

**Depoe Bay Parks Commission Regular Meeting
Wednesday, July 17, 2013 - 5:00 p.m.
Depoe Bay City Hall**

PRESENT: Chair B. Spores, C. Bond, J. Hayes, B. Hickerson, D. Metz, K. White
ABSENT: V. Thomas
STAFF: none

I. CALL TO ORDER

Chairman B. Spores called the meeting to order and established a quorum at 5:03 p.m.

II. APPROVE MINUTES – June 19, 2013 Regular Meeting

MOTION: White moved to approve the minutes of the June 19, 2013 meeting. Hayes seconded.

VOTE: Motion passed.

AYES: Bond, White, Hayes, Spores, Metz, Hickerson

III. PUBLIC INPUT – None.

IV. CITY SUPERINTENDENT REPORT - There was no report.

V. UNFINISHED BUSINESS

A. Oregon Coast Trail Progress – Spores asked Hoitink to provide a report. Hoitink and Metz have both walked the trail from Boiler Bay to Fogarty Creek, which is mostly completed. Work continues on trail development at the southern end of town, which has drainage problems where the culverts are located. Hoitink noted that where there is a beach, the trail is the beach.

B. Walk About Brochures- Harbor, City Park – The printed North Point Pedestrian Loop brochure and a sample color brochure provided by Jaci McKim were reviewed (copies attached to the original of these minutes). Everyone liked the sample color brochure and agreed to go with color for future brochures. Bond said she does not yet have a draft ready for the Harbor and City Park trail brochures due to lack of time, and suggested continuing this work later in the year, estimating it will take about 3 months to get from “ideas” to “published”.

VI. NEW BUSINESS –

A. Nature Trail Ceremony – Spores said this dedication event is planned for late August or early September. Decisions need to be made on who will be invited, such as persons from the city and state (funding agencies), and the trail should be cleaned up before the event.

B. County Crew Site Maintenance-Park and Scenic View Areas– Spores said the commission needs to identify projects for the county work crew. He suggested re-trimming vegetation at Whale Park and cleaning the Nature Trail in preparation of the dedication event. It was noted that there are places on the trail where root knots are a tripping hazard. Hoitink reported that he’d removed the old interpretive sign and the city crew has disposed of it. Vegetation growing in the ditch along the southern boundary of the park needs to be cleaned out again. The recently placed topsoil needs to be seeded. Spores asked commissioners to provide any additional ideas to him so he can take them to Owings.

C. Walk-Around Harbor Planning - White reported that the committee (the Harbor Renaissance Committee) just had a meeting and there are a lot of complications related to this proposed project. The north side of the harbor experiences strong surges, which will impact a floating walkway, access is restricted due to the height of the bank. There are possibilities along the west side for a floating walkway, the dilapidated wharf may be used as a picnic area, there is privately owned property in the area which could be looked at to purchase. City Staff is gathering information for the committee’s next meeting. The committee will work toward a conceptual design/ feasibility report for the City and Urban Renewal Agency.

D. Community Hall Improvements - Hayes presented an idea for a proposed improvement on the Community Hall grounds, constructing a bridge from the covered deck extending around the harbor side of the building and connecting to the ramp access on the other side. The idea is to cantilever the bridge off the building and add another access to the building on the west (harbor) side. The bridge would be 8' – 12' wide. He offered to do a preliminary drawing to present to contractors to obtain a cost estimate. Spores said potential funding sources could be the Salmon Bake Community Funds, the city's current year Parks & Buildings Fund budget which includes an appropriation to pave the Community Hall parking lot. White said the City Planner and he had discussed the idea of the Community Hall being identified as a historical landmark, which may open the door for funding. There was brief discussion on the level of use of the Community Hall, past improvements to the building and grounds, and the need at some time in the future to replace the kitchen stoves/ovens. Hayes agreed to prepare preliminary drawings and meet with City Planner Larry Lewis.

VII. PARK COMMISSIONERS' CONCERNS - White asked what the status is on port dredging. Hoitink said there are ongoing legislative efforts for small harbor dredging.

VIII. ADJOURN - The meeting was adjourned at 5:50 pm.

Bill Spores, Chairman

Pery Murray, City Recorder (transcribed from recording)