

**Depoe Bay Parks Commission Regular Meeting
Wednesday, February 19, 2014 - 5:00 p.m.
Depoe Bay City Hall**

PRESENT: Chair Bill Spores, Jim Hayes, Bob Hickerson, Verla Thomas, Ken White

ABSENT: C. Bond

STAFF: City Recorder P. Murray

I. CALL TO ORDER

Chairman B. Spores called the meeting to order and established a quorum at 5:03 p.m.

II. APPROVE MINUTES – January 15, 2014 Regular Meeting

MOTION: Hayes moved to approve the minutes as written. White seconded.

VOTE: Motion passed.

AYES: White, Hayes, Spores, Hickerson, Thomas

III. PUBLIC INPUT – None

IV. CITY SUPERINTENDENT REPORT - Spores said Weidner has asked for the Commission's input on the Park Bridge Project, suggesting a couple members do a walk-thru with him to identify issues. Hayes said he has walked the construction site and he finds the bridge is not ADA accessible or safe, questions the weight capacity of concrete pads, handrails should be installed along the pads, and with only one bollard a small car could pass and cross the bridge. He suggests contacting the Fire Chief for input before starting to address these items. He suggests adding another bollard, grading, filling and planting both sides of the creek and along the sidewalk, and at the fire line side of the park. Hayes will provide a list of his items to Weidner. Discussion ensued including weight load limits of the concrete pads and asphalt approaches, will they support the weight of a fire truck; asphalt that close to the creek may not be acceptable due to heavy oil concentrate; sidewalk needs to be re-aligned to end of the bridge approach. Spores asked Hayes to meet with Weidner to review the Commission's concerns, Hayes agreed to do so.

Spores reminded everyone that a Spring Project list for the County Work Crew is needed, in order to get the crew scheduled. He spoke with City Planner Larry Lewis today regarding the Oregon Parks & Recreation Dept. (OPRD) grant for the Scenic Land Park Improvements Project and Lewis confirmed the grant money is disbursed to the City on a reimbursement basis. He reported that Weidner said the vehicle tracks/damage that occurred during the Salmon Bake should not be smoothed until drier weather.

Hickerson suggested waiting until at least April when the ground may not be so soft.

V. UNFINISHED BUSINESS

A. Playground Equipment – Thomas reported that this is out of her hands, the project is waiting for whoever will place the order for the boat. Murray reported Weidner has ordered the boat with an estimated delivery date of March 14th. Spores reported that Weidner will have the City Crew do the site

B. Depoe Bay Park Stone Sign – Hayes reported the Old Stoners have found a 9 ft X 5 ft X 2 ft rock in Boise, ID. This rock weight is estimated at 3 ton and cost is 30 ¢ per pound = \$1,800 for the rock which includes delivery to Salem. He does not have a cost estimate for the design work. The Old Stoners would bring the rock from Salem to Lincoln City, the City would be responsible from there to Depoe Bay. He will bring the design cost estimate back to the Commission for consideration of recommendation to City Council. He'd like to have the sign installed by the May 10th event. Murray reminded the Commission of the company that had contacted the city interested in providing a quote for a stone sign. Spores said he has spoken with Randy at Stone Creations and he is out of Portland.

C. Harbor Informational Sign – White reported he has obtained historical photos of Depoe Bay from the Lincoln County Historical Society and presented suggested wording (copy attached to the original of these minutes). He suggests placing the sign in the grassy area at the northwest end of the seawall, near the Coast Guard Station, and contacting the US Coast Guard to see if they may be interested in placing a sign as well. Upon the Commission's approval of the photos and wording, Staff could prepare a layout for the Commission to consider and proceed with a recommendation to City Council, including a cost estimate. Discussion ensued including sizes and styles of signs; asking Newport Sign Co to assist with layout; available area for the sign, especially if the Coast Guard is interested in another sign; avoiding negative visual impact to the channel; there is a bench available to place near the sign

D. Touring Maps and Markers – Spores said Bond does not know her availability from month to month, he asked her to stay on the Commission.

VI. NEW BUSINESS –

A. City Council Assignment – May 10, 2014 Event Planning – Park Projects, US Coast Guard Auxiliary Safety Booth – Hayes confirmed the Chamber of Commerce picnic is in August so will not be part of this event. Thomas hasn't heard back from the Mayor as to what he wants. She asked what the Commission wants. The last event, opening the Park Nature Trail, there was cake, park originators spoke, funding agencies and other dignitaries were invited. Suggestions included balloons, chairs, raffles, games. Thomas said something is needed to bring tourists to the event. Spores feels this is more for the locals, with dignitaries invited, and he understands the Mayor mentioned a band and inviting news media. Skip Hoitink (present in the audience) suggested hot dogs and hamburgers. Discussion followed including food handlers permit requirements if cooking food, asking for \$1 donation, contacting Cindy at Thriftway for food contributions, serving hot dogs and hamburgers or one or the other, items needed are: hot dogs and/or hamburgers, buns, condiments, chips, water, ice, briquets, cake. Hayes said he will not be in town in May. Murray said she is not cooking. Spores asked Thomas and Hickerson to work on the event planning. City Staff will assist with names and addresses for the invitation list.

VII. PARK COMMISSIONERS' CONCERNS - None.

VIII. ADJOURN - The meeting was adjourned at 6:05 pm.

Bill Spores, Chairman

Pery Murray, City Recorder