

Depoe Bay Parks Commission Regular Meeting
Wednesday, May 18, 2016 - 5:00 p.m.
Depoe Bay City Hall

PRESENT: Chair B. Spores, K. White, M. Granat, J. Hayes, R. Hickerson, R. Gilliam,
R. Salazar (arr 5:13 pm)

STAFF: City Superintendent Brady Weidner

I. CALL TO ORDER

Chair Spores called the meeting to order and established a quorum at 5:05 p.m.

II. APPROVE MINUTES –March 16, 2016 and April 20, 2016 Regular Meeting

MOTION: Granat moved to approve the March 16, 2016 and April 20, 2016 meeting minutes.

Hayes said the April 20th minutes need to be corrected as follows: page 2, item C. Walking Maps (third sentence) “pirate” should be “Pirate Cove”. Granat amended his motion to include the correction.

VOTE: Motion passed

AYES: White, Granat, Hayes, Spores, Hickerson, Gilliam

III. PUBLIC INPUT – None.

IV. CITY SUPERINTENDENT REPORT - Weidner referred to the Kay Park Recreation quote (\$1,363.00) for octagon concrete table (copy attached to the original of these minutes). Spores asked if this is the table the Lee Street people are paying for. Weidner thinks that fell through. Weidner reported the following:

- Mike Polly Welding is fabricating the stainless steel bracket for the anchor by the Harbor sign;
- The City Council tasked him with contacting the US Coast Guard about removing the cable that stretches across the channel and he will meet with the station chief;
- On the Scenic Lands Park project - the city crew has installed 2 benches at Tsunami Park, more gravel is needed there, wood chips can be added if the Commission would like, most of the plants have been planted including the pine trees and wild strawberries on the bank, at Cat Lick Park hand rails are needed at the steep trail, the people in the house have placed No Trespassing signs on the park property which need to be removed, a bench needs to be installed and mulch added;
- He is ready to order the table for Lee St. SVA at the Commission’s approval; Salazar said the city has a commitment of \$1,000 from the neighbors towards the cost of a table, he thought that 2 tables had been ordered and that shipping costs could be defrayed by ordering two. Discussion ensued, Weidner will proceed with ordering the table and Salazar will follow up with the neighbor’s contribution.
- Spores asked if the benches at Tsunami Park are the same type/style as other park benches. Weidner confirmed that they are the same as memorial benches, Du Mor brown cedar composite plastic with green powder coated supports.
- There is an issue with the Winchell St SVA improvement project in that the planned parking spaces at the top will not work out, the wall can only be 4 feet high without being engineered and at 4 feet the wall couldn’t go far enough west, parked cars block the apron to the condos. For now, a car can park on the north side and another behind it, just not side-by-side, he can place gravel there to indicate the parking area. The wall will have to be engineered and re-done to provide the parking as planned. At the bottom, there is room for 3 parking spaces, although it is tight. Discussion ensued about moving the dumpster to the south.
- Someone donated a Eucalyptus tree which will be planted at the east end of City Park near the trailhead

- Spores asked if the Graham St SVA work will be done by the county crew. Weidner said he has the crew scheduled for that and ivy removal. He added that he had Charlie remove ivy-laden, dead, leaning trees from park land near South Forty and along Heiberg Street.
- Spores said it would be nice to have the flowers planted in the planters at Whale Park, City Park and by the Community Hall by Memorial Day Fleet of Flowers event.
- Hayes gave kudos to whoever cleaned up the whale fountain whale. Weidner said that Pogo, Gary and Chip worked on that.

Weidner left the meeting at approximately 5:40 pm.

V. UNFINISHED BUSINESS

A. **Winchell St. SVA** – Discussed earlier in the meeting.

B. **Salmon Sign** - White reported that he knows nothing. Jaci McKim, present in the audience, said she'd spoken with Beanie who will be getting information to her. White said Pery has information as well, suggesting that McKim and Pery get together. McKim said she is quite busy with projects right now. Spores will touch base with Beanie.

