe Bay Parks Commission Regular Meeting  
Wednesday, September 21, 2011 - 5:30 p.m.  
Depoe Bay City Hall**

PRESENT: Chair B. Spores, G. Engleman, J. Hayes, W. Johnson, K. White  
ABSENT: none  
STAFF: City Planner L. Lewis, City Recorder P. Murray

**I. CALL TO ORDER**

The Chairman called the meeting to order and established a quorum at 5:30 p.m.

**II. APPROVE MINUTES**

Motion: Hayes moved to approve the minutes of the July 20, 2011 meeting as written. The motion was seconded by G. Engleman.

Vote: Motion passed.

Ayes: G. Engleman, J. Hayes, W. Johnson, B. Spores, K. White

**III. PUBLIC INPUT**

Ruth Zerbel, President of the Depoe Bay Pacific Sea Lions, said the International Lions has asked them to plant ten trees in a city park. She is here tonight to seek input from the commission, asking if the city is interested and if so, what kind of trees, where to plant, and if there may be assistance available for the planting. She would like to provide a report on what the commission decides at the next Depoe Bay Pacific Sea Lions meeting (they regularly meet on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month). Discussion ensued with following information in response to commissioner's questions: 1) more than ten trees could be planted, but due to member's physical capabilities, they can't offer too much; 2) the reason for the tree planting is the Depoe Bay Chapter is trying to accommodate the International President's program; 3) they hope to get trees donated from Oregon Dept. of Forestry or Blake's Nursery; 4) suggestions on where to obtain trees is welcomed; 5) if the city generates a list of desired types of trees, the Chapter will need to confirm they can be obtained. Suggestions by commissioners included planting trees along the City Park Nature Trail and a couple dwarf-type trees in the harbor parking lot. It was noted that ODFW had provided the city with a list of acceptable tree species for planting along the South Depoe Creek riparian area, and the city had previously obtained plants from ODFW.

Motion: Hayes moved to accept the offer of ten trees and to make recommendation to the City Council on types of trees and planting locations. The motion was seconded by Johnson.

Vote: Motion passed.

Ayes: G. Engleman, J. Hayes, W. Johnson, B. Spores, K. White

Zerbel said she can be contacted via email at [wineandromance@gmail.com](mailto:wineandromance@gmail.com) or their treasurer, Phil Jensen, at [pacificsealions@yahoo.com](mailto:pacificsealions@yahoo.com).

**IV. CITY SUPERINTENDENT REPORT**

B. Spores read the City Superintendent's report (copy attached to the original minutes). Owings reported the drainage ditch along the south side of the city park has been cleaned; engineered plans for the Nature Trail bridges are completed and the building permit should be issued shortly; parts have been ordered for playground equipment repair (Wally the Whale); working with a contractor to determine the best method to move logs for Nature Trail bridges; the city has awarded contract for the new heating system in the Community Hall and it will be installed early in October; Ellsworth memorial plaque has been placed on the bench by the Community Hall; bids for paving the City Hall parking lot came in high due to additional asphalt depth for weight of recycle trucks, city is looking for a new location for the recycle center.

**V. UNFINISHED BUSINESS**

- A. Parks Master Plan - Larry Lewis distributed three drafts (copies attached to the original minutes) which were discussed:
1. Pirate Cove Scenic View Area – Lewis clarified that this privately owned public access is provided as a condition of approval of the Worldmark development. The only proposed improvement is to reinstall the Public Access sign which had been there previously. The Commission had no changes.

2. Cliff St/Lot 1300 Scenic View Area – Lot 1300 is privately owned and is dedicated open space, deeded to South Point property owners for access. It is not an access for the general public. The only proposed improvement is to secure a public access at the site. It was noted there may be concerns by South Point property owners relating to opening the site for general public access. To proceed, the city would initiate contact with those property owners.
3. South Point Street Scenic View Area – Lewis noted there is an existing trail here, the entire area is privately owned (two vacant tax lots) and there is a “No Trespassing” sign posted. Proposed improvements include securing a 10’ X 150’ public access easement which would straddle the property line between the two lots (so as not to create any difficulty for owners to develop their property), create a new trail within the easement area with a bench and public viewing sign.

Lewis also provided a drawing of the proposed Shell Avenue sidewalk (copy attached to the original of these minutes), which is a piece of the overall circulation plan to and in the City Park and the Harbor Pedestrian Loop. He informed the commission that the City Council authorized submitting a grant application to fund a sidewalk along the east side of Highway 101, south of the bridge, tying into a Shell Ave. sidewalk to the City Park at last night’s council meeting. He then asked the commission to think about any improvements or changes in the City Park for future discussion. Spores mentioned the drainage problem at the gazebo. Engleman said the Shell Ave. sidewalk should not reduce the drive-able area of the street since it narrow and there are vehicles with boat trailers parked along its entire length during the summer fishing season. White asked if the sidewalk must be concrete. Lewis responded no, but it must be ADA accessible. There was brief discussion on underground utilities located along the west side of the street. Lewis said there are six more site drafts to present for review including the Community Hall, other city owned properties-one off Williams Ave. and two lots below View of the Bay, and the North Depoe Creek Trail. Skip Hoitink, present in the audience, suggested a SVA at Berg Street. Spores encouraged commissioners to provide input to Lewis.

## **VI. NEW BUSINESS**

A. Memorial Bench Order – The commission reviewed a memorial bench order by Margaret R. Carter, which included her first, second and third choices of location. Since two benches are already located at the first choice site, Hayes suggested placing the bench at the second choice, which is at the north end of the North Point trail (northwest corner of North Point) parallel with Alsea Street (site # 4 on the memorial bench site map). Everyone agreed. The plaque wording was reviewed and it was agreed to approve. Murray will send a letter to notify Ms. Carter of the commission’s decision.

## **VII. PARK COMMISSIONER’S CONCERNS**

Brief discussion ensued regarding the method of moving the logs for the Nature Trail bridges to their locations. Spores appointed White to act as an observer during the process. White agreed to do so and will contact Terry. Hayes said Terry had asked that the Chamber of Commerce’s shelving be kept out of the corner of the Community Hall storage room to accommodate the furnace installation. He asked for assistance in moving the Chamber’s stuff. Engleman and Hoitink offered their help. Spores noted that an electrical outlet will be needed if the freezer will be moved from the storage room to the table/chair storage room.

## **VIII. ADJOURN**

The meeting was adjourned at 6:43 p.m.

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Bill Spores, Chairman

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Pery Murray, City Recorder