

**Depoe Bay Parks Commission Regular Meeting
Wednesday, November 16, 2016 - 5:00 p.m.
Depoe Bay City Hall**

PRESENT: Chair B. Spores, K. White, M. Granat, J. Hayes, R. Hickerson, R. Gilliam, R. Salazar
STAFF: City Recorder P. Murray, City Superintendent B. Weidner, City Planner L. Lewis

I. CALL TO ORDER

Chair Spores called the meeting to order and established a quorum at 5:00 p.m.

II. APPROVE MINUTES – October 19, 2016 Regular Meeting

MOTION: Hayes moved to approve the October 19, 2016 meeting minutes as written. Hickerson seconded.

VOTE: Motion passed

AYES: White, Hayes, Spores, Hickerson, Gilliam, Salazar

ABSTAIN: Granat

**III. PUBLIC INPUT – Highway 101 Sidewalk- Jenna Berman, ODOT Region 2 Active
Transportation Liaison (ATL)**

Berman introduced herself, informed that she has money for bike and pedestrian improvements in Depoe Bay, which funding comes from the Bicycle and Pedestrian Bill that requires 1% of gas tax revenues be dedicated to bicycle and pedestrian improvements. Berman proceeded with her Powerpoint presentation (copy attached to the original of these minutes), saying there is a cultural shift from “Share the Road” to “The Complete Street-Active Transportation” concept. Today all modes of travel are included and issues addressed include Health, Economics, Environment, Equity and Safety. ODOT recently updated the state Bicycle and Pedestrian Plan and she is finding gaps in the bike and pedestrian networks which she plans to develop and fill those gaps. She noted a gap at the north end of Depoe Bay, along the west side of the highway near Thundering Shores. She has \$400,000 available for projects in Depoe Bay and the Depoe Bay Transportation System Plan (TSP) reflects a cost estimate of \$250,000 for improvements in this gap. Murray noted the TSP also includes a cost estimate of \$200,000 to improve an existing substandard sidewalk further south on the west side of the highway from the Bank (Harney St) south to about Tidal Raves. This sidewalk is narrow, has utility poles and curb cut slants along the way. Discussion ensued including: green paint roadway marking; education needed on what new concepts and applications actually mean; confusing driving lanes; the strategy of making driving so difficult that people will stop driving and either walk or use public transportation; coordination with the Oregon Coast Trail effort; Depoe Bay TSP identified projects for sidewalks, crosswalks and bike lane improvements; potential impacts to existing parking in the downtown area; different ideas on improvements/changes to accommodate bike access; timing of making improvements; tie in this proposed north end project with the South of the Bridge STIP project-pros & cons. Berman offered to come back with additional information. It was suggested to get this matter to the City Council in January. Lewis offered to do a survey from the north end of the city down to Tidal Raves.

MOTION: Salazar moved to present to the City Council that we adopt the sidewalk area up there in front of Thundering Shores, the infill part, and look at other enhancements that would support cycling and pedestrian alternatives though-out the city. Hayes seconded.

VOTE: Motion passed

AYES: White, Granat, Hayes, Spores, Hickerson, Gilliam, Salazar

Berman and Lewis left the meeting at 5:58 p.m.

IV. CITY SUPERINTENDENT REPORT - Weidner reported: 1) the tree that fell in Jackson Park onto the Langston property has been taken care of; 2) he needs to know where to place the direct to Nature Trail signs in the City Park; 3) he hired Dan Price Construction to work with the city crew at Winchell Street SVA preparing for placement of the Tate memorial bench, there is room for two benches; 4) someone asked if the city is doing anything with the stairs by the Community Hall. He estimates the stairs could be replaced with galvanized metal for about \$8,000 and offered to get cost estimates for wood replacement. Brief discussion ensued.

MOTION: Gilliam moved that Brady go ahead and replace the Community Hall stairs with the metal option. Hayes seconded.

VOTE: Motion passed

AYES: White, Granat, Hayes, Spores, Hickerson, Gilliam, Salazar

Weidner continued his report: 5) the ravine Nature Trail has steps that are rotting and need to be replaced, he can look into costs, maybe use treated wood to replace, Hickerson asked if there are any planks left from Dock 1; 6) he has been asked to install hand railings along trails at Jackson and Cat Lick Parks, Spores asked if Dan Price had ideas for reducing the steepness of the trail at Cat Lick. Discussion ensued on the Nature Trail steps, thoughts included closing that section of the trail, have a contractor do the work, have the city crew do the work, Weidner will prioritize. 7) Weidner asked about Christmas trees, saying that a very nice 20'+ tree has been donated. Spores reported that Patty at the OPRD Whale Center said no to placing a tree on the building top deck. It was agreed to place the donated tree at Whale Park. 8) Weidner has not heard back from Lincoln County for scheduling the county crew to remove ivy in the City Park or brush at Pirates Cove. 9) the city purchased \$500 worth of Christmas lights for the harbor, they will be placed on the Harbormaster shed and the Fish Cleaning Station/Restroom. 10) Hayes asked about the solar light for the anchor sign. Weidner said he has not had time to research that, and reported that the city crew wants to put colored lights on the spouting horn. Discussion followed on Christmas decorations, including wrapping lights around utility poles, Chamber of Commerce's candy canes and Santa whale decorations.

