

**Depoe Bay Parks Commission Regular Meeting
Wednesday, April 17, 2013 - 5:00 p.m.
Depoe Bay City Hall**

PRESENT: Chair B. Spores, C. Bond, J. Hayes, B. Hickerson, D. Metz, K. White

ABSENT: V. Thomas

STAFF: City Recorder P. Murray

I. CALL TO ORDER

Chairman B. Spores called the meeting to order and established a quorum at 5:00 p.m.

II. APPROVE MINUTES – March 20, 2013 Regular Meeting

MOTION: Bond moved to approve the minutes of the March 20, 2013 meeting. White seconded.

VOTE: Motion passed.

AYES: Bond, White, Spores, Metz, Hickerson

ABSTAIN: Hayes

III. PUBLIC INPUT – none.

CITY SUPERINTENDENT REPORT - no report.

V. UNFINISHED BUSINESS

A. Bridge at Dam – City Park – Nothing new to report.

B. Nature Trail Project Report – Signs have been installed. There has been a suggestion to add more benches along the trail. White suggested the older sign, which is in bad shape, should be removed now that the new signs are installed.

C. Signs – Stone Sign – Scenic Park – Hayes reported that the sign will be installed next week. He will work with City Staff (Pogo) to select the placement site.

Signs - Scenic View Area (SVA) and Trail Signs – Bond said she feels the use of downed cedar trees for posts is a good idea, the plastic logo can be 6 ½ inches diameter and placed on the posts. Metz suggested the posts may need to be treated. Hickerson agreed, at least the part that will be in the ground, and suggested the top of the post be slanted so the logo can be placed on the top. Bond offered to have a sample plastic logo done to take to the City Council for approval. It was agreed the logo shape should be round. Metz offered to find a post, of a size as discussed, to take to the Council. Spores summarized that the Commission is recommending to the Council that all signs be consistent in style and materials. He will meet with Owings to discuss using blown down trees in the park for sign posts, and the cost of signs. There was brief discussion regarding placing temporary signs before the signs could be obtained.

Signs - Harbor Historical Sign – White reported he needs to meet with Fred Robison again, as they work toward a recommendation to the Council.

D. Trail Brochure – Bond thanked City office staff, LuMaye and Murray, for their assistance in preparing the draft brochures for the Commission’s review (copies attached to the original of these minutes). Two versions are offered, a tri-fold one sheet, and a bi-fold two sheet. Both are for the “North Point Pedestrian Loop” trail. She would like to see the brochures done before tourist season this year, and commented she likes the tri-fold. It was noted that if the signs are not placed, there would be no “identifier” for people to find. It was suggested to do brochures without the identifier information for now, then revise and reprint once the signs are placed.

MOTION: Hayes moved to recommend to the City Council to go with the tri-fold brochure, in the interim remove references to the “trail identifiers” until the signs are approved and installed, and in the next printing add references to trail identifiers back into the brochure. Hickerson seconded.

VOTE: Motion passed.

AYES: Bond, White, Hayes, Spores, Metz, Hickerson

E. Budget Requests FY 2013-14 - Following up on the previous meeting discussion, Spores reviewed the following proposed items for the upcoming year budget: 1) continued work on the Parks Master Plan, including surveys, benches, railing, signs - \$15,000; 2) dirt to level the City Park and restoration planting - \$5,000; tables and benches - \$10,000; city planters and SVA site screening planting - \$3,500; matching funds for an Oregon Parks & Recreation grant application for improvements (identified in the Parks Master Plan) to the Scenic Lands Park. He noted the first Budget Committee meeting is April 23 at 6:00 pm. Since he serves on the Budget Committee he offered to take these requests to the Committee. There were no objections.

VI. NEW BUSINESS – none.

VII. PARK COMMISSIONERS' CONCERNS

White said he'd looked at the concrete slab at the bench site discussed at the last meeting, and he feels that grading will take care of the problem. Bond suggested that no more concrete slabs be placed under benches. Everyone agreed. Hayes said he would not be at the next meeting.

VIII. ADJOURN - The meeting was adjourned at 6:03 pm.

Bill Spores, Chairman

Pery Murray, City Recorder