

Depoe Bay Urban Renewal Agency  
Regular Meeting  
Tuesday, April 7, 2009, 6:00 P.M.  
Depoe Bay City Hall

PRESENT: J. Brown, P. Cameron, C. Connors, D. Davilla, R. Johnson, B. Leff  
D. Zimmerman

ABSENT: Mayor J. White, B. Spores

STAFF: City Recorder P. Murray, City Field Superintendent T. Owings, Recording  
Secretary F. Dreamingtime, City Planner L. Lewis

### I. CALL MEETING TO ORDER AND ESTABLISH A QUORUM

Chair Pro Tem Davilla called the Urban Renewal Agency meeting to order and established a quorum at 6:00.

### II. APPROVE MINUTES – MARCH 3, 2009 REGULAR MEETING

Motion: Leff moved to approve the minutes of the March 3, 2009 Regular Meeting as written. Cameron seconded the motion.

Davilla said it was moved and seconded, and called for discussion. There was none.

Vote: Motion passed.

Ayes: Cameron, Connors, Davilla, Johnson, Leff, Brown, Zimmerman

### III. PLAN REVIEW

Murray reviewed her Revenue Projections memo dated 4/3/09 (copy attached to original of these minutes). She also reported that the ad for Urban Renewal Budget Committee members resulted in one non-qualifying application; three vacancies remain.

Johnson reviewed his handout on potential urban renewal projects (copy attached to original of these minutes). This was followed by discussion which included whether or not to spend money in the first year, or to save it; whether or not to obtain engineering design a year or more in advance of sending requests for proposal; the time frame the agency can expect to begin receiving funds (November); the percentage of project cost that goes to the engineer (about 20%); whether or not ODOT will pay for design engineering; and what projects might be undertaken first.

Motion: Brown moved to get a reading from ODOT on their support for sidewalk/crosswalk project design and construction. Zimmerman seconded the motion.

Davilla said it was moved and seconded, and called for discussion. A councilor asked for clarification of what a “reading” is. Lewis explained that it would involve staff meeting with a

bicycle program manager and other ODOT representatives to talk about what the city has done toward the project (e.g. having crosswalk designs ready) and ask for input on whether the project would be looked on favorably for funding.

Amendment: Brown amended his motion to make it more general, and not focus on a bicycle/pedestrian project; Lewis will be lead, and include others as appropriate. Zimmerman agreed to the amendment.

Davilla said it was moved and seconded, and called for discussion. Lewis, Owings, and Johnson were designated to meet with the ODOT representatives.

Vote: Motion, as amended, passed.

Ayes: Cameron, Connors, Davilla, Johnson, Leff, Brown, Zimmerman

Project prioritization was briefly discussed. It was also suggested that city staff time would be contributed to the Urban Renewal Agency gratis for the first year. Owings noted that underground utilities need to be in place before any sidewalk projects are done, and Lewis advised that projects other than south of bridge should be kept in mind.

Motion: Johnson moved that the budget indicate that money is set aside for work south of the bridge. A councilor asked how specific the motion needs to be; Murray said general descriptions provide flexibility. Motion died for lack of a second.

Murray said that the Lincoln County Board of Commissioners is meeting next week and will be considering a resolution related to our urban renewal boundary, which is not within city limits along Hwy 101. The county must address allowing the agency to have that area in our urban renewal district, as the city has no jurisdiction to include it.

There was no date set for the next meeting.

#### IV. ADJOURN

There being no further business, the meeting was adjourned at 6:50 PM.

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Debbie Davilla, Chairman Pro Tem

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Fox Dreamingtime, Recording Secretary