Spores thanked Salazar for following up on the Highway sidewalk issue and inviting Berman to come to speak to the Commission, he added that this is a great opportunity.

V. UNFINISHED BUSINESS

A. Harbor Sign - Hayes reported that he'd spoken with the Old Stoners about repainting the lettering a lighter color, and due to a number of personal issues it will be on hold until next year. The shiny bracket has been painted flat black so it no longer shows. Weidner said the Fire Department has given the city rope and hose, and the rope can be used for wrapping the bracket.

B. Langston Property – Murray reported that she and Fran Recht met and that Fran is looking into potential grant funding opportunities for assistance with acquisition. Salazar asked about setting up a go fund me for fundraising. Murray agreed to look into the matter. Salazar left the meeting.

C. Nature Trail Directional Sign – Discussed previously.

D. Winchell St. SVA - Weidner reported that the Moody's are unhappy with what is going on, they feel the city is encroaching on their property.

E. Walking Guides - Granat reported he has not heard back from Jaci McKim. White said the Chamber is down to the last box of guides from the first printing. Discussion included: McKim is going to use the birds-eye photo, suggestion to add a photo of the City Park rock sign, add color coding, no reprinting until all changes are made and approved, shoot for March 2017.

F. **Depoe Bay Museum** – Granat asked if the Commission is ready to make a decision on which scanner to purchase. Hayes suggested going with Granat’s recommendation to purchase the V800 model even though the size is limited to 8.5” X 11.7”, because of the better quality resolution. He added that larger size copies could be obtained from Lazerquick. Discussion ensued.

MOTION: Granat moved to recommend to the City Council that the City purchase the Epson model V800. Hayes seconded.

VOTE: Motion passed

AYES: White, Granat, Hayes, Spores, Hickerson, Gilliam

Spores said the first donation to the Depoe Bay Museum is at his shop, the Depoe Bay Post Office sign. Murray suggested hanging the sign on the wall in the Council Chambers. Granat said that Bill Johnson, Chamber of Commerce, is more than willing to give up the big books, we just need a place to store museum items. Brief discussion ensued.

VI. NEW BUSINESS

A. **Community Hall North Yard Improvements** - Spores suggested Weidner cut out the guard rail, add fill around the bench, and cut the brush. White reported the bench by Coast Ave (Ellingson St) has a deep hole, suggesting moving the bench back and adding a barrier in front (ocean side). Weidner said the city will be working in that area very soon, the Coast Avenue Infrastructure Improvements project.

Spores referred to two letters received (copies attached to the original of these minutes).

John and Annie Meyer letter regarding Alsea Ave. Memorial Bench Plaque: Mr. Meyer identified that the plaque on his family memorial bench is peeling and he offered to replace it. Discussion ensued regarding plaques on memorial benches, including research on bronze plaques vs. coated plaques, warranty on plaques, and replying to Mr. Meyer.

Keri Roe letter regarding a plaque by the tree planted in memory of Katy Roe: Ms. Roe requests approval for the Roe family to place a plaque by the tree in the Park, with wording included in the letter. Hickerson said the idea was brought up during the tree planting. Discussion followed including: setting a precedent, creating a mowing obstruction, installation on a stand v. on the ground, placing bark chips around the base of the tree, appropriate size of plaque.

MOTION: Hickerson moved to allow the Roe family to obtain a plaque, 8” X 11”, the city will set the plaque, with the family choosing the plaque material. Gilliam seconded.

VOTE: Motion passed

AYES: White, Granat, Hayes, Spores, Hickerson, Gilliam

VII. PARKS COMMISSIONERS’ CONCERNS - Hayes announced the annual Chamber of Commerce Christmas potluck dinner will be at 6:00 pm , Dec. 5th. It is open to all but there is limited seating so people should call the Chamber of Commerce. The Chamber is providing ham and turkey, bring your own place setting. Santa will not be present.

VIII. The meeting was adjourned at 7:08 p.m.

Bill Spores, Chairman

Pery Murray, City Recorder