

1 Depoe Bay Planning Commission
2 Regular Meeting
3 Wednesday, March 9, 2016 – 6:00 P.M.
4 Depoe Bay City Hall
5

6 PRESENT: G. Steinke B. Taunton, P. Leoni, R. Hageman, J. Hayes, J. Speer
7 STAFF: City Planner L. Lewis, Recording Secretary C. Duering
8 VACANCY: One vacant seat
9

10 I. CALL MEETING TO ORDER

11 Hageman called the Meeting to order and established a Quorum at 6:00 P.M.
12

13 II. APPROVAL OF MINUTES: February 10, 2016 Regular Meeting.
14

15 Motion: Hayes moved to approve the Minutes of February 10, 2016 Regular Meeting as written. Speer seconded.
16

17 Vote: Motion passed.

18 Ayes: Taunton, Leoni, Hageman, Hayes, Speer

19 Abstain: Steinke
20

21 III. ITEMS FROM THE AUDIENCE

22 There was none.
23

24 IV. PUBLIC HEARING ITEMS

25 There was none.
26

27 V. UNFINISHED BUSINESS
28

29 A. Sign Ordinance – Proposed Amendments

30
31 Hageman thanked Lewis for preparing the Memorandum dated March 3, 2016 and the attached draft based on
32 discussion and direction provided by the Planning Commission at the February Meeting (copies attached to
33 original of these Minutes).
34

35 There was lengthy discussion regarding: (1) Time limit and size limitations for Temporary signs; (2) Oregon
36 Department of Transportation Billboard Regulations; (3) A-Frame Signs and Business/Property Owner's
37 responsibility and liability; (4) Oregon Department of Transportation Right-of-Way parameters; (5) City
38 assuming jurisdiction of Hwy. 101 sidewalks and the ramifications (i.e. maintenance, liability etc.); (6) Allowing
39 signs and awnings to project over sidewalks similar to upscale shopping areas; (7) A sign company has offered to
40 provide comments from their perspective on the proposed amendments; and (8) Incorporating the Sign Ordinance
41 into the Depoe Bay Zoning Ordinance pros/cons.
42

43 The Planning Commission agreed to make the following changes/amendments:
44

45 Section 3. *Definitions*

46
47 (Insert) "**Window sign**" means a sign attached to the inside or outside of a window, and seen from the outside.
48

49 Section 5. *Zone Requirements*
50

51 A. *In the R-1, R-2, R-3, R-4 and R-5 Zones; one (1) accessory sign shall be allowed and shall be limited to the*
52 *following sizes and restrictions.*
53

54 1. *Only wall signs and temporary signs are allowed in the R-1, R-2, R-3, R-4, and R-5 Zones.*

- 1 2. A sign not exceeding two (2) square feet in size accessory to a single-family dwelling or a home
2 occupation; ~~or six (6) square feet for a bed and breakfast inn.~~
3
4 3. ~~A sign not exceeding twenty four (24) square feet in size accessory to any other permitted or conditional use
5 in the zone.~~
6

7 C. In the C-1, L-1, and M-P Zones

8 Item 2. Sign Types

9 c. A-Frame Signs

- 10
11 3) ~~A Frame signs may be placed within the right of way on a sidewalk, however a minimum four (4) feet of
12 lateral clearance shall be maintained on a sidewalk. A Frame signs may not impede pedestrian access or
13 opening of vehicle doors. Placement of A Frame signs on Hwy 101 sidewalks are subject to agreement with
14 the Oregon Department of Transportation.~~

15
16 (Insert) ~~Option...~~A-Frame signs ~~may be that are~~ placed within the right-of-way. A-Frame signs may not be
17 located within eight (8) feet of travel lanes. A-Frame signs may not be located in bicycle lanes or parking
18 spaces, nor impede pedestrian access or opening of vehicle doors. A-Frame signs ~~may be that are~~ placed on
19 a sidewalk, ~~however shall maintain~~ a minimum four (4) feet of lateral clearance ~~shall be maintained on a
20 sidewalk.~~ Placement of A-Frame signs within Hwy 101 right-of-way are subject to agreement with the
21 Oregon Department of Transportation. **THE CITY SHALL BE HELD HARMLESS FROM ANY CLAIM,
22 LOSS, OR LIABILITY ARISING OUT OF OR RELATED TO THE PLACING OF AN A-FRAME SIGN.**
23

