

**Depoe Bay Parks Commission Regular Meeting
Wednesday, March 21, 2012 - 5:00 p.m.
Depoe Bay City Hall**

PRESENT: Chair B. Spores, G. Engleman, J. Hayes, K. White, W. Johnson (arrived 5:17 pm)

ABSENT: none

STAFF: none

I. CALL TO ORDER

Chairman Spores called the meeting to order and established a quorum at 5:02 p.m.

II. APPROVE MINUTES

MOTION: Hayes moved to approve the minutes of the January 26, 2012 meeting as written. The motion was seconded by Engleman. There being no objection, Spores said the minutes are approved.

III. PUBLIC INPUT There was none.

IV. CITY SUPERINTENDENT REPORT

Spores asked Hayes to read Owings written report for the record (copy attached to the original of these minutes). Two benches have been installed, one memorial bench at North Point, another bench at the harbor end of Winchell Street. Warning signs have been installed at either end of the nature trail. The Lincoln County work crew has placed wood chips on the nature trail and has installed rebar into log steps for stabilization. A contract has been let for the nature trail log bridges construction, transport and placement. Gabions have been purchased for the bridges installation. The dock by the water intake on the creek was not damaged by the flooding. Paving of City Hall parking lot is scheduled for March 23rd. Two trees damaged during the January storm have been removed from the SLAP ocean front park. Owings requests Commission input on location of two benches, and placing rock in planter islands in the boat launch parking lot. Brief discussion ensued on placing benches and safety of the nature trail. Spores thanked Skip Hoitink for following up on the warning signs. He would like to see wood chips placed on the trail that leads to the new bench at North Point, pruning bushes to widen the existing trail. It was agreed to incorporate benches into implementation of the Master Plan, with first locations suggested as south of the channel by Mazatlan/A Z Ray's, or on Berg Street. Spores would like to discuss increasing the cost of memorial bench purchase to provide for a concrete pad installation. This would alleviate mudholes forming at the bench sites. Paving stones or asphalt were suggested as alternatives to concrete. Hoitink suggested a concrete pad under all picnic tables with an anchor for the table.

MOTION Hayes moved to recommend that the purchase price of a memorial bench be increased to \$2,000, effective May 1st this year. Engleman seconded the motion.

Hayes clarified that he would keep the pad separate, not included in the motion.

VOTE: Motion passed.

AYES: White, Spores, Hayes, Engleman, Johnson

Hayes suggested trying a couple pads with paving stones to see if they last, before going to concrete.

V. UNFINISHED BUSINESS

Parks Master Plan – Spores asked for comments on the draft Master Plan, for any revisions before the final draft is prepared for the public input meeting on April 4th. Hayes provided the following: page 48, trail plans for the Oregon Coast Trail and Bike route reflects zero dollars, but on page 57 reflects \$43,800. Pages should be numbered. There should be a summary page showing all subtotal dollars and a grand total. There is a price of \$800 for a bench and \$400 for a picnic table, these amounts are questionable.

Page 2, Steps 6 and 7 dates should be stated as “scheduled” since those meetings haven’t been held yet. Spores noted the Master Plan books, once finalized, will be available for approximately \$15.00, and always available for review for free. Hoitink said he has been asked why there are no public restrooms at the north end of town, suggesting one be constructed at the SLAP oceanfront park area between Tidal Raves and the house to the south. He is not sure if this is possible. He also had inquired about placement of barriers for safety. Spores asked each Commissioner to review the draft in the next few days and let him know of any other comments by noon on Monday, March 26th, he will pass all comments on to Larry for inclusion in the final draft copy. Notices of the April 4th meeting are being published in the News Guard and News Times, posted at the post office (and on the city’s website). Spores asked everyone to encourage people to attend the April 4th meeting and provide input on the Master Plan update.

VI. NEW BUSINESS

Budget Requests FY 2012-13 – Spores said this is the commission’s opportunity to provide input for the upcoming fiscal year budget. Johnson asked if the commission would need to ask for funding for items identified in the Master Plan. Spores confirmed this is the case. He noted items for the upcoming year: benches for placement per the Master Plan, picnic tables, community hall projects, additional nature trail improvements, pads under existing benches. Hayes suggested reviewing the Master Plan and select projects from the plan. The cost of surveying work was discussed and Hayes suggested including \$5,000 for survey work relating to SVAs, not site specific, and a specific number of benches, barrier fencing, and signage. The steps by the community hall were discussed, and alternatives. Stabilization of park trails on North Point area is needed. After discussion it was agreed to recommend \$10,000 for surveying, ten benches at \$1,000 each = \$10,000, barrier fences at \$200/section = \$3,000. It was agreed that barrier fencing should be of a consistent type throughout the park system. North Point trails stabilization, tree root removal, steps, hand rails \$5,000. White suggested funding for design and engineering and it was agreed to request \$2,500. Spores will include picnic tables in the \$10,000 discussed for benches. There was no objection. Nature Trail improvements, including hand rails for Indian Trail trail \$2,000, signage, the trail loop on the other side of the creek once bridges are placed. Spores asked everyone to be aware of the possibility of a roadway through the city park once the city park bridge is replaced.

Planning for Proposed Planting (Posies, Petunias and Primroses Perhaps) in City Planters in City Parks and Presumed Planter Points - Spores reviewed: 3 big planters at Whale Park, 3 planters at Community Hall, 3 planters at City Park entrance , planter area around City Hall, 3 large planter islands in the boat launch parking lot. Hayes asked if the Lions Club tree planting is happening. Spores will contact the Lions Club. Hoitink asked if there are plans for a new flag pole at city hall. It was suggested to apply \$400 towards purchasing plants this spring.

MOTION Johnson moved to spend \$400 for flowers. Hayes seconded the motion.

VOTE: Motion passed.

AYES: White, Spores, Hayes, Engleman, Johnson

VII. PARKS COMMISSIONER’S CONCERNS There were none.

VIII. ADJOURN The meeting was adjourned at 6:37 p.m.

Bill Spores, Chairman

Pery Murray, City Recorder