C. **Harbor Anchor** – Discussed earlier in the meeting.

D. **Walking Maps** – McKim presented 2 samples for review, noting that there is a minor difference between the 2, in that one shows a pull-out for parking on the way to Fogarty Creek (near Boiler Bay). She said there are a few word changes needed and she'd like to add compasses to the maps. Spores said Pery had advised the Do Not Smoke statement should be removed since that policy would need to be set by the City Council. Discussion followed, it was agreed to change the wording from "Do not smoke..." to "Please refrain from smoking...". In order to finalize the draft McKim had questions for the Commission: 1) Does the Commission want the designation for the north pull-out included? 2) She re-did the street names on the North Point Trail map to be legible, does the Commission want street names included on the other maps? 3) Does the Commission want to include a picture of this building on the Depoe Bay trail? Gilliam suggested not showing undeveloped SVA overlooks on the maps, to not encourage people to visit these overlooks until they are improved. McKim said the only picture of the North Point Trail map she had to work with has the names listed and she can't remove them. McKim asked if the printing in the green area is legible. Granat confirmed that it is. Lengthy discussion followed, with it being agreed to: 1) add compasses to the maps, 2) remove the annotation for the parking pull-out by Boiler Bay, 3) revise the wording issues McKim mentioned, 4) add the following street names to the maps- Shell Ave., Bay St., Highway 101, Indian Trail Ave., 5) include the picture of this building, 6) for the street names of undeveloped SVAs on the North Point map, an asterisk will be added with a note to inform people they are undeveloped at this time. McKim asked the Commission to identify the undeveloped SVAs for her.

Spores referred to McKim's printing cost estimates, asking for input on how many brochures should be printed in the first order, either 2,500 or 5,000. He said that the Chamber of Commerce may be paying for the brochures. McKim asked if there is a geo-cache along the trail. Spores said there used to be one by his shop but it is gone now. Spores noted the total cost per brochure is about 61 cents. Hayes said the printing cost for 5,000 is \$1,204 and for 2,500 is \$871. McKim said her cost is \$300. White reported the Chamber of Commerce discussed and moved to approve \$1,500 for 5,000 brochures. It was agreed that since the Chamber is paying for the brochures, the matter did not need to go to the City Council for approval, and the Commission will proceed. It was also agreed that McKim will make the revisions discussed this evening and provide to Granat for review and approval to print. Everyone thanked McKim and Granat.

E. **Lee Street SVA Table** – Salazar will confirm the table's arrival with Weidner and follow up with the funding contributors.

F. Nature Trail – Hickerson reported that the chips that were washed away last winter need to be replaced, the low spots are muddy, the hole by the log needs to be filled, the benches look good, the black is still on the table, some weed-eating along the trail is needed. Spores reminded everyone that a “stump” sign has been discussed. Hayes reported that the recent tree planting with kids from NFK was mostly in the park, not along the trail. Maintaining and watering plants was discussed.

G. Museum – Spores said he and Pery are working on this, there is funding included in the upcoming year budget and Pery has indicated she wants to be very involved.

VI. NEW BUSINESS

A. Beautification of Harbor Public Wharf & Trollers Isthmus – Spores said the City Council is asking for a recommendation on these projects. Granat noted these projects are included in the Harbor Master Plan that is being worked on. Spores suggested referring this matter for after the Open House on June 2nd for the Harbor Master Plan and discuss further at the next meeting. There were no objections.

B. Park Land Acquisition – Scenic Lands Park – Spores said that Fran has asked for the Commission’s consideration and a recommendation to the City Council to encourage seeking grant funding to acquire the house next to Tidal Raves. He added that it is due to Fran’s efforts that the city did acquire the properties that make up the Scenic Land Park today. It was noted that the property owner wants to sell. Discussion followed. Granat asked if the city had heard back from Hancock (Forest Management) on if they would be willing to give up some of their land. Spores said to follow up with Larry.

MOTION: Salazar moved that we suggest the City Council pursue a grant for the Scenic Land Acquisition. Hayes seconded the motion.

Spores said it was moved and seconded to ask the city to proceed with attempting to get a grant for the park land acquisition for the Scenic Lands Park.

VOTE: Motion passed.

AYES: White, Granat, Hayes, Spores, Hickerson, Gilliam, Salazar

C. Recreational Use Immunity-Increased Legal Exposure- Risk Management – Spores said Pery will be getting information out on this. It was noted that everyone, except Spores, had a copy of information from CIS regarding the recent court decision that eliminated recreational immunity for public entities (copy attached to the original of these minutes). Discussion ensued, including always thinking about risk and liability when planning and making decisions, conducting an assessment of all park areas and trails, getting legal advice, have city employees keep lookout for these things and be aware, whether warning signage is advisable or not, when designing trails and encouraging people to use should require an assessment to ensure safety or determine if action is needed. It was noted that the Walking Map brochures have wording that advises people to be cautious. It was suggested to discuss this matter with Larry to see what his other cities may be doing regarding this matter.

VII. PARKS COMMISSIONERS’ CONCERNS - Granat said there is another trail along the highway by Boiler Bay that goes into the woods which could use a bridge. It was noted that is state, not city. Discussion followed on the Oregon Trail in the local area.

VIII. ADJOURN - The meeting was adjourned at 6:50 p.m.

Bill Spores, Chairman

Pery Murray, City Recorder (transcribed from audio)