- 24 6) ~~No~~ Any objects ~~shall be~~ attached to A-Frame signs, e.g. balloons, banners, etc., shall be in accordance with
25 the above A-frame sign standards.
26

27 Section 6. Temporary Signs

- 28
29 B. Temporary signs shall be ~~a maximum of eight (8) square feet.~~ (1) Real Estate sign for property with building
30 – Maximum four square feet; (2) Real Estate sign for vacant property – Maximum eight square feet; (3)
31 Other temporary signs – Maximum six square feet; (4) Community event signs – Unlimited.
32

- 33 C. Temporary signs are allowed for not more than ~~ninety (90)~~ thirty (30) consecutive days or for any period of
34 time during which the property is for sale, lease or rent, or for an election or event.
35

36 Section 12. Violation of Ordinance

37
38 Any person who violates any of the provisions of this code, as now constituted or hereafter amended or revised
39 shall be subject to the procedures and penalties of City of Depoe Bay Ordinance No. 94 Procedures for
40 Enforcement of City Ordinances. **The City may confiscate any sign found to be in violation of this Ordinance.**
41

42 The Planning Commission directed Lewis to prepare a revised version based on their discussion/comments for
43 their review and consideration at the next Meeting. Hageman recommended that the Planning Commission read
44 thoroughly the Bend sign regulations for further deliberation.
45

46 VI. NEW BUSINESS

47 There was none.
48

49 VII. CITY COUNCIL LIAISON SCHEDULE AND REPORT

50 Hayes reported on the following items (March 1, 2016 Meeting): (1) Interview/Appoint Applicants for City
51 Council Vacancies; (2) Interview/Appoint Applicants for City Commissions and Committees; (3) Draft Letter to
52 U.S. Postal Service; (4) OLCC Application – Change of Ownership/Whistle Stop Market; (5) Identify Discussion
53 Topics for April 6th Joint Meeting with Lincoln County Board of Commissioners’ – Lincoln County Sheriff’s
54 Office Enhanced Enforcement; and (6) Public Comments – Rick Hall. Brief discussion ensued.

1 Speer volunteered to be the April Liaison on behalf of Giammanco who recently resigned from the Planning
2 Commission.

3
4 VIII. PLANNER'S REPORT

5 Lewis reviewed the Planner's Report – Land Use Activity February 4, 2016 thru March 2, 2016 (copy attached to
6 the original of these Minutes). Lewis announced the items anticipated on the April Agenda (two Coastal
7 Shorelands Applications and a One-Year Review of Conditional Use Approval - Craft Fair). The Planning
8 Commission discussed Building Permit requirements and the amount of construction activity (i.e. when is a
9 Building Permit required; violation enforcement; loss of property tax revenue on unpermitted improvements; etc.)

10
11 IX. PLANNING COMMISSION CONCERNS

12 Leoni announced the Fleet of Flowers Fish and Chips Fundraiser (\$16/meal, 50/50 raffle and silent auction), is
13 March 15th, noon to 6 p.m., at Gracie's Sea Hag. The Planning Commission discussed the construction at 45
14 N.W. Harney (Case File: #1-VAR-PC-14 – Matthew Tueth). Hageman suggested in the future the Planning
15 Commission may want to discuss regulating gentlemen's clubs (i.e. limit to a specific zone). There was further
16 discussion.

17
18 X. ADJOURN

19 There being no further business, the Meeting was adjourned at 7:39 p.m.
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21
22

23 _____
24 Roy Hageman, President

25
26 _____
27 Carla Duering, Recording Secretary