

Depoe Bay Parks Commission Regular Meeting
Wednesday, August 17, 2016 - 5:00 p.m.
Depoe Bay City Hall

PRESENT: Chair B. Spores, K. White, M. Granat, J. Hayes, R. Hickerson, R. Gilliam
R. Salazar (arrived 5:05 pm)

STAFF: City Recorder Pery Murray

I. CALL TO ORDER

Chair Spores called the meeting to order and established a quorum at 5:00 p.m.

II. APPROVE MINUTES – July 20, 2016 Regular Meeting

MOTION: Hayes moved to approve the July 20, 2016 meeting minutes as written. Gilliam seconded.

VOTE: Motion passed

AYES: White, Granat, Hayes, Spores, Hickerson, Gilliam

III. PUBLIC INPUT – None.

IV. CITY SUPERINTENDENT REPORT - Spores said other agenda items will be discussed before this agenda item.

V. UNFINISHED BUSINESS

A. Walking Guides – Granat reported that he has not made any contacts for obtaining aerial photos. White reported that he'd sent the county photos to Jaci McKim and gave them to Brady who'd printed copies for Spores, Emma (City Clerk) also has the photos. He suggested Granat touch base with Emma. Hickerson suggested that the biplane flying out of Salishan airport may be able to do aerial photos. Spores asked when the second printing of the guides would be scheduled. Granat would like to see McKim's reworked version with different font styles, suggesting the reprinting could occur in October. Discussion followed on the number of guides left from the first printing and how the second printing would be funded. Granat reminded everyone that per discussion at the last meeting, the Chamber of Commerce will fund the printing of the guides.

B. Winchell Street Trail – Sign and Memorial Bench Installed - Gilliam reported that leveling work needs to be done around the flagpole, which doesn't have a definite schedule yet.

C. Depoe Bay Museum – Granat referred to his August 5, 2016 email (copy attached to the original of these minutes) with information on the ScanSnap SV600 document scanner attached. He said that with such a scanner, the city could scan copies of people's original photos and documents to archive for the museum. Murray suggested contacting the Lincoln County Historical Society to see what type of scanner they use.

VI. NEW BUSINESS

A. Stone Sign – Cat Lick Park - Spores said that a sign is needed at this part of the Scenic Lands Park to inform people that it is a public park. Discussion ensued, it was noted that the small signs the city had placed (trail, etc.) have come up missing. Murray said that signage may also be needed at Tsunami Park, visitors are attracted to the area but are unsure if it is public.

B. Directional Signage City Park Parking Area to Nature Trail - Hickerson suggested a Nature Trail sign with an arrow to direct people to the trail head. Salazar offered to look into directional type sign design that would blend with the natural setting of a park. Spores asked Hickerson and Salazar to work on this and hopefully have something by Salmon Bake. Gilliam suggested that some Commissioners meet at Cat Lick Park to determine the best location for a sign. It was agreed to meet on site on Friday.

IV. CITY SUPERINTENDENT REPORT - Spores read Weidner's written report (copy attached to the original of these minutes), asking everyone to make notes for Brady. Hayes noted the post in the middle of the City Park bridge is gone, hopefully it will be replaced before Salmon Bake. Spores said the Tate memorial bench won't be placed until the Winchell St SVA site is ready. Discussion ensued regarding the "permanent" picnic table near the City Park gazebo, it was agreed to replace or restore the table (not remove) after Salmon Bake.

A. Harbor Sign Anchor White asked if there will be a plaque on the anchor by the harbor entrance stone sign. Hayes said there will be a plaque, adding that there is conversation about the anchor placement and possible resetting to change the angle. The plaque will inform who donated the anchor, may be stainless steel attached to the concrete pad. He will ask the Old Stoners about repainting the lettering a lighter color. Hickerson suggested wrapping the stainless steel post with rope so it is less distracting visually. White commented that there are no signs at Lee St SVA. Gilliam and Salazar feel there is no need for signage there.

B. Katy Roe Memorial Tree Placement Hickerson reported the tree is paid for, the memorial plaque is already on the wall, the tree will be planted in October. He will follow-up on the Wally Kohl offer of donation (copy attached to the original of these minutes). Spores will also make contact. Brief discussion on the tree planting location followed.

C. Graham St SVA Mutt Mitt Dispenser, Cigarette Butt Receptacle, Garbage Disposal Spores reported a complaint that there are no mutt mitts along Coast Ave. Discussion followed on the need/desire to have amenities at every SVA. It was agreed to place a mutt mitt dispenser near the Graham St SVA.

D. Cat Lick Park Improvements Spores said the walking trail is steeper than it could be, suggesting a handrail or add steps to the trail. Spores said a sign is needed at Cat Lick park, but to be sure it is grounded to avoid unauthorized removal. Hayes said this can be discussed during the site visit on Friday.

E. Lincoln County Inmate Work Crew Spores will speak to Weidner about future schedule.

F. Retaining Wall Potential Encroachment Spores asked if anyone has looked at the wall. Gilliam said he is not sure if there is a problem with the wood fence, people on the other side put up a fence too. Spores suspects the fence is intended to limit views. Gilliam feels it is natural that people next to bench sites will want to build fences to maintain privacy. Discussion followed, including fence height codes, the fence doesn't limit views from the bench, speaking to City Planner Lewis about the wall.

G. Community Hall Guardrail Near Ellsworth Memorial Bench Spores would like to see the existing guard railing removed and replaced with something less ODOT guardrail style.

VII. PARKS COMMISSIONERS' CONCERNS - White said gravel is needed around the bench by the Community Hall. Hickerson said brush trimming is also needed there, and asked about a thank you to the Johnson's for their contribution towards the Lee St SVA picnic table. Salazar asked Granat for comment on Lee St SVA. Granat said he would have preferred to not change the parking, reducing the number of spaces, since parking areas are premium. Hayes said the Salmon Bake is one month from now, anyone interested in volunteering should call the Chamber of Commerce. Salazar spoke to Weidner's comment last month about a request to have a small area with barrier in the City Park for toddlers. He will attend the Salmon Bake and observe families in the park, maybe conduct a survey and report back to the Commission. Spores said there will not be a Parks Commission meeting in September due to the Salmon Bake. He asked Commissioners to think of ideas for the October meeting.

VIII. ADJOURN - The meeting was adjourned at 6:27 p.m.

Pery Murray, City Recorder

Bill Spores, Chairman