

1 Depoe Bay Planning Commission
2 Regular Meeting
3 Wednesday, December 14, 2016 – 6:05 P.M.
4 Depoe Bay City Hall
5

6 PRESENT: G. Steinke, J. Speer, P. Leoni, R. Hageman
7 ABSENT: J. Hayes, B. Taunton
8 STAFF: City Planner L. Lewis, Recording Secretary C. Duering
9 VACANCY: One Vacant Seat
10

11 I. CALL MEETING TO ORDER

12 Hageman called the Meeting to order and established a Quorum at 6:00 P.M.
13

14 II. APPROVAL OF MINUTES: November 9, 2016 Regular Meeting.
15

16 Motion: Speer moved to approve the Minutes of November 9, 2016 Regular Meeting as written. Steinke
17 seconded.
18

19 Vote: Motion passed.

20 Ayes: Steinke, Speer, Leoni, Hageman
21

22 III. ITEMS FROM THE AUDIENCE

23 There was none.
24

25 IV. PUBLIC HEARING ITEMS

26 There was none.
27

28 V. NEW BUSINESS

29 There was none.
30

31 VI. UNFINISHED BUSINESS
32

33 A. Sign Ordinance – Proposed Amendments
34

35 Lewis summarized his Memorandum dated December 8, 2016 (copy attached to original of these Minutes).
36

37 Discussion ensued regarding neon signs and whether or not they should have specific regulations that are different
38 from other electronic or illuminated signs.
39

40 In conclusion the Planning Commission directed Lewis to review other City Sign Ordinances/Regulations and
41 provide alternative recommendations.
42

43 Hageman mentioned the correspondence presented at the December 6th City Council requesting the City to test the
44 tsunami warning sirens after every major earthquake in different parts of the world, and during the winter months.
45 Lengthy discussion followed regarding the status/operation protocol of the Outdoor Warning and Public Alert
46 System and how important it is to the health and welfare of our community.
47

48 B. Depoe Bay Transportation System Plan Update
49

50 Lewis summarized his Memorandum dated December 8, 2016 (copy attached to original of these Minutes).
51

1 Discussion ensued regarding the December 1, 2016 TSP Executive Summary prepared by Lewis (copies attached
2 to original of these Minutes).
3

4 The Planning Commission and City Planner discussed/expressed concerns regarding: (1) Perception of what
5 constituents a viable and feasible Transportation System Plan; (2) The State requires that the Depoe Bay
6 Transportation System Plan be compatible with the Oregon Transportation Plan – Not aware of any written
7 standards regarding specific TSP format/content; (3) The State requires the City to have a Transportation System
8 Plan to be incorporated in the City of Depoe Bay Comprehensive Plan; and (4) Purpose a Transportation System
9 Plan serves (i.e. beneficial in pursuing funding for projects, long-term plan for future growth, etc.); (5) Considering
10 requiring sidewalk improvements for both new and substantial construction in the Commercial and Light
11 Industrial Zones; (6) Separate the Projects by Funding Status; (7) How the Aspirational and Reasonably Funded
12 Project Funding Status were determined and what does the high, medium, and low ratings denote; (8)
13

14 After lengthy discussion the Planning Commission agreed to: (1) Delete the high, medium and low ratings; (2)
15 Separate the Projects by Funding Status; (3) Direct Lewis to contact DKS Associates and O.D.O.T. regarding the
16 attempt to condense the TSP into a concise summary that clearly identifies the projects that make-up the TSP and
17 whether they would be in agreement to retitle the TSP Executive Summary to the 2016 Depoe Bay Transportation
18 System Plan and retitle 2016 Depoe Bay Transportation System Plan: Volume 1 and 2016 Depoe Bay
19 Transportation System Plan : Volume 2 to be addendums or supporting documents.
20

21 V. NEW BUSINESS

22 Lewis summarized his Memorandum dated December 8, 2016 regarding Recreational Vehicles, Manufactured
23 Homes, and Prefabricated Structures (copy attached to original of these Minutes).
24

25 Lengthy discussion ensued specifically regarding currently, tiny homes are not defined by any State Codes,
26 therefore they are treated as either an RV, manufactured home, prefabricated, or stick-built structure.
27

28 In conclusion the Planning Commission agreed to direct Lewis to research whether other Cities are modifying
29 their Zoning Regulations, etc. to keep up with the tiny house and shipping container home movements.
30

31 VII. CITY COUNCIL LIAISON SCHEDULE AND REPORT

32 Hageman reported on the request to prohibit parking of vehicles on Bechill Street. Discussion ensued.
33

34 Leoni announced her resignation from the Planning Commission effective December 15, 2016 and submitted her
35 letter to Staff for consideration at the next Council Meeting (copy attached to original of these Minutes).
36

37 Lewis prepared a Memo proposing the 2017 City Council Liaison Schedule (copy attached to original of these
38 Minutes). The Planning Commission directed Lewis to revise the schedule (delete Leoni and move the remaining
39 Commissioners forward one month) for review at the next Planning Commission Meeting.
40

41 Hageman recommended that the Commissioners start recruiting Applicants to fill the two Planning Commission
42 vacancies. Discussion followed.
43

44 VIII. PLANNER'S REPORT

45 Lewis reviewed the Planner's Report – Land Use Activity October 28, 2016 thru December 7, 2016 (copy
46 attached to the original of these Minutes). Lewis mentioned a Variance Application has been received for the
47 property located at 167 N. Hwy. 101. Discussion ensued.
48
49
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1 IX. PLANNING COMMISSION CONCERNS
2 Hageman stated that Leoni will be missed. Leoni shared that she and her husband are planning to purchase an RV
3 and truck and travel across the U.S. for a one year adventure visiting family and friends.
4

5 X. ADJOURN
6 There being no further business, the Meeting was adjourned at 7:58 p.m.
7
8
9

10 _____
11 Roy Hageman, President
12
13

14 _____
15 Carla Duering, Recording Secretary