

Depoe Bay Parks Commission Regular Meeting
Wednesday, June 20, 2012 - 5:00 p.m.
Depoe Bay City Hall

PRESENT: Chair B. Spores, J. Hayes, G. Engleman, W. Johnson, K. White (arrived 5:20 pm)
ABSENT: L. Phillips
STAFF: City Planner L. Lewis

I. CALL TO ORDER

The Chairman called the meeting to order and established a quorum at 5:00 p.m.

II. APPROVE MINUTES

Motion 1: J. Hayes moved to approve the minutes of the April 18, 2012 meeting. The motion was seconded by W. Johnson.

Vote: Motion 1 passed.

Ayes: B. Spores, J. Hayes, G. Engleman, W. Johnson

Nays: None

III. PUBLIC INPUT

Verla Thomas requested the placement of a memorial bench in the city park for her daughter. She prefers the west side of the existing pedestrian bridge overlooking the harbor but understands the bridge is being replaced and that may interfere with placing a bench in that area. Her second choice is on the south side of the harbor where the 'Feed the Geese' sign is located. The Parks Commissioners will look at potential sites and make a recommendation to the City Council. Ms. Thomas requested the commissioners call her so she can participate in the site visits.

IV. CITY SUPERINTENDENT REPORT

The Commission reviewed the City Superintendent's report (attached to these minutes).

Community Hall Noise Complaint: There was discussion that a noise complaint is an issue to be addressed by the City Council. The Parks Commission is in charge of public buildings so the Commission may be requested to draft language regarding noise limitations that would then be forwarded to City Council for approval. There was a request to first see if any noise standards are in place. J. Hayes will check with Carla to see if the current Community Hall rental agreement addresses noise limitations.

Main Park Bridge: The bridge needs to be realigned in order to accommodate emergency vehicle traffic. B. Spores will follow up with the City Superintendent on this. The Parks Commission wants to be involved in the bridge design.

Nature Trail Project: The nature trail is proceeding well. The Parks Commission will work on signage and wording. L. Lewis will photograph some examples to be reviewed by the Commission.

V. UNFINISHED BUSINESS

A. Parks Master Plan – There was discussion regarding changes to the draft Master Plan that have been requested by the City Council.

The Parks Commission discussed priorities for implementing the Master Plan. During the public input process for the Master Plan, the public expressed support and desire for the Graham Street site.

Motion 2: J. Hayes moved to designate the Graham Street site as the first project to implement. The motion was seconded by G. Engleman.

Vote: Motion 2 passed.

Ayes: B. Spores, J. Hayes, G. Engleman, W. Johnson, K. White

Nays: None

The Commission discussed the need to develop uniform signage for the park and open space areas.

Motion 3: K. White moved to use the city insignia (bridge/harbor/boats) on the park and open space signs. The motion was seconded by J. Hayes.

Vote: Motion 3 passed.

Ayes: B. Spores, J. Hayes, G. Engleman, W. Johnson, K. White

Nays: None

Abstain: None

As stated above, L. Lewis will photograph sign examples to be reviewed by the Commission. One commissioner expressed displeasure for the 'tacky' 'Public Park' signs that are currently placed on the back of some benches.

- B. City Planter Maintenance – The planters have been planted. They now just need ongoing watering and maintenance.
- C. Park Bench Placement – The priorities for bench placement are the Verla Thomas request for a bench in the city park and the Graham Street site.

VI. NEW BUSINESS

- A. Designing and Standardizing City Park Signs - This item was discussed earlier in the meeting. No further discussion.
- B. Skate Board Equipment – Existing Site/Surplus – The Commission has no objection to declaring the skate board equipment surplus.

Motion 4: W. Johnson moved to declare the skate board equipment surplus. The motion was seconded by G. Engleman.

Vote: Motion 4 passed.

Ayes: B. Spores, J. Hayes, G. Engleman, W. Johnson, K. White

Nays: None

- C. Subject Matter for Nature Trail Interpretive Signs – This item was discussed earlier in the meeting. No further discussion.

VII. PARK COMMISSIONER'S CONCERNS

None

VIII. ADJOURN

The meeting was adjourned at 6:15 p.m.

Bill Spores, Chairman

Larry Lewis, City Planner