

Depoe Bay Parks Commission Regular Meeting
Wednesday, July 18, 2012 - 5:00 p.m.
Depoe Bay City Hall

PRESENT: B. Spores, J. Hayes, G. Engleman, K. White, Linda Phillips (5:20 pm)

ABSENT: W. Johnson

STAFF: City Planner L. Lewis

I. CALL TO ORDER

The Chairman called the meeting to order and established a quorum at 5:00 p.m.

II. APPROVE MINUTES

Motion 1: J. Hayes moved to approve the minutes of the June 20, 2012 meeting. Seconded by K. White.

Vote: Motion 1 passed.

Ayes: B. Spores, J. Hayes, G. Engleman, K. White

Nays: None Abstain: None

III. PUBLIC INPUT - None

IV. CITY SUPERINTENDENT REPORT

Spores stated that he had a conversation with the City Superintendent prior to the meeting. The primary topic of discussion was the status of the South Depoe Bay Creek (City Park) Nature Trail project which was discussed during Unfinished Business (see below).

V. UNFINISHED BUSINESS

A. City Park Nature Trail

Bridges - The approach (steps) on the east bridge needs to be completed. Railings need to be installed on all the approaches. The work crew is scheduled to complete the trail surface (chips) on July 24th, 30th, and 31st.

New Trail – The new trail refers to that portion of the trail on the north side of the creek between the two bridges. There had been previous discussion about ensuring the trail was entirely within city property. Spores provided a plan showing that the trail is entirely within city park property.

Interpretive Signs – White has a call in to Steve Scopelleti to talk about Steve's experience and knowledge of Oregon State Parks signs. Lewis will take photos of some existing park signs and share those with the Commission at the next meeting.

Trail project improvements also include two new benches and one picnic table. The Commission recommends that the benches and table be similar to the existing benches along the trail.

B. Parks Master Plan – Lewis will continue to prepare the final Master Plan updates and anticipates City Council adoption at the August 21, 2012 City Council meeting.

Spores indicated that the first project (Graham Street Lookout Trail) can begin once the Master Plan is adopted.

C. Audio Regulation at Community Hall – Hayes reported that there are no city ordinances regulating noise at the community hall. The proper action to report loud noise is to contact the Lincoln County Sheriff Department. The City Council added a noise requirement to the Community Hall Rental Agreement prohibiting music between 10 pm and 7 am. The Commission recommends that a sign be posted at the community hall notifying users of the noise/music regulations. It was recommended that the sign address the noise regulation only because a sign that listed all regulations would not likely be read.

D. Memorial Bench Request – Recommendation to City Council - The Commission and Maggie Thomas discussed potential locations to place benches in the City Park. Maggie Thomas stated that her priority for her daughter's memorial bench is near the pine tree just north of the small parking lot and away from the fish cleaning station. The Commission discussed the other two bench locations, i.e. one bench near the alder tree just north of the small parking lot and nearer to the fish cleaning station and one bench near the check dam. There was discussion that three benches in addition to the Von Taunton bench were appropriate for the park and the spacing of the benches was appropriate, i.e. the closest one to the Von Taunton bench will be approximately 60 feet away.

Motion 2: Hayes moved to recommend to City Council the addition of the following three sites for memorial benches in the City Park.

1. Near the pine tree just north of the small parking lot. This site is acknowledged as Maggie Thomas' preferred location.
2. Near the alder tree just north of the small parking lot and closer to the fish cleaning station.
3. Near the check dam.

The motion was seconded by Phillips.

Vote: Motion 2 passed.

Ayes: B. Spores, J. Hayes, G. Engleman, L. Phillips, K. White

Nays: None Abstain: None

VI. NEW BUSINESS

A. Glass Recycling Location – The Commission discussed the location of the glass recycling bin that is located in the parking lot near the city park. The Commission recommended placing the glass recycling bin on the north side of the pump station building. Hayes stated that it needs to be out of sight from the park entrance. Placing the glass recycling north of the pump station building will accomplish this.

B. City Park Terrain and Drainage Improvements – The Commission discussed how the grassy area in the park including the area around the gazebo needed drainage improvements. Hayes talked about adding dirt between the playground and nature trail and grading that would direct some surface water to the existing ditch and some to the creek. This would likely take approximately 100 yards of fill. The fill would need to be top soil or adequate for growing grass. The Commission discussed storing dirt at the Wastewater Treatment Plant or at the park if any becomes available prior to improvements. Improvements should not occur until after the Salmon Bake in September.

Around the gazebo, the Commission discussed that a french drain was not adequate and that drainage could be directed to a hand dug ditch that would be covered and drain to the creek.

VII. PARK COMMISSIONER'S CONCERNS

Phillips stated that she noticed ODOT trimming vegetation alongside the highway in Tillamook County and the need for that to occur in and near Depoe Bay as well.

Hayes noted a concern that a lot of park and trail maintenance is needed and it will increase as we continue to make improvements. The City only has one employee (Pogo) doing park and trail maintenance, and he is doing a great job. But he is only able work on parks and trails a maximum of four days a week because he works at the harbor one day a week. Additional personnel are needed, especially in the summer.

VIII. ADJOURN

The meeting was adjourned at 6:08 p.m.

Bill Spores, Chairman

Larry Lewis, City Planner