

**Depoe Bay Parks Commission Regular Meeting
Wednesday, March 19, 2014 - 5:00 p.m.
Depoe Bay City Hall**

PRESENT: Chair Bill Spores, Jim Hayes, Bob Hickerson, Ken White

ABSENT: C. Bond, V. Thomas

STAFF: City Superintendent Brady Weidner

CALL TO ORDER

Chairman B. Spores called the meeting to order and established a quorum at 5:05 p.m.

II. APPROVE MINUTES – February 19, 2014 Regular Meeting

MOTION: Hickerson moved to approve the minutes as written. White seconded.

VOTE: Motion passed.

AYES: White, Hayes, Spores, Hickerson

III. PUBLIC INPUT – None

IV. CITY SUPERINTENDENT REPORT - Weidner reported the playground boat has arrived, springs are attached but assembly is required. The City Crew will be installing the boat, using the backhoe for placement. City Park Bridge Project – he reported that twelve 10 yard dump truck loads of gravel had been brought in for backfill, Dan Price Construction has groomed both side of the bridge, and has raised the sewer manhole at the west side. The bridge is ADA accessible, but there remains an issue on the west side. To correct he is thinking of placing manor (or cottage) stone to retain the fill, stopping slough off. There is one corner on the west side and one corner on the east side that will need this. Hayes suggested, on the gazebo side, keep the rock, add dirt and plant small shrubs, flowers and grass. Weidner said the sidewalk is about 26 – 27 feet long, 12 feet wide, must be able to support a vehicle, will need a permit, and will be flush with the existing sidewalk and the concrete pad. The City Council has put the sidewalk work on hold, maybe the Parks Commission could recommend moving forward if he can get ADA compliance okay from the inspector. He said a handrail may be needed on the west side after the manor stones are installed. He does not want to do too much on the west side until after the dredging is done. Spores said Thomas had mentioned to him that the handrails have splinters. Weidner said the contractor had addressed this, but with the wet and dry weather, re-splintering has occurred. He will have the City Crew sand the cedar handrails, and router and sand the top boards.

Fire Line Road – Weidner said this area is very muddy, which is a new problem in this area. He's thinking of installing a French drain to control the stormwater in this area. He then explained a process of installing layers of drain rock, compacting, then loam on top, grass –seeded, which results in a firm surface able to support vehicles. He suggests using this process at the fire line side first, about 150 feet by 12 feet wide, to see how well it works. Spores said at one time there was not going to be a road to the bridge going through the park. Weidner said there has to be for vehicle access, it needs to come around behind the swings then past the gazebo to afford ample turning for large vehicles. If the layered process works on the west side then it can be used through the park on the east side. Weidner noted the dredging may coincide with the Salmon Bake in September. Discussion ensued. Hayes suggested that a professional landscaper be hired to do the planting work on the gazebo side of the bridge. Weidner wants to do the sidewalk first, then conduct a site review with the Commission making recommendation to the City Council. He will speak to the leader of the County Work Crew to see if they do manor stone work. He only wants to do work on the east side of the bridge now, leaving the west side until after dredging. There was no objection.

Weidner reported they are going to clean and paint the VFW Memorial. The County Crew is working in the park tomorrow, on the Nature Trail, trimming, grooming cleaning both bridges, placing hardwood chips. Spores asked how the trail will be accessed without tearing up the park. Weidner said with wheelbarrows and manpower. The southern side of the trail is being worked on, not the north side. Hickerson noted that the north side needs root clipping done. Weidner said on the north side, between the bridges, there is a tree he calls the bowl tree which he'd like to groom a trail to. He doesn't think it's on private property. He will talk to the County Crew Leader about moving the Wizard's Chair to its location on the trail. It may be too wet to move it now. Hickerson suggested moving it before placing the new chips on the trail. Spores said there had been discussion about installing handrails and benches along the forest trail. Councilor Hoytink said he's been on a number of steep, primitive trails in other places that do not have handrails. Weidner will work on getting the Wizard's Chair to its location. It was suggested that if it is too much trouble, to place it in the main area of the park. It was noted that the trail map signs reflect its planned location. Weidner reported that he is planning on filling, leveling, adding topsoil and planting grass at the back end of the park, which is in this year's budget. Hayes said to be sure that when installing the new sidewalk, that water does not drain toward the gazebo. Weidner asked if the Commission wants to keep the old red concrete picnic table at the east end of the bridge. It was noted that it is a part of the original park and that the other one had been removed for the bridge project. It was agreed to work to retain the picnic table. Spores reported that Bruce Silver had asked him what happened to the donated playground gym. Weidner said that the instructions had been lost years ago and he is not sure how to put it together. He also questions the condition of the pieces.

Spores asked Weidner about scheduling the County Work Crew. Weidner said he has them for the next two days, if they complete brush clearing at the Water Treatment Plant and Nature trail grooming they may be able to do more. Spores reviewed his list of work for the County Crew: 1) trimming, grooming and adding gravel on the Alsea Trail, 2) brush trimming at Whale Park, 3) add gravel under all benches where needed, 4) trimming, grooming, adding gravel and steps to bench at Graham St. Trail, 5) work on the grant funded project in Scenic Lands Park, 6) proposed new trail on north side of South Depoe Creek (connecting to Stonebridge). Spores asked about property ownership for this proposed trail. Weidner said he and City Planner Larry Lewis are working on that. Weidner reported that the owner of the Inn at Arch Rock wants the bench moved, claiming it is partially on his property. It was noted that the bench is believed to be on Floral Avenue right-of-way, or public park land to the south of the motel. Weidner will research this matter. White said that benches with concrete pads also need gravel to taper abrupt edges.

