

**Depoe Bay Parks Commission Regular Meeting**  
**Wednesday, January 16, 2013 - 5:00 p.m.**  
**Depoe Bay City Hall**

PRESENT: Chair B. Spores, C. Bond, J. Hayes, B. Hickerson, K. White  
ABSENT: D. Metz, V. Thomas  
STAFF: City Superintendent T. Owings (5:00 – 6:00), City Recorder P. Murray

**I. CALL TO ORDER**

Chairman B. Spores called the meeting to order and established a quorum at 5:00 p.m.

**II. APPROVE MINUTES – December 19, 2012**

MOTION: Hayes moved to approve the minutes of the December 19, 2012 meeting. White seconded the motion.

Vote: Motion passed.

Ayes: Hickerson, Spores, Hayes, White

Abstain: Bond

**III. PUBLIC INPUT – P. Robison**, City Maintenance Worker/Asst. Harbormaster, spoke of the concrete slabs under benches creating maintenance issues, tripping hazards, and possible damage to the mower due to uneven land. He suggests gravel at some locations, concrete at others to alleviate these potential problems. He also noted that the seat height of 16”-18” must be maintained. Robison also suggests adding topsoil at the east end of the City Park to help with drainage of the boggy area. Spores asked if the French drain is still being installed at the gazebo. Robison said it needs to be deeper, use drain rock and extend it to address runoff from the playground, add sand to the playground. Spores asked if Robison had any suggestion on whether to paint the stagecoach or replace it. Robison agreed to look at it. Owings said the Safety Committee can conduct a site review of the City Park playground facilities and provide their recommendations. He reported the drain around the gazebo continually plugs with sand, and it needs to be replaced with a 6” drain, using drain rock and adding cleanouts for maintenance. Robison added that placement of screen cloth behind the playground wall may slow the sand washing away. Bond noted that concrete slabs should not be installed under benches in the North Point area, she does not feel it is necessary at those sites and could create a liability.

**IV. CITY SUPERINTENDENT REPORT - Owings** reported the following: 1) Replace bridge at the dam in City Park - the city has been awarded a grant from Oregon Parks & Recreation Dept. (OPRD) for this project, also a grant from Lincoln County Economic & Community Development Fund to upgrade the bridge to accommodate motor vehicles for use in emergency situations. Andy Stricker is engineer on the project and is working on weight loads and bridge width. Owings offered to bring the engineer drawings to the Commission when received. 2) City Park Nature Trail - benches, tables and signs will be placed in the near future, bridges are nearly completed. 3) Scenic Areas Development – the Lincoln County Work Crew is scheduled to conduct site work/Master Plan during the week of Feb. 4th. They will be clearing at Graham St. (pg 43-44), Sunset/Surf/Aalsea (pg 35-36), Vista St. (pg 31-32), and cutting brush at Whale Park and Pirates Cove. He obtained ODOT approval to cut the brush at Pirates Cove. There was brief discussion on not putting in the Vista St. trail portion by the fence due to the steep drop-off. Spores asked if the crew could clear by the Salmon Bake fire line (City Park). He and Owings will review this site. 4) the City Council awarded the bid for installing concrete pads under benches, with sites to be determined by city staff with Parks Commission input. After brief discussion it was agreed to authorize Owings to select the sites. 5) Stone sign for Ocean Scenic Park (Hayes will discuss under agenda item). 6) Owings asked the Commission to review the city’s Memorial Bench policy including sites, maintenance, replacement, etc. (copy attached to the original of these minutes). Owings left the meeting.

**V. UNFINISHED BUSINESS**

**A. Bridge at Dam – City Park** - discussed during Owings report.

**B. Nature Trail Project Report** – discussed during Owings report.

**C. Work Crew- 5 Scenic View Sites** – discussed during Owings report.

#### **D. Signs**

- **Stone Sign – Scenic Park** – Hayes handed out a drawing with dimensions (copy attached to the original of these minutes) of the stone proposed to be engraved for a sign at the Ocean Scenic Park north of Tidal Raves Restaurant. Brief discussion ensued relating to appropriate sign wording for parks and for trails and scenic areas located in platted street right-of-way. Hayes reported the quote from the Old Stoners to provide the rock, sandblast the logo and wording, drill for rebar, deliver and install is \$575. The city would need to do the prep work and provide the concrete. Once ordered, the sign would be delivered in 3 – 4 weeks.

MOTION: Hayes moved to recommend to the City Council to accept the \$575 quote from the Old Stoners to provide the stone sign and to place the sign north of Tidal Raves Restaurant. Bond seconded the motion.

Vote: Motion passed.

Ayes: Hickerson, White, Spores, Hayes, Bond

- **Scenic View Area and Trail Signs** – Spores referenced photos of emblems on posts provided by Owings (copy attached to the original of these minutes) and discussion ensued. The Commission agreed that a 6” diameter emblem on a 6x6 post is desirable, and directed staff to provide design drawings in various shapes to bring back to the Commission.

- **Harbor Historical Sign** – White handed out a draft sign (copy attached to the original of these minutes), which he proposes be placed somewhere near the harbor. Discussion followed including a suggestion to speak with long-time residents for information and obtaining pictures for the sign. Hickerson offered to research pictures and Bond offered to work with city staff to create an electronic version to bring back to the Commission.

**E. Park Maintenance – Shrubs and Bushes** - Spores suggests the Commission develop a list of locations (parks, trails, scenic areas) where plantings may be desirable to preserve neighbor privacy. Bond and Hickerson offered to work with City Utility Worker Eric Watkins to determine what type of plants would be suitable.

#### **VI. NEW BUSINESS**

A. **Memorial Bench Program Review** – This item is postponed to the next meeting. It is suggested the Commissioners conduct site visits at memorial bench locations before the next meeting. Staff was directed to confirm insurance coverage on the benches and draft language to revise the memorial bench order form and bring back to the Commission.

B. **Plantings/Screening at Scenic View Sites** - Using planters versus planting in the ground was discussed, it was agreed to look at these sites while looking at the memorial bench sites.

C. **Selection of Commission Secretary – Meeting Minutes** - This item is postponed to the next meeting.

#### **VII. PARK COMMISSIONER’S CONCERNS**

Spores said sites to visit include Vista, Winchell and Graham. The Worldmark trail was mentioned but noted that is private property. He also noted the Winchell location is reserved for a Jim Tate memorial bench.

#### **VIII. ADJOURN**

There being no further business the meeting was adjourned at 6:57 pm.

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Bill Spores, Chairman

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Pery Murray, City Recorder