

Depoe Bay Parks Commission Regular Meeting
Wednesday, September 19, 2012 - 5:00 p.m.
Depoe Bay City Hall

PRESENT: Chair B. Spores, G. Engleman, J. Hayes, W. Johnson, L. Phillips, K. White
ABSENT: none
STAFF: City Recorder P. Murray

I. CALL TO ORDER

The Chairman called the meeting to order and established a quorum at 5:00 p.m.

II. APPROVE MINUTES

MOTION: Johnson moved to approve the minutes of the August 15, 2012 meeting. Seconded by K. White.

Vote: Motion 1 passed.

Ayes: Spores, Engleman, Johnson, Phillips, White

Abstain: Hayes

III. PUBLIC INPUT - None

IV. CITY SUPERINTENDENT REPORT - Spores reviewed Owings' report (copy attached to the original of these minutes) which includes updates on the Nature Trail project-benches, tables and signs, a report of vandalism in the downtown public (city leased) restrooms, and comments on the agenda item Graham Street Lookout Trail. Spores noted that the Graham Street Lookout Trail matter will be postponed until the Parks System Master Plan is adopted. The interpretive signs for the Nature Trail are being worked on by Ken White with the assistance of Kate Scopelleti. White reported on the research he and Scopelleti conducted and they recommend a red cedar tree/shake mill theme, and a tree identification theme for the two signs. There were no objections.

V. UNFINISHED BUSINESS

A. Depoe Bay Parks Master Plan Update

It was noted that the Master Plan is not finalized and adopted yet.

- **Graham Street Lookout Trail** – discussion is postponed until after the adoption of the Master Plan.
- **Standardized City Park Signs** – Engleman reported he had obtained an estimate from Newport Sign Co. for 18" X 24" aluminum signs with city logo and wording: if ordering a quantity of 25 signs the price is \$76 each. Hayes distributed a copy of a rock price sheet from Devils Lake Rock, and a business card from the Old Stoners, a stone sandblasting company (copy attached to the original of these minutes). Discussion ensued regarding size and placement of rock signs, and possible sites where they would be suitable. It was suggested to order one sandblasted rock sign and see how it works out. The Old Stoners need to be contacted to determine the extent of detail that can be done (city logo). Engelman provided additional information on the aluminum signs: the size can be changed, which wouldn't affect the price much, the commission previously discussed double-post mounts for the signs which could be wooden or galvanized steel, and noted there is money in this year's budget. Skip Hoytink arrived (5:30pm) and was asked to discuss the rock sign idea with the commission. Hoytink shared his idea of large rocks set in concrete or anchored with a metal plate, with wording sandblasted into the rock. Engelman would like to pursue both the aluminum and rock signs and asked for approval so he can order the aluminum signs.

Sign wording was discussed, there are three different signs, all with city logo but different text, 1. Depoe Bay Public Park, 2. Depoe Bay Public Trail and 3. Depoe Bay Public Scenic Area. Spores reminded everyone that this won't move forward until the Parks Master Plan is adopted. He suggested reviewing the draft Master Plan to identify which type sign would be at each site. The following was agreed upon: "Depoe Bay Public Scenic Area" signs will be placed at Pirates Cove, Spencer, Lee, Cove View, Floral, Hwy 101, Ellingson, Kent, Berg and Winchell. "Depoe Bay Public Trail" signs will be placed at Harney, Vista, Siletz, North Vista/Yokohama, Sunset, Hwy 101 and Graham. "Depoe Bay Public Park" signs will be placed at the sections of Hwy 101 Scenic Lands Park. It was also agreed that no signs are needed at Beach, Cliff, Southpoint, Williams, and La Perdita Springs. Rock signs are determined to be more appropriate at parks and not for trails or areas. With six park, eight trail and eleven area

signs (includes extra area and trail signs) the minimum 25 is met to receive the discounted price for the aluminum signs. Discussion ensued on the costs of posts and hardware, concrete and labor (city Crew time) for installation. Hayes offered to go with Hoitink and talk to the Old Stoners to obtain cost and detail capability information and bring back to the commission. It was suggested to gather all the cost information and compile for a recommendation to the City Council. Costs were discussed further.

MOTION: Engleman moved to present to the City Council to purchase 25 aluminum signs at \$76.00 each from Newport Signs, add in costs of posts, hardware, concrete and installation for a total cost of \$5,200. Phillips seconded the motion.

Spores said it was moved and seconded and called for discussion. Hoitink clarified that the commission does not intend to install all the signs at once. The commissioners confirmed that is correct.

VOTE: Motion passed.

AYES: Phillips, White, Hayes, Spores, Engleman, Johnson

B. City Park Nature Trail

- **Interpretive Signs** Discussed earlier during Superintendent Report.

- **Benches, Picnic Tables** Discussed earlier during Superintendent Report.

VI. NEW BUSINESS – None

VII. PARK COMMISSIONER’S CONCERNS

Phillips said bushes are grown up so high at some bench sites that the view is blocked and asked who knocks down the bushes at bench locations. Spores offered to introduce her to Pogo, and asked her to provide a list of locations where attention is needed. Phillips asked if anyone else had noticed that the gulls are gone from Gull Rock, it’s been over a month since any were there.

VIII. ADJOURN

There being no further business the meeting was adjourned at 6:25 pm.

Bill Spores, Chairman

Pery Murray, City Recorder