Weidner left the meeting.

V. UNFINISHED BUSINESS

A. Playground Equipment – Already discussed under City Superintendent Report.

B. Depoe Bay Park Stone Sign – Hayes distributed copies of a drawing and picture (copies attached to the original of these minutes) of the rock which is in Boise, Idaho. The rock is 9 ft wide X 5 ft high X 2 ft thick. The drill marks will be ground down smooth. The rock weighs 6,000 pounds and at 30 ¢ per pound will cost \$1,800. Delivery from Boise to Depoe Bay is \$850. He suggests the stone sign be placed in the center of the entrance to the park in the grassy area next to the pavement. The ground slopes so some excavation will be needed on the right side so the sign sets level. The Old Stoners will use the same design and lettering style as the sign that is at the Scenic Lands Park, the letters will be 8 inches high and the logo sized to fit the highest side of the rock. The design work cost is \$720 for lettering, \$850 for the logo, \$175 for computer generated stencils, \$30 delivery from Taft to Depoe Bay Park. The total cost is \$4,425. He would like to present this to the City Council for approval, in hopes of having the sign completed and installed by May 10th. If the Council were to approve at the next council meeting on April 1, the time would be very tight. From the date of order, there is a week for delivery from Idaho, four

weeks for sandblasting and painting, plus installation time. He suggests recommending a cost estimate of \$4,800 to the Council. Spores noted at least one planter would need to be moved to accommodate the sign placement. He also questioned whether everything that needs to be done in the park can be done before May 10th. Discussion ensued regarding holding the dedication ceremony at a later date. Hickerson reported that he has contacted Cindy at Thriftway for items for the barbeque. He is getting hot dogs, buns, chips, sody pop, kaboshes, napkins, ketchup, mustard, relish. Thriftway is donating some of the items. He does not have a cost estimate yet, but is working with Cindy on that. His wife has a health handlers card, and he will get the barbeque to the park. Spores reported that Thomas told him she has two sheet cakes contributed by Depoe Bakery and needs \$75.00 for other items. Spores will speak with Mayor Mattila about re-scheduling the May 10th event.

MOTION: Hayes moved to proceed with the stone sign and take to the City Council the purchase of this 9'x5'x2' stone, to have the Old Stoners sandblast and paint the city design and the wording "Depoe Bay City Park" in 8" high letters, and the sign be placed at the entrance to the City Park. Spores seconded.

VOTE: Motion passed.

AYES: White, Hayes, Spores, Hickerson

Hayes noted the recommendation is for a cost not to exceed \$4,800 and the sign will be installed by the City Crew.

C. Harbor Informational Sign – White reported that Murray has not gotten the preliminary sign layout done yet. When done, he wants to take it to the US Coast Guard, to see if they would be interested in an accompanying sign. Spores would like to speak to them about the power line that runs from one flood light to another at the channel.

D. Touring Maps and Markers – Spores has a call in to Bond, but has not spoken with her. He is not sure if she plans to resign from the Commission, or is able to participate in the future.

E. City Council Assignment – May 10, 2014 Event Planning – Park Projects, US Coast Guard Auxiliary Safety Booth – Already discussed under agenda item B.

VI. NEW BUSINESS –

A. Spring Projects - Spores asked if there is anything else besides what has already been discussed. Hayes said only that grant funded projects and Master Plan projects need to be started. White said now is a good time to start on the filling, leveling and seeding at the east end of the park. Hickerson said Weidner had said it is still too wet. It was noted that areas of the park are still tore up, deeply rutted, from the Salmon Bake.

B. Upcoming Fiscal Year 2014-15 Budget - Spores said he had spoken with Bruce Silver, who installs the plaques on the Memorial Wall at Whale Park, and there remain about 100 spaces on the existing wall. Another wall will be needed when this one is filled, anticipated in another 2 to 3 years. The plan has been to construct a second wall similar to the existing at the site. He suggests setting aside \$20,000 a year toward the cost of this project. It was suggested that the site may not be suitable for another wall. Hayes will obtain information on the cost of the existing wall.

MOTION: Spores moved to approve setting aside \$20,000 to fund an addition to the Memorial Wall at a site to be determined. Hayes seconded.

VOTE: Motion passed.

AYES: White, Spores, Hayes, Hickerson

Discussion followed on the Community Hall bridge (not a deck) project, construct around harbor side of the building and add a door. Not paving the parking lot. Agreed to include \$36,000 for Community Hall improvements. Acquiring more land for parking at the Community Hall was discussed. It was noted that picnic tables are needed for the Salmon Bake, getting 6' instead of 8' due to weight/handling. Benches are needed at Scenic View Areas. It was agreed to include \$20,000 for benches and picnic tables. Other items agreed to include \$20,000 for extension to the City Park Nature Trail connecting to Stonebridge and \$15,000 for park and scenic view area signage. Spores serves on the Budget Committee and will discuss these items at Budget Committee meetings. White said boat trailer parking is needed. Hayes said that issue was discussed at the City Council meeting last night. A property owner has contacted the city to see if there is interest in acquiring properties, allowing the billboard to remain. White suggested to get something started, setting up a fund for property acquisition for parking.

VII. PARK COMMISSIONERS' CONCERNS - None.

VIII. ADJOURN - The meeting was adjourned at 7:23 pm.

Bill Spores, Chairman

Pery Murray, City Recorder